



TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

SPECIAL COUNCIL MEETING AGENDA

Date: Tuesday, January 7, 2025

Place: Havelock-Belmont-Methuen Council Chamber
1 Ottawa Street East
Havelock ON K0L 1Z0 (Limited Seating)

and

Video Conference
Various Remote Locations (To be recorded)
Township of Havelock-Belmont-Methuen

Time: 9:30 a.m.

Zoom Link: [Open Session Council Meeting Zoom Invitation Link](#)

Meeting ID: 813 7274 6878
Passcode: 891842

Purpose of the Meeting

The purpose of this Special Meeting is for Council to undertake 2025 budget deliberations.

This meeting is open to the public to observe the proceedings of Council.

Call to Order

Mayor Martin to call meeting to order at 9:30 a.m.

Declaration of Pecuniary Interest and General Nature Thereof

No written declarations of pecuniary interest were received prior to publication of the agenda.

Delegations

1. 2025 Budget Delegations – Public Input

Business

1. Lionel Towns, Treasurer
Re: Introduction to 2025 Draft Budget
2. Bob Angione, Chief Administrative Officer/Clerk
Lionel Towns, Treasurer
Shari Gottschalk, Economic Development Officer
Re: Administration Department Overview (Page 17)
Re: Administration Capital Overview (Page 99)
Re: Economic Development – Operating Overview (Page 19)
Re: Economic Development – Capital Overview (Page 99)
Re: Council Overview (Page 22)
Re: Cemetery Overview (Page 32)
Re: Conservation Authorities Overview (Page 35)
Re: Library Operating Overview (Page 52)
Re: Library Capital Overview (Page 114)
Re: Police Overview (Page 65)
Re: Source Water Overview (Page 87)
3. Travis Toms, Chief Building Official
Re: Animal Control Overview (Page 25)
Re: Building Department Operating Overview (Page 28)
Re: Building Department Capital Overview (Page 102)
Re: By-Law Department Overview (Page 30)
Re: Planning Department Overview (Page 62)
4. Josh Storey, Supervisor of Parks, Recreation and Facilities
Re: Facilities Administration Overview (Page 38)
Re: Facilities Operations Overview (Page 40)
Re: Facilities Capital Overview (Page 104)
Re: Parks and Recreation Department Overview (Page 55)
Re: Parks Operating Overview (Page 58)
Re: Parks Capital Overview (Page 115)
5. Ray Haines, Fire Chief
Re: Fire Services Overview (Page 49)
Re: Fire Capital Overview (Page 112)
6. Peter Lauesen, Manager of Public Works
Re: Public Works Administration Overview (Page 68)
Re: Public Works: Operations Overview (Page 70)
Re: Public Works: Roads Capital Overview (Page 122)
Re: Sewer Operating Overview (Page 73)
Re: Sewer Capital Overview (Page 138)
Re: Waste Administration Overview (Page 76)
Re: Waste Transfer Stations Overview (Page 78)
Re: Water Operating Overview (Page 84)
7. Amber Coupland, Senior Operations Manager
Aimee Hennessy, Business Development Manager
Jordan Easton, Operator Mechanic

Ontario Clean Water Agency (OCWA)
Re: OCWA 2025 Budget Overview

Confirmatory By-law

A By-law to confirm the proceedings of the Special Meeting of Council held on January 7, 2025 if required.

Adjournment

**Corporation of the
Township of Havelock-Belmont- Methuen**

By-law Number 2025 - 001

Being a by-law to confirm the proceedings of the Special Meeting of the Council of the Township of Havelock-Belmont-Methuen held on January 7, 2025.

WHEREAS the Municipal Act 2001, S.O. 2001, Chapter 25 as amended, Section 238 (2), provides that every municipality and local board shall pass a procedure by-law for governing the calling, place and proceedings of meetings.

NOW THEREFORE, the Council of the Corporation of the Township of Havelock-Belmont-Methuen hereby enacts as follows:

1. That the actions of the Council at its meeting held on the seventh day of January, 2025 A.D. in respect to each recommendation and action by the Council at its said meeting, except where prior approval of the Ontario Municipal Board or other statutory authority is required, is hereby adopted, ratified and confirmed.

2. That the Mayor and the Clerk of the Township of Havelock-Belmont-Methuen are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Read a first, second, and third time and finally passed in Open Council this 7th day of January, 2025.

Jim Martin, Mayor

Robert V. Angione, Clerk