

# **Township of Havelock-Belmont-Methuen Regular Council Meeting Agenda**

**Date:** Tuesday, November 19, 2024

**Place:** Havelock-Belmont-Methuen Council Chamber  
1 Ottawa Street East  
Havelock ON K0L 1Z0 (Limited Seating)

and

Video Conference  
Various Remote Locations  
Township of Havelock-Belmont-Methuen

Note: Meeting will be recorded and uploaded to YouTube

**Time:** 9:30 a.m.

**Zoom Link:** [Open Session Council Meeting \(November 5, 2024\) Zoom Invitation](#)

Meeting ID: 859 5757 4298  
Passcode: 126027

## **Call to Order**

Mayor Martin will call the meeting to order.

## **Land Acknowledgement**

## **Cell Phones**

Everyone in the meeting is asked to turn off their cell phone or place it on vibrate mode.

## **Declaration of Pecuniary Interest and General Nature Thereof**

No written Declarations of Pecuniary Interest were received prior to publication of the agenda.

## **Minutes of Council Meetings**

1. Regular Council Meeting – November 5, 2024

## Delegations and Presentations

1. Pat Schick, Jewel Engineering Inc.  
Re: George Street, Decorative Lighting
2. Laurie Inglis (Verbal)  
Re: Hospice Norwood

## Public Meeting for Zoning By-law Amendment

**Note to Virtual Guests:** Please keep your video off and microphone muted during the meeting until the Chair invites comments regarding a planning matter.

1. Presented by Elysia Ackroyd – Fotenn Planning + Design  
Re: Zoning By-Law Amendment – Xenia and Tod Christensen  
Part Lots 9 and 10, Concession 9, Methuen Ward  
623 Fire Route 93, ARN 1531-010-009-24200
2. Presented by Elysia Ackroyd – Fotenn Planning + Design  
Re: Zoning By-Law Amendment – Jason Prince  
Lot 12, Concession 5, Belmont Ward  
97 Fire Route 88, ARN 1531-010-007-70300

## Regular Meeting Resumes

### Planning

1. Samantha Deck, Planner  
Re: Request to Stop Up, Close and Convey a Municipal Road  
Allowance (Ken and Carol Simard)
2. Samantha Deck, Planner  
Re: Recreation Park Lands and Future Uses

### Staff Reports for Information

1. Travis Toms, Chief Building Official  
Re: Building Department Activity Report – October 2024
2. Lionel Towns, Treasurer  
Re: Property Tax Credits for Selected Late Payment Charges

3. Ray Haines, Fire Chief  
Re: Incident Summary – August 2024
4. Ray Haines, Fire Chief  
Re: Incident Summary – September 2024
5. Ray Haines, Fire Chief  
Re: Incident Summary – October 2024
6. Shari Gottschalk, Economic Development Officer  
Re: Social Media Insights

### **Staff Reports for Follow-up Action**

None.

### **Correspondence**

Action Items

1. Karen Kristoff  
Re: Curbside Garbage Collection Proposal Inquiry

Information Items

None.

### **Committee Liaison Reports**

1. Jim Martin, Mayor (Verbal)  
Hart Webb, Deputy Mayor (Verbal)  
Re: County Council Update
2. Bob Angione, Chief Administrative Officer/Clerk  
Re: Councillor Activity Report

### **Written or Oral Notice of Motion or Discussion**

None.

### **Other Business**

1. Bob Angione, Chief Administrative Officer/Clerk  
Re: Other Business

## By-Laws

1. **By-law 2024-078** Being a By-law to amend The Township of Havelock-Belmont-Methuen Comprehensive Zoning By-law in order to change the zoning of certain lands being located in Part Lots 9 and 10, Concession 9, Methuen Ward. Assessment Roll No. 1531-010-009-24200 from “Seasonal Residential (SR) Zone” to ‘Special District 287 (S.D. 287) Zone’ introducing site-specific regulations to facilitate the creation of one new lot with a reduced frontage. (Xenia and Tod Christensen)
2. **By-law 2024-079** Being a By-law to amend The Township of Havelock-Belmont-Methuen Comprehensive Zoning By-law in order to change the zoning of certain lands being located in Lot 12, Concession 5, Belmont Ward. Assessment Roll No. 1531-010-007-70300 from “Rural (RU) Zone” to rezone the subject lands to ‘Environmental Protection (EP) Zone’ in order to protect the natural features on the subject lands from future development. (Jason Prince)

## Closed Session

There will be no closed session meeting today.

## Confirming By-law

A By-law to confirm the proceedings of the Regular Meeting of the Council of the Township of Havelock-Belmont-Methuen held on November 19, 2024.

## Adjournment

Next Regular Meeting

Tuesday, December 3, at 9:30 a.m.



**Township of Havelock-Belmont-Methuen  
Regular Council Meeting  
Video Conference  
November 5, 2024  
Minutes**

A Regular Meeting of the Council of the Corporation of the Township of Havelock-Belmont-Methuen was held on November 5, 2024 at 9:30 a.m. with Mayor Martin presiding. This meeting was held in a hybrid format that allowed for both in-person and virtual attendance.

**Members in Attendance**

**Council:**

Jim Martin, Mayor  
Hart Webb, Deputy Mayor  
Kathy Clement, Councillor  
Jerry Doherty, Councillor  
Beverly Flagler, Councillor

**Staff:**

Bob Angione, Chief Administrative Officer/Clerk  
Leah Hutton, Acting Deputy Clerk  
Lionel Towns, Treasurer  
Ryan Bennett, Public Works Foreman  
Shari Gottschalk, Economic Development Officer  
Josh Storey, Supervisor of Parks, Recreation & Facilities

**Regrets:**

Bianca Boyington, Deputy Clerk

**Call to Order**

Mayor Martin called the Regular meeting to order.

**Land Acknowledgement**

Mayor Martin read the Land Acknowledgement.

## **Cell Phones**

Mayor Martin asked everyone to turn off their cell phone or place it on vibrate mode.

## **Disclosure of Pecuniary Interest**

Mayor Martin reminded Council of the requirement to disclose any pecuniary interest and the general nature thereof if the occasion arises.

## **Minutes**

R-543-24      Moved by Councillor Doherty  
                    Seconded by Deputy Mayor Webb

That the minutes of the Special Council Meeting held on September 10, 2024 and the Regular Council Meeting held on October 15, 2024 be approved and adopted as presented.

Carried.

## **Delegations and Presentations**

1. Mark Rundle - Manger, Cash Management – TD Commercial Banking  
Re: Payment Processing Time

R-544-24      Moved by Councillor Clement  
                    Seconded by Deputy Mayor Webb

That the delegation from Mark Rundle regarding bank processing times be received for information.

Carried.

2. Byron Tan – Watson & Associates Economists Ltd.  
Re: Development Charges Council Workshop

R-545-24      Moved by Councillor Clement  
                    Seconded by Deputy Mayor Webb

That the delegation from Byron Tan regarding development charges be received for information.

Carried.

3. Dan Follett  
Re: Road Allowance – 531 Peninsula Road

R-546-24 Moved by Deputy Mayor Webb  
Seconded by Councillor Clement

That the delegation from Dan Follett requesting the continued use of the road allowance adjacent to his property located at 531 Peninsula Road be received; and further

That the matter pertaining the Road Allowance at 531 Peninsula Road be referred to staff.

Carried.

R-547-24 Moved by Deputy Mayor Webb  
Seconded by Councillor Doherty

That the meeting recess at 11:02 a.m.

Carried.

R-548-24 Moved by Councillor Clement  
Seconded by Councillor Flagler

That the meeting resume at 11:17 a.m.

Carried.

## **Staff Reports for Information**

1. Josh Storey, Supervisor of Parks, Recreation & Facilities  
Re: Parks, Recreation and Facilities September Department Updates

R-549-24 Moved by Deputy Mayor Webb  
Seconded by Councillor Flagler

That staff are directed to trim the grasses that were planted within the flower beds at the Patterson Parkette to ensure clear traffic sightlines at the corner of Oak Street and George Street and to ensure clear sightlines along the entirety of the parkette; and further

That staff are directed to investigate options for addressing the height of the grasses and provide a report to Council early next year.

Carried.

2. Peter Lauesen, Manager of Public Works  
Re: Public Works October Department Updates



That Council approves the in-kind facility rental request in order to allow 1st Havelock Scouting to hold their regular weekly meetings at the Town Hall every Tuesday evening from 6:30pm – 8:00pm starting November 5, 2024, until November 4, 2025 at no charge.

Carried.

3. Bob Angione, Chief Administrative Officer/Clerk  
Re: Strategic Plan

R-553-24 Moved by Councillor Clement  
Seconded by Deputy Mayor Webb

That the Strategic Plan is hereby adopted for the Township of Havelock-Belmont-Methuen.

Carried.

4. Bob Angione, Chief Administrative Officer/Clerk  
Re: Agreement with the Township of Havelock-Belmont-Methuen Library Board and the Belmont-Methuen and Havelock Historical Society

R-554-24 Moved by Councillor Flagler  
Seconded by Councillor Doherty

That staff is hereby directed to draft a written agreement between the Township of Havelock-Belmont-Methuen, the Township of Havelock-Belmont-Methuen Library Board, and the Belmont-Methuen and Havelock Historical Society for the use of space at the municipally owned building located at 13 Quebec Street.

Carried.

## Correspondence

### Action Items

1. Charles Coffey  
Re: Jack Lake (Sharpes Bay) at capacity

R-555-24 Moved by Deputy Mayor Webb  
Seconded by Councillor Clement

That the correspondence from Charles Coffey regarding Jack Lake (Sharpes Bay) at capacity be received for information and referred to staff for follow-up.

Carried.

### Information Items

1. Ministry of Health  
Re: Province Appoints Dr. Jane Philpot as Chair of New Primary Care Action Team

2. Peterborough Public Health  
Re: Board of Health Meeting Summary

R-556-24 Moved by Deputy Mayor Webb  
Seconded by Councillor Flagler

That the correspondence items for information be received.  
Carried.

### **Committee Liaison Reports:**

1. Jim Martin, Mayor (Verbal)  
Hart Webb, Deputy Mayor (Verbal)  
Re: County Council Update
2. Bob Angione, Chief Administrative Officer/Clerk  
Re: Councillor Activity Report

Deputy Mayor Webb made note that the draft budget from Peterborough County will be presented at County Council on November 6, 2024 and that the proposed increase is approximately 6%.

R-557-24 Moved by Deputy Mayor Webb  
Seconded by Councillor Clement

That the County Council Update and the Councillor Activity report be received for information.

Carried.

### **Written or Oral Notice of Motion or Discussion:**

None.

### **Other Business:**

1. Bob Angione, Chief Administrative Officer/Clerk  
Re: Other Business

R-558-24 Moved by Deputy Mayor Webb  
Seconded by Councillor Flagler

That the request from the Havelock and District Snowmobile Club to have the Public Works Department provide four to five dump truck loads of fill to repair the deteriorated unopened road allowance located on North Mid Belmont 7<sup>th</sup> Line for the groomer to get through is hereby approved; and further

That staff are directed to contact the Snowmobile Club to confirm the exact location of where the fill is to be deposited; and further

That the Public Works Department inform snowmobile club representatives that the Havelock and District Snowmobile Club will be required to move the fill to the proper location if the Public Works trucks are unable to access the exact requested location.

Carried.

The winner of the draw for a \$100 gas gift-card for following the Township's social media platforms was Monica Tucker as drawn by Councillor Doherty.

### **By-Laws:**

None.

### **Closed Session:**

R-559-24      Moved by Deputy Mayor Webb  
                    Seconded by Councillor Flagler

That the meeting moves in to Closed Session at 11:46 a.m. under authority of Section 239(2)(b) for personal matters about an identifiable individual, including municipal or local board employees.

Carried.

R-560-24      Moved by Councillor Doherty  
                    Seconded by Councillor Clement

That the meeting rise from Closed Session at 12:46 p.m. and resume in open session.

### **Business Arising from Closed Session:**

The following items were dealt with in the Closed Session Council Meeting.

1. The minutes of the Closed Session Council Meeting held on October 15, 2024 were approved and adopted as presented.
2. A personal matter about an identifiable individual, including municipal or local board employees. (3 items).

R-561-24 Moved by Deputy Mayor Webb  
Seconded by Councillor Clement

Due to the federal banking holiday that occurred on September 30, 2024 a credit to all ratepayers who paid their property tax bill electronically by September 30, 2024 and were charged a late fee will be issued a credit on the affected property tax bills

Carried.

### **Confirming By-Law:**

R-562-24 Moved by Councillor Clement  
Seconded by Councillor Doherty

That By-law 2024-077, being a By-law to confirm the proceedings of the meeting of the Council of the Corporation of the Township of Havelock-Belmont-Methuen held on the 5<sup>th</sup> day of November 2024, be read a first, second, and third time and finally passed this 5<sup>th</sup> day of November 2024.

Carried.

### **Adjournment:**

R-563-24 Moved by Deputy Mayor Webb  
Seconded by Councillor Doherty

That this meeting adjourn at 12:48 p.m.

Carried.

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Jim Martin, Mayor

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Robert V. Angione, Clerk



**From:** [Pat Schick](#)  
**To:** [Shari Gottschalk](#)  
**Cc:** [Bob Angione](#); [Shannon Sarginson](#)  
**Subject:** RE: Decorative Lighting  
**Date:** October 24, 2024 5:03:49 PM  
**Attachments:** [image002.png](#)  
[image003.png](#)

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Hi Shari, Bob

I'm glad that you were able to follow the previous as sent streetscaping cost estimates, hopefully they were of use for your needs.

The project along George Street did have early pre-design talks regarding the overhead power and communication lines, however preliminary costings and work scope was quite extensive. The difficult part in the way that Havelock is set up currently and unfortunately is that most of the premises are service fed from the front, unlike some downtown cores whereby the power and other utilities are located along the rear of the buildings. In this case we would be looking at a complete burial of the bell, hydro, cable lines all set within a common duct bank. There would likely also be requirement for underground vaulting for the service providers. Resulting from this type of work being an Owner request, costings would likely be 100% Owner, thus the utility provider would likely not cost share. Early preliminary costings for this section of the downtown core is \$1.5M. Resulting from this, the costings as associated for these works have not been provided or allowed for within the current works project. If this is an item that the Township wishes to explore, we can begin to start some more serious discussions with the utility providers. I can always be available to come up to the Township offices for an in person to speak more about this item should it be desired. We would need to jump onto this right away with the utilities as their schedule and timings don't always align with our needs or desires.

Regarding bullet #2 below, decorative poles could be installed and have the chosen fixtures installed. I would estimate about \$5k per pole, this would be in addition to the costs as sent earlier. This has allowed some provisional costing for new wiring, connections, etc... This would also be for a shorter pole about fifteen feet in height. We did a project with the Municipality whereby we had provided some decorative lighting at new crosswalks that were being installed. In this case Tweed also has overhead wiring, thus we could include some decorative lighting at cross-walks and or intersections within Havelock. (*see photo attached*) I envision the same idea with poles being of about fifteen feet such that they do not interfere with the existing overhead lines, however there are many different styles of poles and lights that could be chosen all within this budget frame.

Please do not hesitate to call me with any queries that you may have.

Pat Schick, A.Sc.T.  
Jewell Engineering Inc.  
Belleville, ON  
K8N 4Z5

T: 613-969-1111  
C: 613-848-9083  
E: [pat@jewelleng.ca](mailto:pat@jewelleng.ca)



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**From:** Shari Gottschalk <[ecdev@hbmtwp.ca](mailto:ecdev@hbmtwp.ca)>  
**Sent:** Tuesday, October 22, 2024 1:25 PM  
**To:** Pat Schick <[pat@jewelleng.ca](mailto:pat@jewelleng.ca)>  
**Cc:** Bob Angione <[BAngione@hbmtwp.ca](mailto:BAngione@hbmtwp.ca)>  
**Subject:** RE: Decorative Lighting

Hi Pat,

Thank you for this info. I've had a chance to digest the info you sent and I found it very clear. My only questions are, as follows:

1. Do you know if there was consideration to burying the utility lines underground to remove the old hydro poles from Quebec St just past the Post Office? If so, are the costs factored into the reconstruction project?
2. If there were no hydro poles, could we have the decorative lighting installed on decorative poles? If so, what would the costs of the light standard poles be?

Many thanks, this info will be helpful to our downtown revitalization efforts and grant application.

Shari

**Shari Gottschalk**

Economic Development Officer

*Township of Havelock-Belmont-Methuen*

T: 705-778-2308 ext. 123 F: 705-778-5248

W: [www.hbmtwp.ca](http://www.hbmtwp.ca) E: [ecdev@hbmtwp.ca](mailto:ecdev@hbmtwp.ca)

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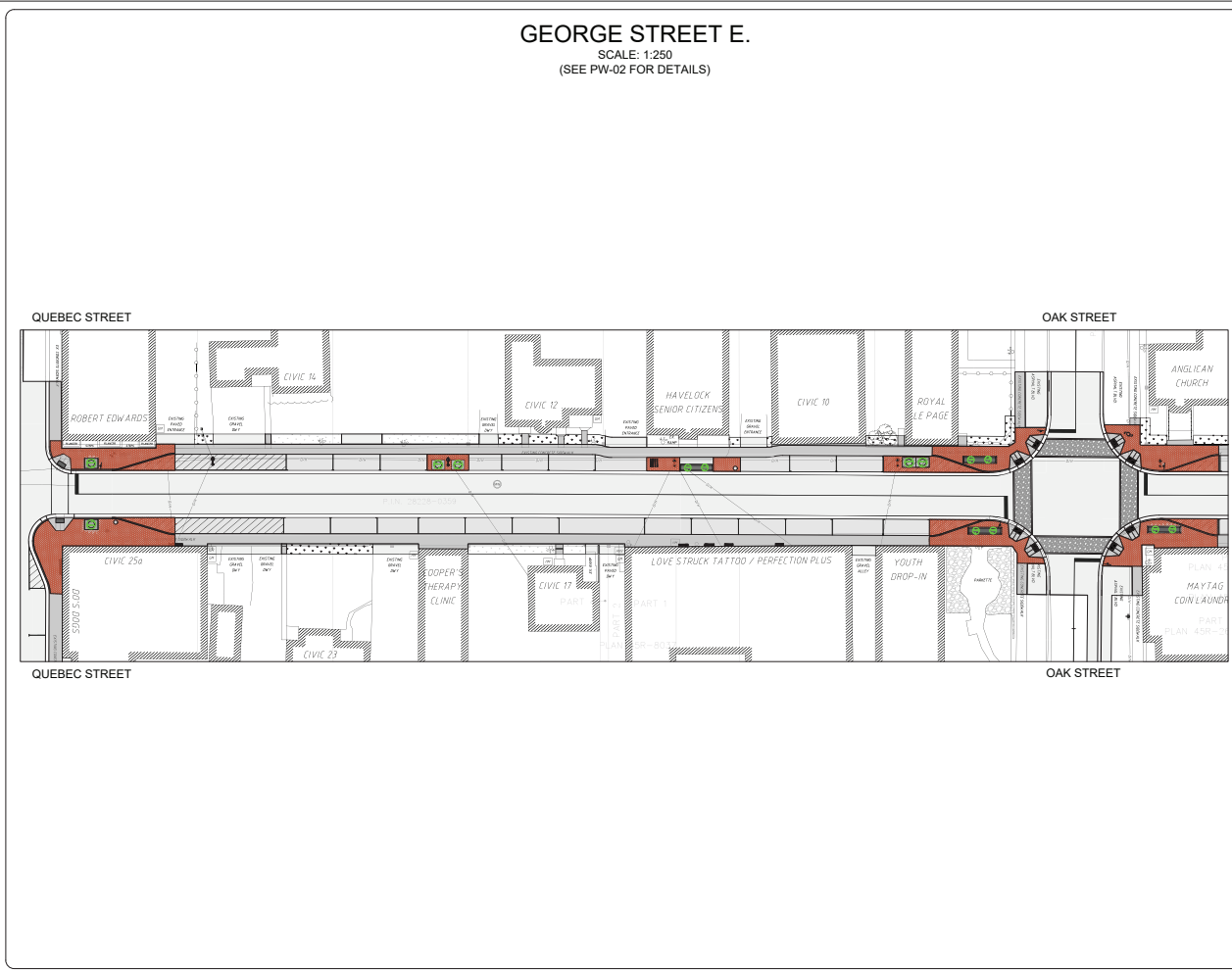




Township of Havelock-Belmont-Methuen  
 Conceptual Streetscape Design Options  
 Preliminary Construction Cost Estimates

Work Item	Estimated Quantity	Unit Rate	Estimated Cost	
Supply and Install Decorative Streetlight on Existing Wooden Poles	6 each	\$ 7,500.00	\$ 45,000.00	
Supply and Install Interlocking Concrete Sidewalks	450 sq.m.	\$ 375.00	\$ 168,750.00	
Supply and Install Tree Planting	14 each	\$ 1,000.00	\$ 14,000.00	
Supply and Install Protective Steel Grates at Base of Tree	5 each	\$ 1,500.00	\$ 7,500.00	
Supply and Install Raised Stone / Flower Bed Edging	50 m	\$ 225.00	\$ 11,250.00	
Supply and Install Impressed Asphalt Pedestrian Crosswalk w/ Rubberized Finish	100 sq.m.	\$ 650.00	\$ 65,000.00	Option 1 for cross-walks (rubber finish is more durable)
Supply and Install Impressed Asphalt Pedestrian Crosswalk w/ Coloured Paint	100 sq.m.	\$ 350.00	\$ 35,000.00	Option 2 for cross-walks (paint would have to be maintained due to surface wearoff)
Supply and Install Decorative Stop Sign and Pole Assembly	5 each	\$1,000.00	\$ 5,000.00	
Supply and Install Decorative Garbage Cans	2 each	\$2,500.00	\$ 5,000.00	
Supply and Install Concrete Benching (approx. 5m x 1m)	1 each	\$ 7,500.00	\$ 7,500.00	


P:\PROJECT FILES\2024\T11\0226\178 - ONTARIO STREET - PROPOSED DOWNTOWN WORKS



**NOTES:**  
 1. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE SPECIFIED.  
 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.  
 3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.

**REVISIONS**

NO.	DATE	DESCRIPTION	BY



**JEWELL  
ENGINEERING**

COUNTY OF PETERBOROUGH  
TOWNSHIP OF HAVELOCK-BELMONT-METHUEN  
COUNTY RD 48 RECONSTRUCTION  
CONTRACT No: T-11-2024

PROPOSED DOWNTOWN WORKS  
OVERALL PLAN

DRAWN BY: BND	PROJECT NO: 220-5178
DESIGNED BY: BND	DATE: SEPTEMBER 2024
CHECKED BY: PS	SCALE: HORIZONTAL: N.T.S. VERTICAL: N.T.S.
APPROVED BY: PS	CONTRACT NO: T-11-2024
	DRAWING NO: PW-01





# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: The Mayor and Members of Council

Prepared By: Nolan Atterbury, Township Planning Consultant

Approved By: Elysia Ackroyd, Township Planning Consultant

Meeting Date: November 19, 2024

Subject: **Application to Amend** Township of Havelock-Belmont-Methuen Comprehensive Zoning By-law 1995-42 (AS AMENDED). Xenia Christensen and Tod Christensen, Part Lots 9 and 10, Concession 9, Methuen Ward.

## **PURPOSE and EFFECT:**

**The purpose and effect of this report is to present for the consideration and requisite approval of Council, an application to amend Comprehensive Zoning By-law No. 1995-42 (as amended) in order establish a Special District zone introducing site-specific regulations to facilitate the creation of one new lot with a reduced frontage.**

## **RECOMMENDATION:**

- That subject to any new information or public comments received prior to or at the statutory public meeting, the draft by-law be passed as presented; and
- That the balance of this report be received.

## **BACKGROUND:**

As proposed, the application will consist of rezoning the site, located in Part Lot 9 and 10, Concession 9 in the Methuen Ward, and known municipally as 623 Fire Route 93 (hereby referred to as the site) from the Seasonal Residential zone (SR) to the Special District zone (S.D.).



An application for consent to sever the site was received by County of Peterborough Land Division (“the County”) on June 15<sup>th</sup>, 2023 as File No. B-59-23, which would have the effect creating one new lot in the Seasonal Residential zone. Section 6 of the consent application stated that the new lot would have an area of 0.38 hectares and 45.7 metres (150 feet) of frontage on Kasshabog Lake. It is worth noting that the minimum lot frontage for the SR zone is 46 metres (150 feet) and the initially listed lot frontage of 45.72 metres would not meet the minimum 46 metre lot frontage requirement for the SR zone. Although the Zoning By-law contains an approximately equivalent imperial measurement for lot frontage in the SR zone, measurements shown in imperial in the Zoning By-law do not form part of the by-law and are intended to be used for convenience purposes only, as per Section 1.16.

The minor deficiency in lot frontage was not identified by the Township Havelock-Belmont-Methuen (“the Township”) or the County until a subsequent lot survey determined the appropriate lot frontage measurement for the site, indicating that the actual frontage is slightly less than what was stated in the initial application.

The Township Council endorsed application B-59-23 to create one new building lot and recommended that the applicants demonstrate proper access to the severed parcel as part of the conditions of approval. The County granted provisional approval to application B-59-23 on March 11<sup>th</sup>, 2024, subject to the fulfillment of the conditions listed below:

- / Two (2) copies each of the following documents: (i) Signed Acknowledgement and Direction, (ii) the “Transfer in Preparation”, (iii) the Planning Act Certificate Schedule.
- / One (1) printed copies of the deposited Plan of Survey or a legal description acceptable to the Registrar of Deeds illustrating the severed lands.
- / A PDF file and a closed polygon vector file of the Part boundaries shown on the Reference Plan is to be provided in Autodesk DWG Windows-readable format to the satisfaction of the County
- / \$1 ,000.00 Cash-in-lieu of parkland fee be paid to the Municipality.
- / That the applicants demonstrate proper access to the severed parcel.

A draft plan of survey was provided by JBF Surveyors Ltd. to the County on June 26, 2024, to fulfill the relevant condition for consent. The survey indicated a 42.08 metre lot frontage on the subject site, demonstrating that the lot frontage of the provisionally approved severed parcel (the subject site) is less than what was stated in the initial application, and approximately 4 metres less than the required minimum lot frontage as per the SR zone.

In consideration of the reduced lot frontage, the County of Peterborough Land Division Department attached an additional condition to the severance application B-59-23 that the severed lot be rezoned to the satisfaction of the Municipality via letter on July 4<sup>th</sup>, 2024.

The subject Zoning By-law amendment application was received by the Township on October 8, 2024, along with the relevant application fees requesting that the site be rezoned from the Seasonal Residential zone to a Special District zone permitting the reduced lot frontage, to fulfill the required conditions for consent to sever the subject site.

- Owners/Applicants:** Xenia Christensen and Tod Christensen
  
- Property Description:** Lot 9 and 10, Concession 9 – Methuen Ward
  
- Municipal Address:** 623 Fire Route 93
  
- Roll Number:** 1531-010-009-24200
  
- Lot Area:** 0.38 hectares
  
- Type of Planning Approval:** Planning Act, Section 34
  
- Appendix:**
  - Appendix A: Municipal Appraisal Form
  - Appendix B: GIS Mapping
  - Appendix C: Zoning By-law Amendment Application
  - Appendix D: Survey
  - Appendix E: Zoning By-law Amendment Text
  - Appendix F: Consent for Severance Report
  - Appendix G: B-59-23 Application
  - Appendix H: B-59-23 Decision

## **Description of Property and Surrounding Lands**

The site comprises approximately 0.38 hectares with approximately 42 metres of frontage on Kasshabog Lake. The site is currently undeveloped.

The site is currently designated Shoreline in the Township of Havelock-Belmont-Methuen Official Plan, and zoned “Seasonal Residential (SR)” in the Township’s Zoning By-law.

The surrounding lands predominantly comprise shoreline residential uses, as well as Crown land immediately south of the site.

## **History of Use**

The current owners acquired the entire subject property in 1951. The parcel retained through application B-59-23 is developed with a seasonal recreational dwelling. The severed parcel (the site) is currently undeveloped.

## **Proposed Development**

The applicant is requesting permission to rezone the site from the Seasonal Residential zone to the Special District zone (S.D.) to facilitate the creation of one new lot with a reduced lot frontage.

## **PLANNING DISCUSSION:**

### *2020 Provincial Policy Statement (2020 PPS)*

The subject application was submitted prior to October 20<sup>th</sup>, 2024, and therefore the Policies of the 2020 Provincial Policy Statement (2020 PPS) still apply.

The 2020 PPS permits locally appropriate residential development, including lot creation on rural lands in Municipalities. The subject property is considered to be a rural use in the PPS and is not located within a rural settlement area. The purpose of this application is to create a new lot for development to support future residential uses on Kasshabog Lake.

Section 1.1.4 of the 2020 PPS provides policy direction for rural areas in municipalities which are defined as lands including rural settlement areas, natural heritage features, and rural lands discussed below. The 2020 PPS supports healthy, integrated, and viable rural areas by promoting development that builds upon rural character and leverages rural amenities and assets. The proposed rezoning of the site to permit a minorly reduced lot frontage is anticipated to facilitate the creation of a new lot for development. The subject application represents lot creation that is consistent with the character of rural development in the area and leverages rural assets including water based recreational and leisure opportunities on Kassarabog Lake.

Section 1.1.5 of the 2020 PPS provides policy direction regarding rural lands in municipalities, which are defined as lands located outside of settlement areas. Permitted uses on rural lands include resource based recreational uses, including recreational dwellings, and residential development, including lot creation that is locally appropriate. Policies of the 2020 PPS also promote recreational opportunities on rural lands, and development that is compatible with the rural landscape and which can be sustained by rural service levels. The provisionally approved creation of one new lot on rural lands is anticipated to support residential or recreational development in the future, which is consistent with the policies of the 2020 PPS. The proposed Zoning By-law amendment will permit locally appropriate development on Kassarabog Lake, while permitting a slightly reduced lot frontage.

In our opinion, the application is consistent with the 2020 PPS.

2024 Provincial Planning Statement (PPS)

Although the subject application is subject to the policies of the 2020 PPS, the application is reviewed for consistency with the 2024 Provincial Planning Statement (PPS).

The PPS permits residential development including lot creation within rural areas. The subject property is considered to be a rural use in the PPS and is not located within a rural settlement area. The purpose of this application is to create a new lot for development to support future residential uses on Kassarabog Lake.

Section 2.5 of the PPS provides policy direction for rural areas in municipalities which are defined as lands including rural settlement areas, natural heritage features, and rural lands discussed below. Policies regulating rural areas in the PPS are generally similar to the policies of Section 1.1.4 of the 2020 PPS, which are discussed above.

Section 2.6 of the PPS provides policy direction regarding rural lands in municipalities, which are defined as lands located outside of settlement areas. Uses permitted on rural lands include resource based recreational uses including recreational dwellings not intended as permanent residences, and residential development including lot creation where sewage and water services can be provided appropriately. The provisionally approved creation of one new lot is anticipated to support residential or recreational development in the future, which is consistent with the policies for rural lands in the PPS. The proposed rezoning will facilitate the creation of a new lot for development on Kasshabog lake while permitting a slightly reduced frontage.

In our opinion, the application is consistent with the PPS.

County of Peterborough Official Plan

Based on the policy guidance provided in the County of Peterborough Official Plan, staff are of the opinion that the site is designated Shoreland Areas and the Waterfront. Official Plan policies permit residential land uses within the Shoreland Areas designation while encouraging the protection and restoration of natural heritage features.

The Official Plan permits sustainable shoreland development that allows for limited growth of tourist developments and innovatively designed residential developments. The Plan states that the built form along the shoreline should not be overly concentrated or dominate the natural form and encourages the provision of access to the waterfront for public and private users, wherever appropriate. Section 4.4.3 provides policies for Shoreland Areas and the Waterfront, stating that the character of shoreland areas is linked to the natural and built form associated with waterbodies, predominantly comprising vegetated shorelines and residential development. The proposed rezoning will support the creation of a new lot for development within the shoreland area which is anticipated to support new residential development. The proposed reduction to the minimum lot frontage represents a minor reduction that is not anticipated to promote an undesirable concentration of development along the waterfront. Relevant zoning provisions regulating built form within shoreland areas are intended to promote residential development on the site that protects the naturalized waterfront and is of an appropriate scale and character for Kasshabog Lake.

In our opinion, the application conforms with the County's Official Plan.

## Township of Havelock-Belmont-Methuen Official Plan

According to the Township of Havelock-Belmont-Methuen Official Plan (OP), the site is designated 'Shoreline'. Both seasonal and permanent residential uses are permitted within the Shoreline Designation as outlined within the OP.

OP policies direct development to have minimal visual, environmental, and navigational impact within the Shoreline Designation, and support the preservation and protection of the shoreline in a natural vegetated state. The OP also promotes low density shoreline development and enhanced setbacks from the high-water mark.

It is anticipated that the provisionally approved lot has sufficient buildable area to support future development which would have minimal visual environmental and navigational impacts within the Shoreline Designation. The proposed reduction in lot frontage is minimal and is not anticipated to create any negative visual environmental or navigational impacts.

The OP states that the Shoreline Designation supports leisure and recreation opportunities, as well as economic and employment benefits in the service sector, resulting from tourism and recreational property development. The proposed rezoning will facilitate the creation of a new waterfront lot that is anticipated to support future recreational or residential development.

Section 3.3.4 provides development policies within the Shoreline Designation, requiring new waterfront lots to comply with the minimum lot area and minimum lot frontage requirements of the applicable zone. The provisionally approved lot has deficient lot frontage for the SR zone. The subject rezoning proposes a Special District zone to permit a minorly reduced lot frontage. The provisionally approved lot complies with all other provisions of the SR zone, representing similar lot fabric to surrounding shoreline properties. The minorly reduced lot frontage is not anticipated to encourage negative impacts related to site functionality or visual character within the shoreline area. Setbacks and other performance standards of the SR zone will be applied to ensure that future site development is of an appropriate scale for the shoreline area.

Section 2.1.5.4 provides policies for development on private roads in the Township, recognizing that limited development is expected to occur on an infill or minor extension (not exceeding 180 metres) to existing private road basis. The site does not currently have frontage on a private road but is in proximity to Fire Route 93. It is anticipated that access to the site will be provided via a new entrance to Fire Route 93, subject to

necessary approvals. The applicant must demonstrate proper access to the lot as a condition of consent. Proper access to the lot has not yet been demonstrated as of the date of writing this report.

Section 4.1.2 provides policy direction for water supply and sewage disposal in the Township. OP policies support the provision of private individual on-site water and sewage disposal systems for new development in shoreline areas, subject to appropriate lot area requirements. Future development on the site is anticipated to occur on private sewage and water services. The provisionally approved lot meets the lot area requirements of the SR zone and is anticipated to support the appropriate provision of such services.

In our opinion, the application conforms to the policies of the Township's Official Plan.

*Township of Havelock-Belmont-Methuen Comprehensive Zoning By-law No. 1995-42 (as amended)*

According to Schedule 'A2' of the Township's Comprehensive Zoning By-law No. 1995-42 (as amended) the site is currently zoned 'Seasonal Residential (SR) zone' in its entirety.

The applicant is seeking to rezone the site to a Special District zone to permit a reduced lot frontage of 42 metres on the site, from the required 46 metres. All other provisions of the SR zone shall apply.

According to the Zoning By-law, where a lot is accessed via water only, the lot frontage shall be the water frontage. Water frontage is defined in the Zoning By-law as the straight line horizontal distance between the two most widely separated points on any one shoreline of a lot. According to this definition of water frontage, the site has deficient lot frontage for the SR zone as indicated by the lot survey.

Section 4.11 of the Zoning By-law states that a lot must have frontage on an improved public street or navigable waterway order to support the development of any building or structure, unless the lot is zoned Seasonal Residential (SR) zone. No development is proposed on the site through the subject Zoning By-law amendment application; however, it is anticipated that the site will be developed with Seasonal Residential uses in the future. The site is in the SR zone and has frontage on a navigable portion of the shoreline of Kasshabog Lake. It is anticipated that an access to the site will be provided via a new entrance on Fire Route 93. The applicants are required to demonstrate



appropriate access to the subject site as a condition of approval for the consent application B-59-25.

The Zoning By-law requires that development must not be located within 30.0 metres of the existing high-water mark where a lot abuts a waterbody. Although no residential development is proposed as a result of this application, it is anticipated that the provisionally approved lot features a sufficient buildable envelope to accommodate future residential uses set back over 30 metres from the high-water mark.

The subject Zoning By-law amendment proposes a Special District zone for the subject site which is subject to all relevant provisions of the SR zone, aside from minimum lot frontage requirements. In consideration of the general intent of the proposed rezoning, Section 10.0 Seasonal Residential zone provisions are reviewed.

A single detached vacation dwelling is a permitted use in the SR zone. It is anticipated that the site will be developed with residential uses in the future.

The site meets the minimum lot area and yard requirements of the SR zone. The minimum lot frontage within the SR zone is 46 metres. The subject site has a lot frontage of 42 metres, representing a minor deficiency with respect to frontage for waterfront lots. A Special District zone is proposed to accommodate the reduced lot frontage on the subject site. The proposed reduction in lot frontage is modest and is not anticipated to cause significant negative impacts regarding navigation on the waterfront, density of waterfront development, or any other matters relating to site functionality and character.

Following our review and assessment of this application within the context of relevant land use planning policies; it is our opinion that the subject application conforms to the County of Peterborough Official Plan, Township of Havelock-Belmont-Methuen Official Plan and is consistent with the 2020 Provincial Policy Statement, and the 2024 Provincial Planning Statement.

## **COMMENTS:**

### **Staff Comments:**

None received at the time of report preparation.

### **Agency Comments:**



Should any additional comments be received prior to the November 19, 2024 meeting of Council, they will be brought forward at that time.

**Public Comments:**

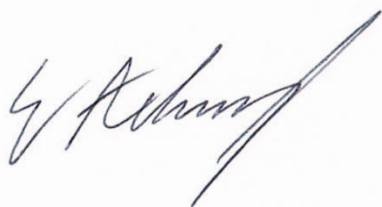
Should any additional comments be received prior to the November 19, 2024 meeting of Council, they will be brought forward at that time.

**FINANCIAL IMPACT:**

There are no financial impacts unless Council's consideration respecting the approval or refusal of the requested amendment is appealed to the Ontario Land Tribunal. In the event of an appeal, there could be costs, some of which may be recovered from the applicant.

All of which is submitted for Council's consideration.

Submitted by:



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Elysia Ackroyd MCIP, RPP  
Planning Consultant

- Appendix A: Municipal Appraisal Form
- Appendix B: GIS Mapping
- Appendix C: Zoning By-law Amendment Application
- Appendix D: Survey
- Appendix E: Zoning By-law Amendment Text
- Appendix F: Consent for Severance Report
- Appendix G: B-59-23 Application
- Appendix H: B-59-23 Decision
- Appendix I: Additional Condition Letter
- Appendix J: Pre-consultation Correspondence

[See Agenda Package Part 2 for Appendix documents](#)

# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: The Mayor and Members of Council

Prepared By: Nolan Atterbury, Township Planning Consultant

Approved By: Elysia Ackroyd, Township Planning Consultant

Meeting Date: November 19, 2024

Subject: **Application to Amend** Township of Havelock-Belmont-Methuen Comprehensive Zoning By-law 1995-42 (AS AMENDED). Jason Prince, Lot 12, Concession 5, Belmont Ward.

## PURPOSE and EFFECT:

**The purpose and effect of this report is to present for the consideration and requisite approval of Council, an application to amend Comprehensive Zoning By-law No. 1995-42 (as amended) in order to rezone the subject lands from the Rural Zone (RU) to the Environmental Protection Zone (EP), to protect natural features on the subject lands from future development.**

## RECOMMENDATION:

- That subject to any new information or public comments received prior to or at the statutory public meeting, the draft by-law be passed as presented; and
- That the balance of this report be received.

## BACKGROUND:

As proposed, the application will consist of the rezoning of the subject lands, located in Part Lot 30, Concession 11 in the Methuen Ward, and known municipally as 97 Fire Route 88 (hereby referred to as “the subject lands”) from the Rural Zone to the Environmental Protection Zone. Currently the property contains several structures for storage purposes.

An application for consent to sever, referenced as application B-169-22 (Sterling and Steele) was received by the County of Peterborough Land Division on November 24, 2022, which proposed the creation of one new lot having an area of approximately 14.5 hectares and approximately 165 metres of frontage along Jack Lake (the subject lands). A preliminary severance review was completed in advance of the application submission between the applicant and the County of Peterborough Planning Department on October 4<sup>th</sup>, 2021 which identified that an Environmental Impact Assessment (EIS) would be required in support of a complete application for consent.

An EIS was completed by D.M. Wills in 2018 for the previous property owners which evaluated the environmental constraints on the subject lands. The EIS confirms that there are insufficient lands to support a buildable envelope without creating adverse impacts to natural heritage resources and Provincially Significant Wetland on the subject lands. The EIS was submitted in support of application B-169-22.

The Council of the Township of Havelock-Belmont-Methuen endorsed the application to create one new lot, and recommended that a \$1000.00 Cash-in-lieu of Parkland be paid to the Municipality, and that a rezoning of the subject lands be completed to the satisfaction of the municipality, for the purposes of protecting the lands from further development. Application B-169-22 was provisionally approved on March 21<sup>st</sup>, 2024 by the County of Peterborough, with the conditions by the Township.

A Zoning By-law amendment application for the subject lands was submitted by One Community Planning Inc. on behalf of the owner to rezone the subject lands to EP with an exception to permit a legally existing storage structure on site. The application was received by the Township on September 26<sup>th</sup>, 2024.

Through consultation with the applicant and municipal Staff, it is recommended that the subject lands be rezoned to the Environmental Protection Zone to protect natural features on the subject lands from future development. The existing permitted storage structure on the site will continue to be permitted as a legal non-conforming use pending the approval of the proposed zoning by-law amendment, per Section 4.10A of the Zoning By-law.

**Owners/Applicants:** Jason Prince

**Property Description:** Lot 30, Concession 11 – Methuen Ward

**Municipal Address:** 97 Fire Route 88

**Roll Number:** 153101000770300

**Lot Area:** 14.5 hectares

**Type of Planning Approval:** Planning Act, Section 34

**Appendix:** Notice of Complete Application and Public Meeting  
GIS Mapping  
Zoning By-law Amendment Application  
Zoning By-law Amendment  
Minor Variance Application (B-169-22)  
Minor Variance Report (B-169-22)  
Municipal Appraisal Form (B-169-22)  
Environmental Impact Study  
Previous Minor Variance Decision (A-5-98-010-007-703)  
Ministry of Natural Resources Letter (A-5-98-010-007-703)  
Previous Minor Variance Deferral (A-5-98-010-007-703)  
Building Permit

### **Description of Property and Surrounding Lands**

The subject lands comprise approximately 14.5 hectares (35.8 acres), with approximately 165 metres of frontage on Jack Lake.

The subject lands are currently developed with an approximately 126.4 square metre storage structure which received building permit approval in 1998. Several temporary storage structures exist on the subject lands, as identified through GIS imagery.

The subject lands are designated as Rural and Shoreline in the Township of Havelock-Belmont-Methuen. The subject property is currently zoned Rural Zone (RU) in the Township Zoning By-law.

The surrounding lands are primarily occupied by shoreline residential uses as well as larger rural properties supporting residential uses.

### **History of Use**

A previous minor variance application (File No. A-5-98-010-007-703-00) was submitted by previous owners for the purposes of developing a storage structure on the subject lands, which would operate as an accessory building to the cottage on the neighbouring waterfront lot (97 FR 88). Through the review of the application by Council on May 19<sup>th</sup>, 1998, a condition was included in the minor variance approval which required that the subject lands and the lands developed with the neighbouring cottage lot be joined legally as one parcel of land. The application was deferred until the Ministry of Natural Resources (MNR) could provide comments on the application. MNR provided comments on the minor variance application on June 2<sup>nd</sup>, 1998 which identified that construction of the proposed storage structure would require filling within fish habitat connected to Jack Lake. MNR comments noted that if the applicant were to move the structure north of the fish habitat, no approvals would be required by the Department of Fisheries and Oceans.

The application was heard a second time at the Township Committee of Adjustment on June 16<sup>th</sup>, 1998, where the application was approved with the condition that a new site plan be submitted, relocating the proposed storage structure in line with MNR recommendations. A letter from the Township dated July 20<sup>th</sup>, 1998, clarified that the condition of joining the subject lands and the neighbouring cottage lot as one applies to the approved minor variance, as per the May 19<sup>th</sup> meeting, although the condition was not placed on the approval form for minor variance.

A building permit was approved for the storage structure in July of 1998, permitting the construction of the 126.4 square metre structure on the subject lands.

The current owners acquired the property in 2022, and pursued consent applications to sever the subject lands back to the pre-1998 lot configuration in November of that year. The subject lands have been utilized for residentially recreational purposes since 1998 (i.e. ATViing, hiking, storing personal vehicles, etc.).

## **Proposed Development**

The applicant is requesting permission to rezone the subject lands from the Rural Zone to the Environmental Protection Zone to fulfill a condition of the approved minor variance application B-169-22. The proposed EP zone is intended to protect natural features on the subject lands from future development. The applicant intends to retain the existing, permitted storage structure on the subject lands which will continue to be permitted as a legal non-conforming use.

## **PLANNING DISCUSSION:**

### *2020 Provincial Policy Statement (2020 PPS)*

The subject application was submitted in September 2024, and therefore the policies of the 2020 Provincial Policy Statement (2020 PPS) apply.

The 2020 PPS supports the creation of strong, sustainable and resilient communities, and the protection of the quality of the natural environment. The vision for the 2020 PPS recognizes that the undesirable effects of development on air, water and other resources must be minimized to promote environmentally sound communities.

Section 1.1 of the 2020 PPS promotes development and land use patterns that avoid environmental or public health and safety concerns and conserve biodiversity. The proposed rezoning conserves biodiversity and promotes the protection of natural features by establishing an Environmental Protection Zone on the subject lands which will prohibit future development of structures.

Section 1.1.4 provides policy direction for rural areas in Municipalities, supporting the conservation of biodiversity and the consideration of ecological benefits provided by nature.

Section 1.5 of the 2020 PPS provides policies related to recreation, trails, and open space, supporting the recognition and protection of protected areas. An EIS completed in 2018 identified the Brooks and Sheep's Bay Wetland Complex, Jack Lake PSW on the subject lands. The subject application recognizes and protects the PSW and its adjacent lands by establishing an Environmental Protection Zone on the subject lands.

Section 2.1 provides natural heritage policies supporting the long-term protection of natural features and areas, and the enhancement of the ecological function and

biodiversity of natural heritage systems. Section 2.1.4 prohibits development and site alteration within significant wetlands located in Ecoregions 5E, 6E and 7E. Section 2.1.5 prohibits development and site alteration within significant wildlife habitat unless no negative impacts are demonstrated to natural features or ecological functions. Development and site alteration is prohibited within fish habitat, and habitat of endangered and threatened species, except in accordance with provincial and federal requirements. Section 2.1.8 prohibits development and site alteration on adjacent lands to natural heritage features and areas, unless the ecological functions have been evaluated and no negative impacts on the features are anticipated.

The subject lands have been evaluated for natural features, identifying Provincially Significant Wetland (PSW) known as Brooks and Sheep's Bay Wetland Complex, Jack Lake. An EIS has been prepared which identifies Significant Wildlife Habitat, fish habitat, and potential for endangered and threatened species on the subject lands. The EIS anticipates that any site alteration on the subject lands would create adverse impacts to natural heritage features. The proposed rezoning of the subject site to Environmental Protection to protect natural features from future development is consistent with natural heritage policies of the 2020 PPS.

In our opinion, the application is consistent with the 2020 PPS.

#### 2024 Provincial Planning Statement (PPS)

Although the subject application is subject to the policies of the 2020 PPS, the application is also reviewed for consistency with the 2024 Provincial Planning Statement (PPS), herein.

The PPS promotes the protection of natural features and areas for the long term, and the improvement of the long-term ecological function and biodiversity of natural heritage systems.

Environmental policies contained in Section 2.5 of the PPS are generally similar to those of Section 1.1.4 of the 2020 PPS.

Section 4.1 provides policy direction related to natural heritage. The natural heritage policies of Section 4.1 are identical to the policies of Section 2.1 in the 2020 PPS, which are reviewed in detail above.

In our opinion, the application is consistent with the PPS.

County of Peterborough Official Plan

The subject lands are designated Natural Environment, Shoreland Areas and the Waterfront, and Rural and Cultural Landscape in the County of Peterborough Official Plan (“the Plan”). Policies of the Plan support uses that preserve and enhance natural features and ecological systems in all three land use designations.

Section 4.1 of the Plan identifies natural heritage features including wetlands, endangered and threatened species habitat, fish habitat and wildlife habitat. Appropriate land use policies must be applied to protect natural heritage features and areas from incompatible development, and to enhance natural areas and ecosystems.

The Plan states that development and site alteration within PSWs and in significant portions of endangered and threatened species habitat is not permitted. Development may be permitted within or adjacent to natural heritage features provided that an EIS demonstrates no negative impacts. No development is proposed as a result of the subject rezoning. The proposed rezoning intends to protect natural heritage features and the identified the Brooks and Sheep's Bay Wetland Complex, Jack Lake PSW on the subject lands from development for the long term.

The Plan states that the predominant land use within the Provincially Significant Wetland designation are educational, recreational and interpretive uses provided that there are no negative impacts on wetland features or the ecological function. The proposed rezoning will prohibit development on the subject lands within and adjacent to the PSW while permitting appropriate, limited recreation uses as per the EP zone policies of the Zoning By-law.

In our opinion, the application conforms with the County’s Official Plan.

Township of Havelock-Belmont-Methuen Official Plan

The subject lands are designated ‘Shoreline’ and ‘Rural’ in the Township Official Plan (OP). Rural lands in the Township are characterized by rural landscape which reinforces relationship between hamlet areas, shoreline communities and the surrounding farm and rural community to which the hamlet areas provide basic services. Development in the Rural designation shall be consistent with maintaining the natural heritage landscape and the retention of forested areas.



Lands designated Shoreline are generally identified as extending inland 150 metres from any standing waterbody, and held in private ownership. Section 3.3.2 provides policy direction regulating shoreline character. Section 3.3.2.2 recognizes the importance of shorelines for plant and animal habitats and states that the preservation and protection of the appearance of the shoreline in a natural vegetated state shall be encouraged.

The proposed rezoning shall prohibit further development on the subject lands and maintain the property in its natural state, supporting the objectives of the Rural and Shoreline designations.

Section 3.7 provides policy direction on lands designated Environmental Protection. The Brooks and Sheep's Bay Wetland Complex, Jack Lake PSW is identified on the subject lands through GIS imagery provided by the County of Peterborough. Although the evaluated PSW on the subject lands is not identified on Schedule B2 of the OP, the policies of Section 3.7 still apply for the lands evaluated as a PSW. Section 3.7 is also reviewed with regard to the identified deer wintering area and fish spawning areas depicted on Schedule B2 of the Township OP.

Section 3.7.1 states that the Environmental Protection designation includes natural features and areas that provide ecological functions critical to the survival of all species. Natural features in this designation include but are not limited to significant wetlands, significant woodlands, significant portions endangered and threatened species habitat, significant wildlife habitat, and fish habitat.

Permitted uses within Environmental Protection designations are limited to conservation uses, wildlife management and outdoor recreation activities that do not result in adverse impact to natural features or ecological functions. The proposed rezoning keeps with the intent of the Environmental Protection designation by prohibiting development while permitting recreational use of the subject lands.

Section 3.7.3 provides development policies related to PSWs, fish spawning areas and deer wintering areas identified on schedule B2 of the OP. The intent of these policies is to identify significant features where development shall not be permitted or may be permitted subject to an EIS.

No development or site alteration is permitted within a significant wetland. Development may be permitted within 120 metres of a significant wetlands if an EIS has determined that no negative impacts to the feature are anticipated. An EIS was prepared in 2018

which evaluated the environmental constraints and determined that there are insufficient lands for a buildable envelope on the subject lands. The proposed rezoning of the subject lands to an EP zone is in keeping with the intent of the significant wetland policies of the OP.

Section 3.7.3.2 provides policy direction on development within or adjacent to endangered and threatened species habitat. The OP states that no development will be permitted within significant habitat of endangered and threatened species. Development within 50 metres of endangered and threatened species habitat shall require an EIS. The EIS completed in 2018 identifies that the subject lands have potential to contain habitat for endangered and threatened species. The proposed zoning amendment will prevent development within wildlife habitats, and promote the retention of natural features, supporting biodiversity.

Development and site alteration is not permitted within spawning areas except in accordance with provincial and federal requirements. Development and site alteration shall not occur within 30 metres of spawning areas unless an EIS demonstrates no negative impacts. The proposed rezoning will have the effect of preventing development adjacent to a fish spawning area identified on Schedule B2 by restricting development within and adjacent to fish spawning area.

Section 3.2 states that no policy of Section 3.7 will prevent natural heritage areas that have been deemed significant by the provincial government or the municipality which have not been designated on Schedules B1 and B2 from being recognized in the implementing by-law. The proposed rezoning intends to recognize and protect PSW not included in Schedule B2 of the OP in the implementing Zoning By-law.

In our opinion, the application conforms to the policies of the Township's Official Plan.

*Township of Havelock-Belmont-Methuen Comprehensive Zoning By-law No. 1995-42 (as amended)*

According to Schedule 'A2' of the Township's Comprehensive Zoning By-law No. 1995-42 (as amended) the subject lands are currently zoned Rural Zone (RU). A Zoning By-law amendment is requested to rezone the subject lands to the Environmental Protection Zone (EP).

Section 22 of the Zoning By-law regulates land use within Environmental Protection Zones. As per Section 22.1 permitted uses in the EP zone are limited to passive

recreational and conservation uses, and existing agricultural, recreation, forestry and conservation uses. No new development or uses are proposed on the subject lands. Uses on the subject lands are anticipated to be limited to passive recreational uses and the conservation of the existing lands.

Section 22.2.1 provides regulations for permitted uses in the EP zone. Section 22.2.1 states that no buildings or structures will be permitted in the EP zone if such portion is within a provincially significant wetland. The proposed Zoning By-law amendment will apply the EP zone to currently Rural lands, protecting the PSW and other natural features on the site from future development of structures.

Following our review and assessment of this application within the context of relevant land use planning policies; it is our opinion that the subject application conforms to the County of Peterborough Official Plan, Township of Havelock-Belmont-Methuen Official Plan, Township of Havelock-Belmont-Methuen Comprehensive Zoning By-law and is consistent with the 2020 Provincial Policy Statement, and the 2024 Provincial Planning Statement.

## **COMMENTS:**

### **Staff Comments:**

None received at the time of report preparation.

### **Agency Comments:**

Should any additional comments be received prior to the November 19, 2024 meeting of Council, they will be brought forward at that time.

### **Public Comments:**

Should any additional comments be received prior to the November 19, 2024 meeting of Council, they will be brought forward at that time.

## **FINANCIAL IMPACT:**

There are no financial impacts unless Council's consideration respecting the approval or refusal of the requested amendment is appealed to the Ontario Land Tribunal. In the

event of an appeal, there could be costs, some of which may be recovered from the applicant.

All of which is submitted for Council's consideration.

Submitted by:



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Elysia Ackroyd MCIP, RPP  
Planning Consultant

- Appendix A: Notice of Complete Application and Public Meeting
- Appendix B: GIS Mapping
- Appendix C: Zoning By-law Amendment Application
- Appendix D: Zoning By-law Amendment
- Appendix E: Minor Variance Application (B-169-22)
- Appendix F: Minor Variance Report (B-169-22)
- Appendix G: Municipal Appraisal Form (B-169-22)
- Appendix H: Environmental Impact Study
- Appendix I: Previous Minor Variance Decision (A-5-98-010-007-703)
- Appendix J: Ministry of Natural Resources Letter (A-5-98-010-007-703)
- Appendix K: Previous Minor Variance Deferral (A-5-98-010-007-703)
- Appendix L: Building Permit

[See Agenda Package Part 2 for Appendix documents](#)

# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: Mayor and Members of Council

From: Samantha Deck, Planner

Meeting Date: November 19, 2024

Subject: Request to Stop Up, Close and Convey a Municipal Road Allowance located between Methuen Concession 7, Part Lot 15, Location CL18625, Plan 25, Part Lot 5, Part Block B and Registered Plan 45R-16933 Part 1 and Concession 8, Part Lot 15; ARN: 1531-010-009-09200 and 1531-001-009-23200.

## PURPOSE and EFFECT:

The purpose and effect of this report is to present to Council planning analysis completed by Township staff and to assess a request to purchase a Township Unopened Road Allowance on Kasshabog Lake.

## RECOMMENDATION:

- That Council receive this report and agree, in principle, to the request from the property owner to Stop up, Close and Convey the unopened road allowance bisecting 367 FR 82D (ARN: 1531-010-009-09200) and parcel with no civic address (ARN: 1531-010-009-23200);
- That Township Staff provide the applicants/property owners with the necessary requirements in order to fulfil the stopping up, closing and conveying of the unopened road allowance bisecting 367 FR 82D (ARN: 1531-010-009-09200) and parcel with no civic address (ARN: 1531-010-009-23200);
- That the balance of this report be received.

## BACKGROUND:

On October 15<sup>th</sup>, 2024, Council received a formal request by the property owner of the parcel on Kasshabog Lake, Ken and Carol Simard, to purchase an unopened road allowance bisecting their properties. Please refer to **Attachment A: Formal Road Closure Request**.

- On October 15<sup>th</sup>, 2024, Council passed the following resolution:

**R-532-24**      **Moved by Councillor Doherty**

**Seconded by Councillor Clement**

***That the road allowance closure request from Ken and Carol Simard be referred to staff for follow-up.***

***Carried.***

The unopened road allowance currently bisects the applicants two properties on Kasshabog Lake. Please refer to **Attachment B: Site Map**. The proposed acquisition of approximately 150m (492 ft) of depth of unopened road allowance will be split lengthwise and evenly distributed to the two (2) separate parcels. Therefore, 10m (33 ft) will each be added to the two (2) separate parcels. The subject parcel at 367 FR 82D currently has a single detached vacation dwelling; however, the subject parcel with no civic address (ARN: 1531-010-009-23200) is currently vacant and may be intended for a future single detached vacation dwelling in the future.

Building and Planning staff attended the site on October 23, 2024. The characteristics of the unopened road allowance include quite steep slopes and hills, highly vegetated, and leads to Kasshabog Lake on both ends. Please refer to **Attachment C: Site Photos**.

#### **PLANNING ANALYSIS:**

##### *Township Official Plan*

In general, it is the position of Council that the ownership of unopened road allowances will remain with the Township.

However, Council may, at its sole discretion, consider the closing and conveying of a road allowance if **one or more** of the following circumstances applies:

*(a) A shore road allowance that abuts and is directly in front of a shoreline lot, where there are no matters of public interest identified;*

*(b) An original road allowance or a road allowance dedicated on a plan of subdivision, only where deemed appropriate by the Municipality to specifically resolve an encroachment of a building or structure from an abutting lot and where suitable, alternative public access is provided or available;*

*(c) An original road allowance or a road allowance dedicated on a plan of subdivision to address a topographic constraint which hinders the proper development of an abutting lot, only where deemed appropriate by the Municipality and where suitable, alternative public access is provided or available*

*(d) An original road allowance that bisects a proposed plan of subdivision, only where deemed appropriate by the Municipality and where suitable, alternative public access is provided or available; or*

*(e) where the Municipality has negotiated an exchange of land with a property owner to provide more suitable public road or water access.*

The closing and conveying of the unopened road allowance meets the above test, as in the Township's planning opinion that although the road allowance is technically a shoreline lot, the unopened road allowance does not presently serve any form of public interest; therefore, the unopened road allowance is eligible for conveyance.

Furthermore, the road allowance is currently **not** being used for any recreational purpose by any trail association or lake club. Section 3.3.4.6 of the Township's Official Plan also indicates that:

*Unopened road allowances also provide public access to lakes within the Township. Council will only consider applications for the closure of road allowances provided:*

*i) The road allowance leading to water is incapable of contributing to public lake access or the closure is intended as part of a land swap that will result in better environmental protection or public access;*

*The road allowance is in a location which is unlikely to ever perform a useful function as part of the public road system;*

*ii) The closure will not result in denial of access for other property owners;*

*iii) The application includes a written agreement from all abutting owners stating how the closed road allowance will be conveyed; and*

*iv) The land is conveyed at its fair market value.*

As previously outlined, the Township has identified that the unopened road allowance is a shoreline property and cannot contribute to any form of public access to Kasshabog Lake due to being situated in between two private properties. The road allowance is in a location that would not perform a useful function to the Township's roadway system and public spaces, as it does not lead nor abut to any other public roadways.

## **COMMENTS:**

### **Staff Comments:**

The request has been circulated to applicable Township staff and there are no concerns with the sale of the unopened road allowance.

### **Agency Comments:**

Once a formal application has been received, circulation to the applicable agencies will occur.

**Public Comments:**

Although the applicants own both of the abutting lands and will have the right of refusal, adjacent homeowners may be notified once a formal application has been received accordingly as per Municipal Policy 2024-06-18.

**CONCLUSION:**

As it currently exists, the segment of the unopened road allowance serves no future benefit to the Township nor to the public. Thus, it would be appropriate for Council to agree, in principle, to the stopping, closing, and conveying of the unopened road allowance bisecting the subject properties on Kasshabog Lake.

All of which is provided to Council for consideration and direction.

**FINANCIAL IMPACT:**

No costs associated with this request at the present time and all costs incurred will be the responsibility of the applicant.

Respectfully submitted,

*Samantha Deck*

Samantha Deck, Planner  
Township of Havelock-Belmont-Methuen

Attachments:

- A. Letter of Request
- B. Site Maps
- C. Site Photos



**From:** [REDACTED]  
**To:** [Bob Angione](#)  
**Subject:** RE: Road Allowance Closure 367 FR 82D Lake Kasshabog  
**Date:** September 23, 2024 11:45:49 AM  
**Attachments:** [report-7.pdf](#)

---

This attached location report may help, thank you.

---

**From:** [REDACTED]  
**Sent:** Monday, September 23, 2024 11:20 AM  
**To:** 'bangione@hbmtwp.ca' <bangione@hbmtwp.ca>  
**Subject:** Road Allowance Closure 367 FR 82D Lake Kasshabog

Dear Mr. Angione, I am writing on behalf of my wife, Carol Simard, who is the new owner of the 2 lots known as 367 and 369 FR 82D Northshore Rd as of Sept 13 2024.

It was suggested by Sonia Aaltonen, that we request a “stop up and closure” of the road allowance between the 2 properties, following which we would like to proceed with a purchase of the said land.

Sincerely, Ken & Carol Simard

571 FR 82, Havelock, ON K0L1Z0

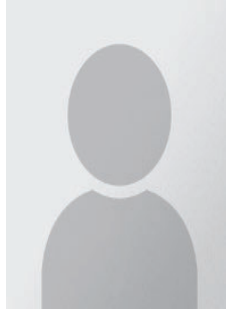
[REDACTED]  
[REDACTED]

Generated on July 21, 2024

**Address Not Available**

PIN 282500318

### Basic Client Report



This report was prepared by:

**Ken Pipher**

Cell: 7059339191

ken@kenpipher.ca

**TREB**

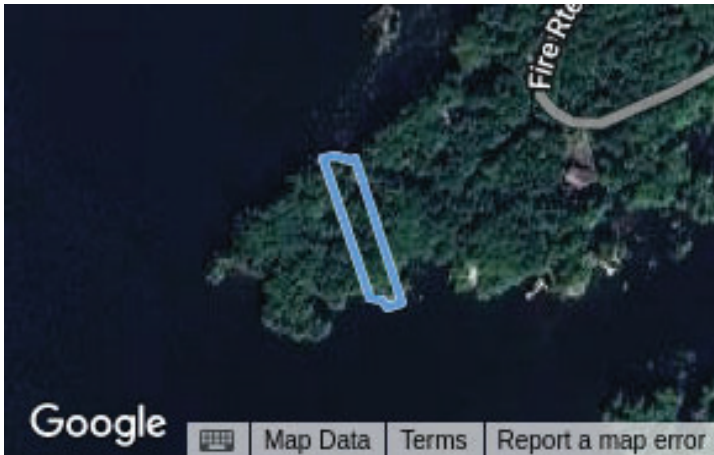
Ontario, Canada

### Property Details - PIN 282500318

PIN: 282500318  
Land Registry Office: PETERBOROUGH (45)  
Land Registry Status: Active  
Registration Type: Certified (Land Titles)  
Ownership Type: Freehold

Area: 23002.45 sq.ft (0.528)  
Perimeter: 836.61 ft.  
Measurements: 29.54ft. x 338.37ft. x 23.92ft. x 20.63ft. x 37.61ft. x .94ft. x 343.19ft. x 2.31ft. x 40.53ft.  
Legal Description: RDAL BTN CON 7 & CON 8 METHUEN ABUTTING LT 15 CON 7; HAVELOCK-BELMONT-METHUEN EXCEPT FORFEITED MINING RIGHTS, IF ANY

### Aerial View Of Property



### Street View



---

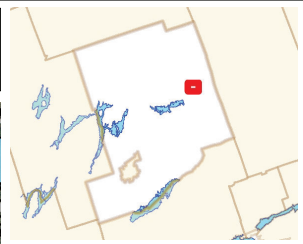
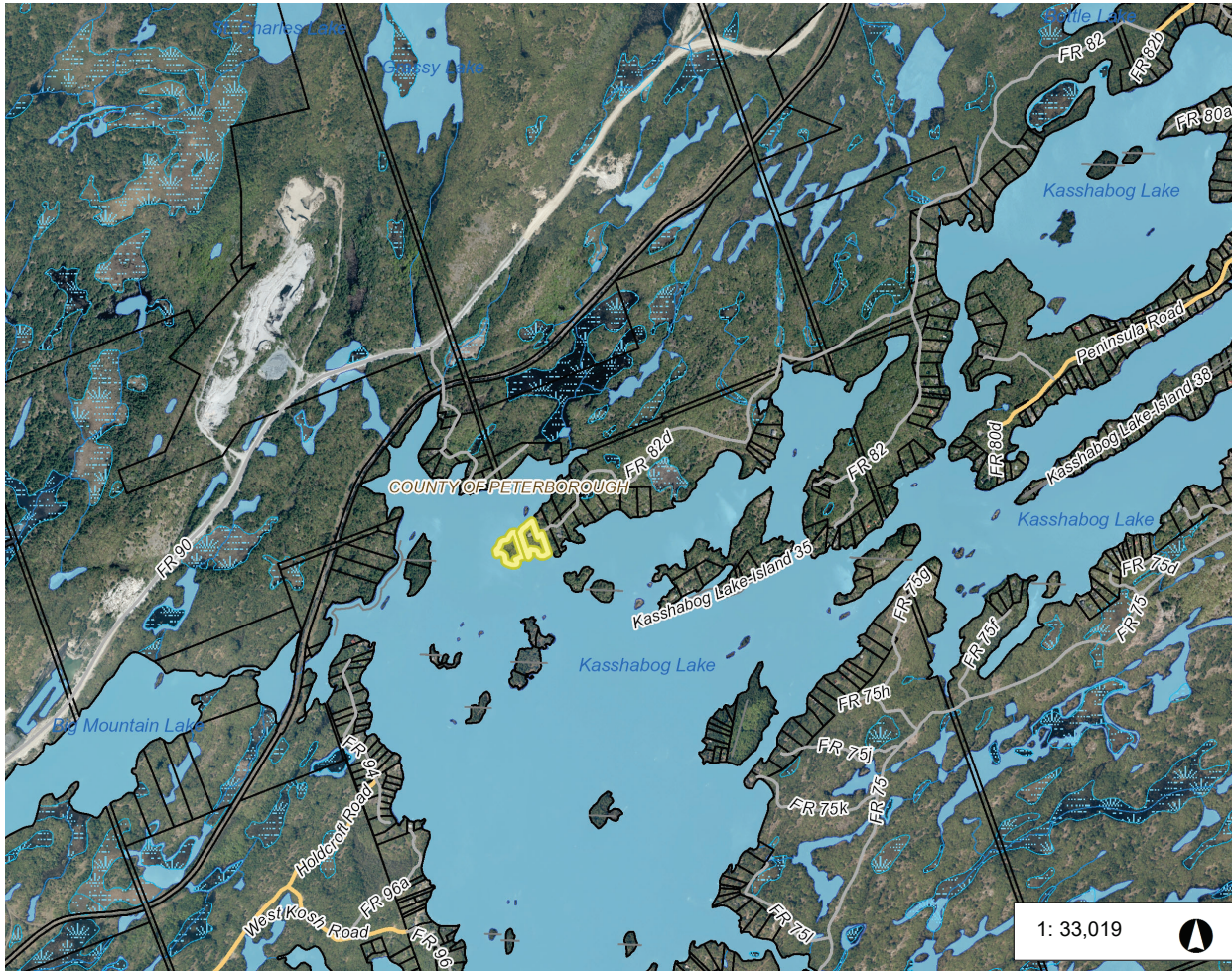
**Assessment Information****Sales History****Terms and Conditions**

Currency of Information. Data contained in the Geowarehouse reports are not maintained real-time. Data contained in reports, other than the Parcel Register, may be out of date ten business days or more from data contained in POLARIS.

Completeness of the Sales History Report: Some Sales History Reports may be incomplete due to the amount of data collected during POLARIS title automation. Subject properties may also show nominal consideration or sales price (e.g. \$2) in cases such as transfers between spouses or in tax exempt transfers.

The Property Information Services, reports and information are provided "as is" and your use is subject to the applicable Legal Terms and Conditions. Some information obtained from the Land Registry Information Services is not the official government record and will not reflect the current status of interests in land. Use of personal information contained herein shall relate directly to the purpose for which the data appears in land registry records and is subject to all applicable privacy legislation in respect of personal information. Such information shall not be used for marketing to a named individual.

## Location Map - 367 FR 82D



### Legend

- Roads < 50,000**
  - PRIV : Private; PRIV
  - City Arterial
  - City Collector and Local
  - City Owned Unclassified
  - Provincial
  - County
  - Township
  - Water Access Only
- Outside Roads < 50,000**
  - Major Roads
  - Local Roads
- Peterborough Proposed Bypass**
- First Nations**
- Parcel Fabric**
- Parcel First Nations - Canada I**
- Rivers**
  - Intermittent
  - Permanent
- Clean Water Act Policies Apply**
- Provincially Significant Wetland**
- Locally Significant Wetlands**
- Non-evaluated Wetlands**
- Lakes - Local Scale**
- Municipal Boundary - Upper Ti**
  - <all other values>
  - COUNTY OF PETERBOROUGH

### Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

1,677.4 0 838.69 1,677.4 Meters

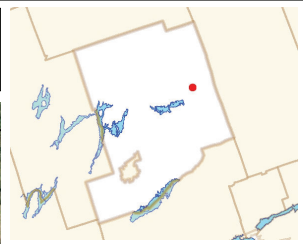
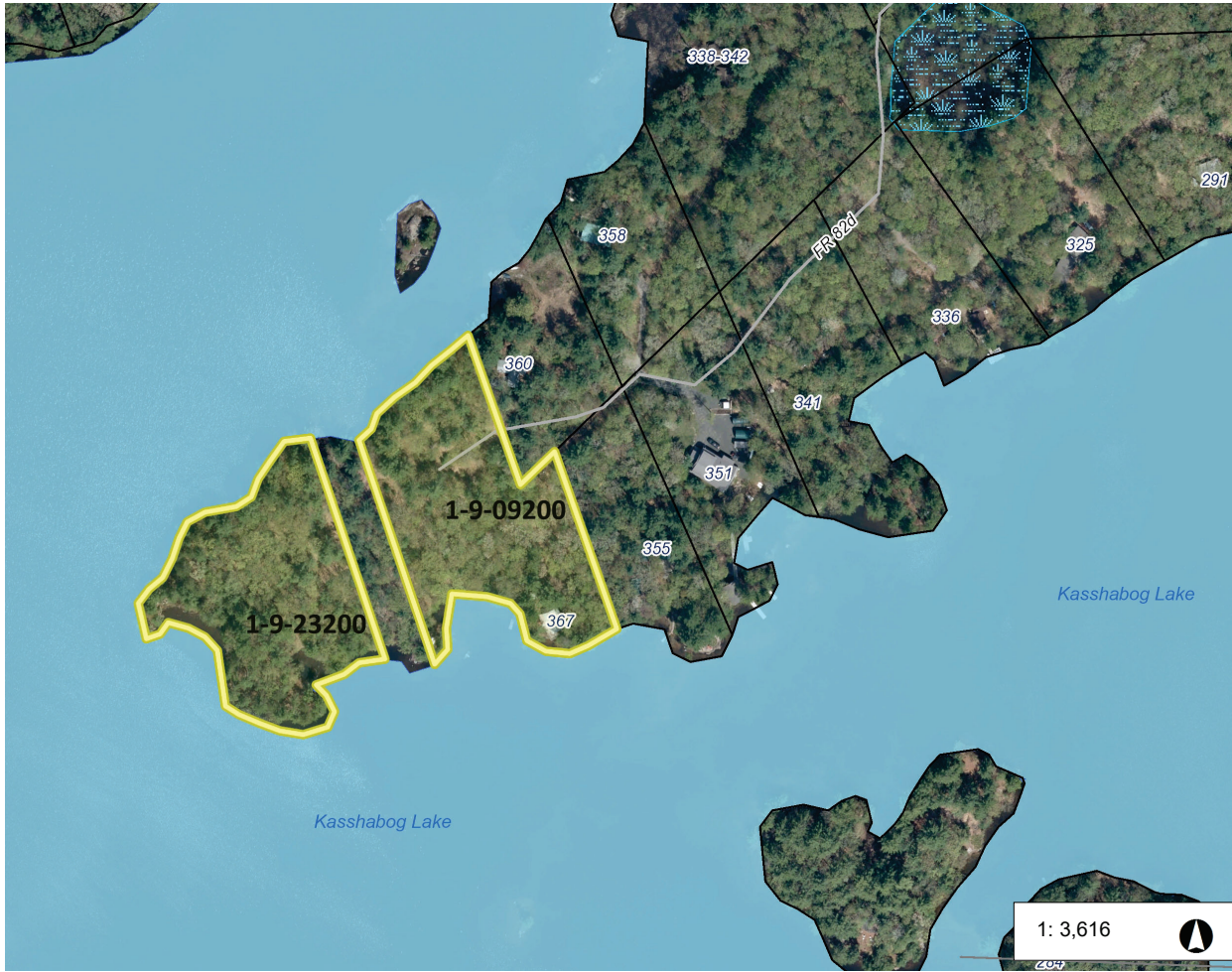
WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
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# Simard - Stop Up and Close



**Legend**

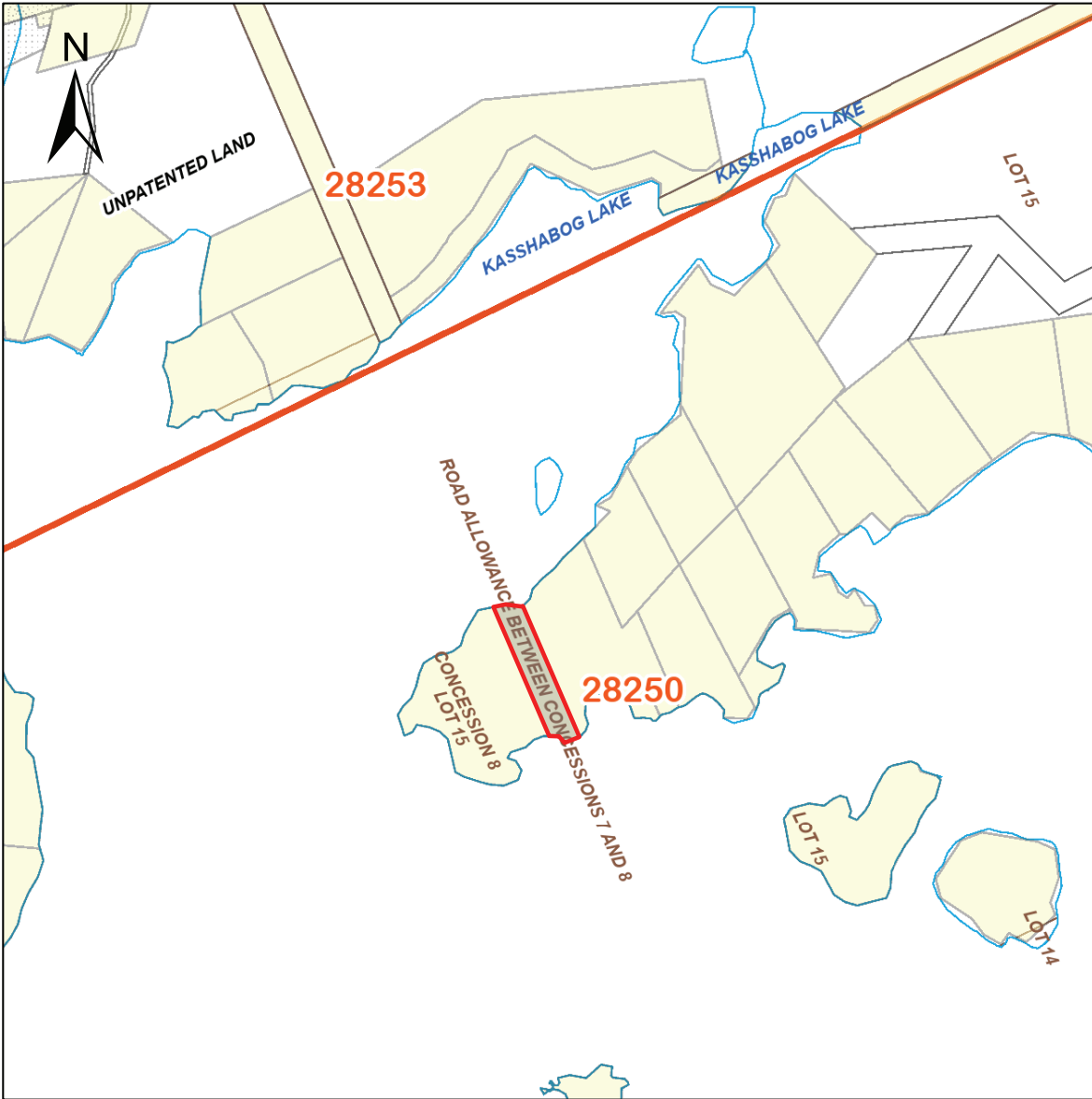
- Roads < 50,000
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  - <all other values>
  - COUNTY OF PETERBOROUGH

**Notes**

183.7 0 91.86 183.7 Meters

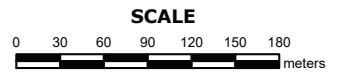
WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
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**THIS MAP IS NOT TO BE USED FOR NAVIGATION**



# ServiceOntario

PRINTED ON 05 NOV, 2024 AT 10:55:21  
FOR SAMANTHA



## PROPERTY INDEX MAP PETERBOROUGH(No. 45)

### LEGEND

FREEHOLD PROPERTY	
LEASEHOLD PROPERTY	
LIMITED INTEREST PROPERTY	
CONDOMINIUM PROPERTY	
RETIRED PIN (MAP UPDATE PENDING)	
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	
EASEMENT	

**THIS IS NOT A PLAN OF SURVEY**

### NOTES

**REVIEW THE TITLE RECORDS FOR COMPLETE PROPERTY INFORMATION AS THIS MAP MAY NOT REFLECT RECENT REGISTRATIONS**

THIS MAP WAS COMPILED FROM PLANS AND DOCUMENTS RECORDED IN THE LAND REGISTRATION SYSTEM AND HAS BEEN PREPARED FOR PROPERTY INDEXING PURPOSES ONLY

FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE RECORDED PLANS AND DOCUMENTS

ONLY MAJOR EASEMENTS ARE SHOWN

REFERENCE PLANS UNDERLYING MORE RECENT REFERENCE PLANS ARE NOT ILLUSTRATED



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# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: Mayor and Members of Council  
From: Samantha Deck, Planner  
Meeting Date: November 19, 2024  
Subject: Recreation Park Lands and Future Uses

## **PURPOSE:**

The purpose of this report is to request Council's direction regarding the future use of the remainder of the property being utilized for the Proposed Outdoor Sports Complex located at Concession 9 Part Lot 5, being the former Carnegie Property having a municipal address of 739 Old Norwood Road.

## **RECOMMENDATION:**

- That Council provide comments and direct staff to review and provide a recommendation at a subsequent Council meeting for the future use of the remainder of the Recreation Park Lands.
- That the balance of this report be received.

## **BACKGROUND:**

Township Council and staff, in consultation with Unity Design, have supported the development of a proposed recreation park on the lands located at Concession 9 Part Lot 5, being the former Carnegie Property, that includes a new ball diamond (phase 1); a second baseball diamond and associated auxiliary service buildings (phase 2); and two tennis courts, four pickleball courts and a dog park (phase 3).

Please see **Attachment A**: Site Map and **Attachment B**: Parkland Concept.

Township staff have applied for provincial funding for Phase 1 and subsequent phases of the proposed recreation park. Although the success of the grant application for funding is unknown at this time, the remainder of the recreation park lands will need to be reviewed to determine the most appropriate and efficient type and scale of development.

## PLANNING ANALYSIS:

### Township Official Plan

The Township of Havelock-Belmont-Methuen Official Plan designates the subject property as Rural. An Official Plan Amendment may be required to redesignate the lands for the proposed use.

### Township Zoning By-law

The subject property is multi-zoned as 'Institutional Holding (I-H) Zone', 'Residential Exception 1 Holding (R1-H) Zone', 'Open Space Holding (OS-H) Zone' and 'Rural (RU) Zone' within the Township of Havelock-Belmont-Methuen Zoning By-law. A Zoning By-law Amendment may be required to ensure the proposed type of development is reflected appropriately within the Zoning By-law.

### Provincial Planning Statement (2024)

The Provincial Planning Statement (PPS, 2024) provides the land use planning framework for Ontario's municipalities. Section 2.1.6 outlines that:

Planning authorities should support the achievement of *complete communities* by:

- a) accommodating an appropriate range and mix of land uses, *housing options*, transportation options with *multimodal* access, employment, *public service facilities* and other institutional uses (including schools and associated child care facilities, longterm care facilities, places of worship and cemeteries), recreation, parks and open space, and other uses to meet long-term needs;
- b) improving accessibility for people of all ages and abilities by addressing land use barriers which restrict their full participation in society; and
- c) improving social equity and overall quality of life for people of all ages, abilities, and incomes, including equity-deserving groups.

Section 3.9.1 states that:

Healthy, active, and inclusive communities should be promoted by:

- a) planning public streets, spaces and facilities to be safe, meet the needs of persons of all ages and abilities, including pedestrians, foster social interaction and facilitate active transportation and community connectivity;
- b) planning and providing for the needs of persons of all ages and abilities in the distribution of a full range of publicly-accessible built and natural settings for recreation, including facilities, parklands, public spaces, open space areas, trails and linkages, and, where practical, water-based resources;



c) providing opportunities for public access to shorelines; and

d) recognizing provincial parks, conservation reserves, and other protected areas, and minimizing negative impacts on these areas.

Although the subject property is outside of the current Hamlet Settlement Boundary within the Township of Havelock-Belmont-Methuen Official Plan, the subject property should be reviewed for its potential to accommodate an appropriate range and mix of land uses, which may include housing options.

**COMMENTS:**

**Staff Comments:**

Staff will bring back a report at a subsequent meeting which will include applicable staff comments.

**Agency Comments:**

None at this time; however, a comprehensive approach through early engagement and collaboration with the appropriate agencies, such as the County of Peterborough and Crowe Valley Conservation, will be completed.

**Public Comments:**

No public comments at this time.

**CONCLUSION:**

The remainder of the recreation park lands located at Concession 9 Part Lot 5, being the former Carnegie Property, will need to be reviewed to determine the most appropriate and efficient type and scale of development.

All of which is provided to Council for consideration and direction.

**FINANCIAL IMPACT:**

No costs associated with this request at the present time.

Respectfully submitted,

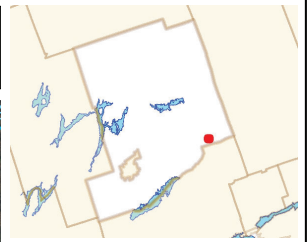
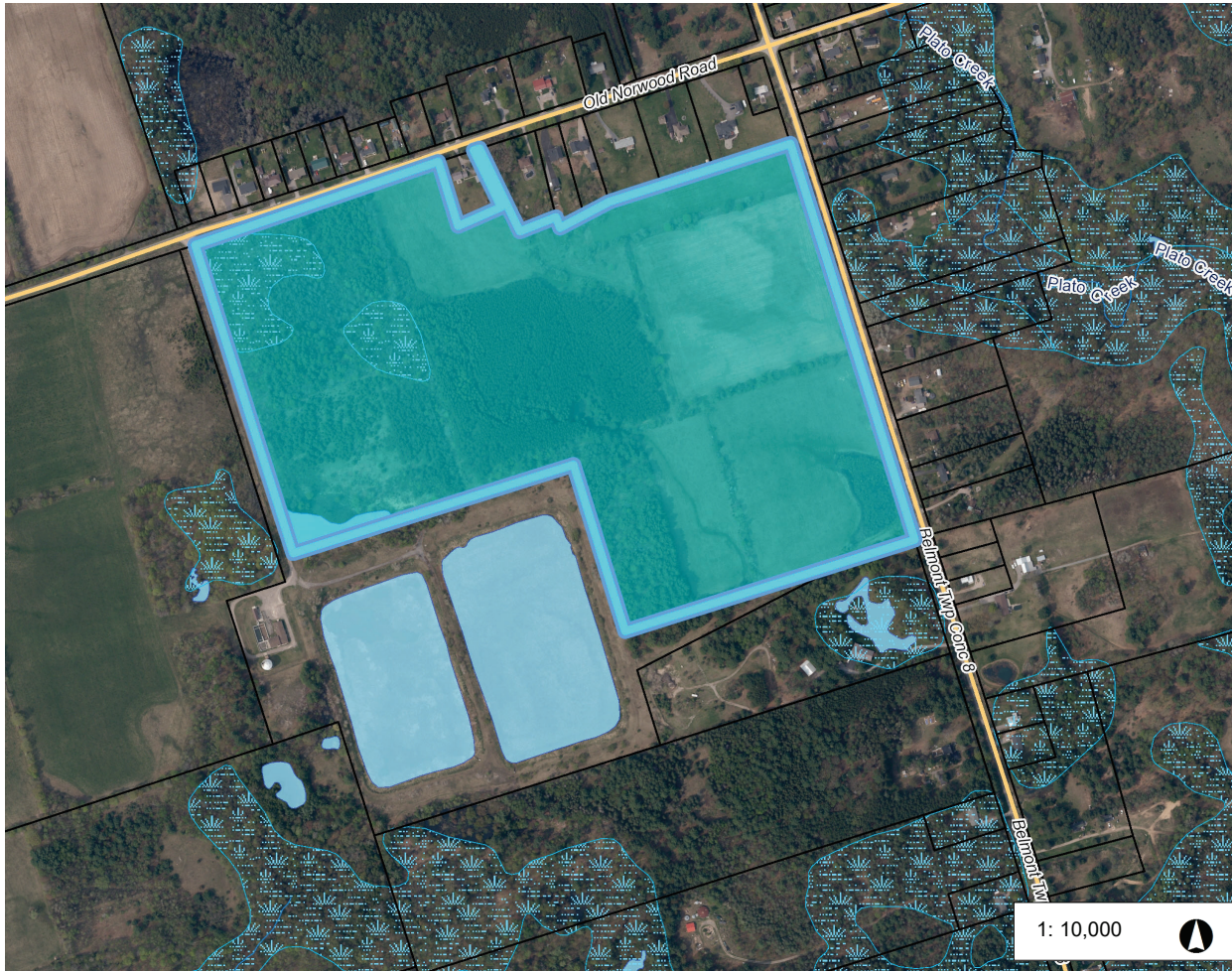
*Samantha Deck*

Samantha Deck, Planner  
Township of Havelock-Belmont-Methuen

Attachments:

- A. Site Map
- B. Parkland Concept

# Recreation Park Lands



**Legend**

- Roads < 50,000**
  - PRIV : Private, PRIV
  - City Arterial
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**Notes**

508.0 0 254.00 508.00 Meters

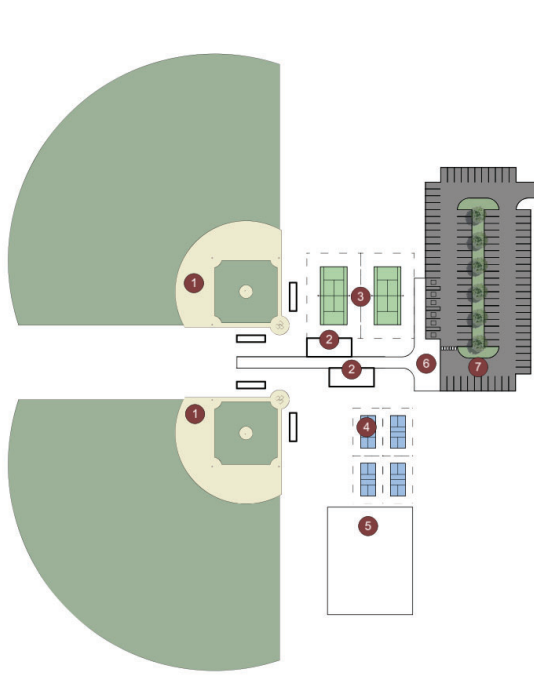
WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
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# Recreation Park Concept

**SITE LEGEND:**

- 1 TWO (2) BASEBALL DIAMONDS
- 2 PROPOSED TWO (2) WASHROOM PAVILIONS
- 3 PROPOSED TWO (2) TENNIS COURTS
- 4 PROPOSED FOUR (4) PICKLEBALL COURTS
- 5 PROPOSED DOG PARK AREA
- 6 HARDSCAPE PEDESTRIAN WALKWAYS
- 7 PARKING SPACES:  
6 ACCESSIBLE SPACES  
100 STANDARD SPACES  
TOTAL = 106 SPACES



Unity

# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: Mayor Martin and Members of Council  
From: Travis Toms, Chief Building Official  
Meeting Date: November 19, 2024  
Subject: Building Department Activity Report – October 2024

## PURPOSE:

To provide Council with statistical information concerning Building Department activity during the month of October 2024, as well as statistical information to compare current vs. prior year.

## RECOMMENDATION:

Receive for information.

## BACKGROUND:

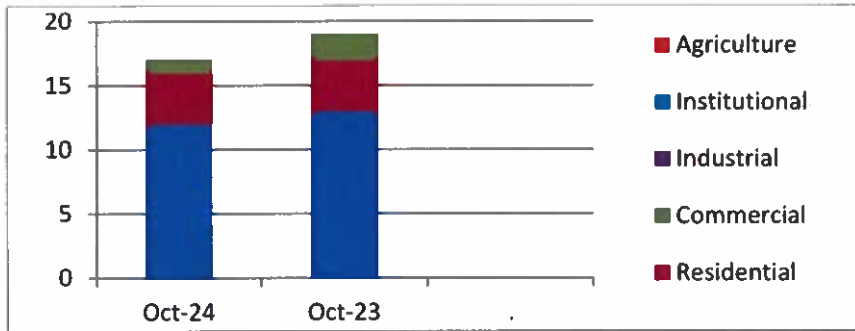
During the month of October 2024, the Building Department conducted **106** site (**503 YTD**) inspections.

Total mileage for both the 2011 and 2019 building department trucks is **4179 kilometers (26,406 YTD)**.

The Building Department issued **17** building permits during the month of October 2024 (**133 YTD**), representing an estimated **\$ 4,677,500.00** in construction costs.

<u>Permit Type</u>	<u># Permits Issued</u>	<u>Construction Cost (est.)</u>
Residential	4	\$ 4,265,000.00
Seasonal Residential	12	\$ 352,500.00
Commercial	1	\$ 60,000.00

Below is an overview of Building Department activity for October 2024, compared to the same period last year:



**Permit Fees Collected (October 2024 vs. 2023):**

October 2024 - \$ 17,587.31 Development Fees \$30,124.00

October 2023 - \$ 16,752.38

**Total Permit Fees Collected (2024 vs. 2023 Year-to-Date):**

2024 (January 1 – October 31) – \$ 137,464.11

2023 (January 1 – October 31) – \$ 240,413.41

**By-Law Enforcement (includes Building Infractions) October 2024**

New Files – 19 (5 Build without permit)

Closed Files – 4

**Planning Applications October 2024**

Minor Variances - 3

Zone Amendments – 1

Planning Related Reports – 1

Submitted by

Travis Toms  
Chief Building Official/By-Law Enforcement

# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: Mayor Martin and Members of Council  
From: Lionel Towns, Treasurer  
Meeting Date: November 15, 2024  
Subject: Property Tax Credits for Selected Late Payment Charges

## **Purpose:**

The purpose of this report is to provide Council with information regarding the issuing of credits on the accounts of taxpayers who paid their tax installment, which was due on September 30<sup>th</sup>, online but were charged a late fee due to extended bank processing time related to National Truth and Reconciliation Day being a bank holiday.

## **Recommendation:**

This report is for information purposes.

## **Background:**

At the Open Session Council Meeting held on Tuesday, November 5, 2024, the following motion was unanimously supported by all Members of Council:

“Due to the federal banking holiday that occurred on September 30, 2024, a credit to all ratepayers who paid their property tax bill electronically by September 30, 2024, and were charged a late fee will be issued a credit on the affected property tax bills.”

As was noted in the banking delegation at the Open Session Council Meeting held on Tuesday, November 5, 2024, there can be delays between the time that payments are made electronically and when they are received by the Township. Taxpayers are encouraged to please allow 3 to 4 business days for an electronic payment to be received at the Township office. This will be communicated via HBM’s website, and through our social media channels, for future due dates.

## **Financial Implications:**

The total number of credits issued was 297, with a total dollar value of \$3,069.64. Messaging surrounding the issuance of the credits was added to the HBM website as well as our Facebook and Instagram accounts.

Respectfully Submitted:

*Lionel Towns*

Lionel Towns, Treasurer



# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: Mayor Martin and Members of Council  
From: Ray Haines, Fire Chief  
Meeting Date: November 19, 2024  
Subject: Incident Summary – August 2024

## PURPOSE:

To provide information regarding the Fire and Emergency incident summary response from August 1, 2024, to August 31, 2024.

## RECOMMENDATION:

That Council receives this report for information.

## BACKGROUND:

There were forty six (46) emergency incidents that the Havelock-Belmont-Methuen Fire and Emergency Services responded to in the month of August.

## Incident Summary:

Type of Call	Number
<b>Havelock-Belmont-Methuen</b>	
Medical	36
Fire (1 brush)	1
Hydro Assists	2
Alarm	1
Other (2 false fire, 1 lift assist)	3
<b>Fire Protection and Auto Aid Agreements</b>	
HBM FD for Trent Hills FD (medical)	1
North Kawartha FD for HBM (1 alarm, 1 medical)	2
<b>Total Calls</b>	<b>46</b>

**Training:**

August 7<sup>th</sup> – Officers Meeting Cancelled

August 28<sup>th</sup> – Pump Ops using Hydrants

Only one (1) regular training session for July and August for the summer.

**FINANCIAL IMPACT:**

No further financial impact beyond 2024 budget figures.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'Ray Haines', enclosed in a thin black rectangular border.

Ray Haines  
Fire Chief

# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: Mayor Martin and Members of Council  
From: Ray Haines, Fire Chief  
Meeting Date: November 19, 2024  
Subject: Incident Summary – September 2024

## PURPOSE:

To provide information regarding the Fire and Emergency incident summary response from September 1, 2024, to September 30, 2024.

## RECOMMENDATION:

That Council receives this report for information.

## BACKGROUND:

There were forty two (42) emergency incidents that the Havelock-Belmont-Methuen Fire and Emergency Services responded to in the month of September.

## Incident Summary:

Type of Call	Number
<b>Havelock-Belmont-Methuen</b>	
Medical	30
Fire (propane fridge)	1
Natural Gas Leak	2
Alarm	3
Other (1 assisting other agency, 1 lift assist)	2
<b>Fire Protection and Auto Aid Agreements</b>	
HBM FD for Trent Hills FD (medical)	4
<b>Total Calls</b>	<b>42</b>

**Training:**

September 4<sup>th</sup> – Officers Meeting Cancelled

September 11<sup>th</sup> – Firefighter Survival Techniques

September 25<sup>th</sup> – SCBA's and Self Rescue

**FINANCIAL IMPACT:**

No further financial impact beyond 2024 budget figures.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'Ray Haines', enclosed in a thin black rectangular border.

Ray Haines  
Fire Chief

# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: Mayor Martin and Members of Council  
From: Ray Haines, Fire Chief  
Meeting Date: November 19, 2024  
Subject: Incident Summary – October 2024

## PURPOSE:

To provide information regarding the Fire and Emergency incident summary response from October 1, 2024, to October 31, 2024.

## RECOMMENDATION:

That Council receives this report for information.

## BACKGROUND:

There were forty one (41) emergency incidents that the Havelock-Belmont-Methuen Fire and Emergency Services responded to in the month of October.

## Incident Summary:

Type of Call	Number
<b>Havelock-Belmont-Methuen</b>	
Medical	27
Fire (1 structure/lighting hit, 1 grass)	2
MVC	1
Alarm	3
Other (1 assisting other agency, 2 lift assist)	3
<b>Fire Protection and Auto Aid Agreements</b>	
HBM FD for Trent Hills FD (medical)	1
HBM FD for Douro-Dummer FD (1 medical, 1 MVC)	2
North Kawartha FD for HBM FD (medical)	2
<b>Total Calls</b>	<b>41</b>

**Training:**

October 2<sup>nd</sup> – Officers Meeting

October 9<sup>th</sup> – R.I.T. (Rapid Intervention Team) Operations

October 23<sup>th</sup> – R.I.T. (Rapid Intervention Team) Scenario

**Information:**

On October the 6<sup>th</sup>, was the Recruit Graduation Ceremony at the EOETA, we had two graduating, Trish Sotiriadis and Matt Keating – Congratulations to Both.

October 9<sup>th</sup> to 11<sup>th</sup> annual pump test was completed on our three trucks.

October 18<sup>th</sup> the new fuel lock/recording was installed on our fuel tanks.

**FINANCIAL IMPACT:**

No further financial impact beyond 2024 budget figures.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'Ray Haines', enclosed in a rectangular box.

Ray Haines  
Fire Chief

# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: Mayor Martin and Members of Council  
From: Shari Gottschalk, Economic Development Officer  
Meeting Date: November 19, 2024  
Subject: **Social Media Insights**

## **PURPOSE:**

The purpose of this report is to provide Council a 90-day (July – September) Social Media Insights report following the launch of Instagram and new Facebook account. As well, the report includes October 2024 Social Media Insights.

## **RECOMMENDATION:**

That Council receive this Report for information.

## **BACKGROUND:**

Facebook Insights provide a wealth of information about our township's social media content and audience, as well as valuable insights into customer behavior, preferences and feedback. The insights reporting enables the targeting of specific demographics, tracking of user engagement and measurement of the effectiveness of marketing strategies in real time.

## **FINANCIAL IMPACT:**

None

## **In consultation with:**

- Bob Angione, CAO & Clerk

## **Attachments:**

- 90-day Social Media Insights Report
- October 2024 Social Media Insights Report

Respectfully submitted by:



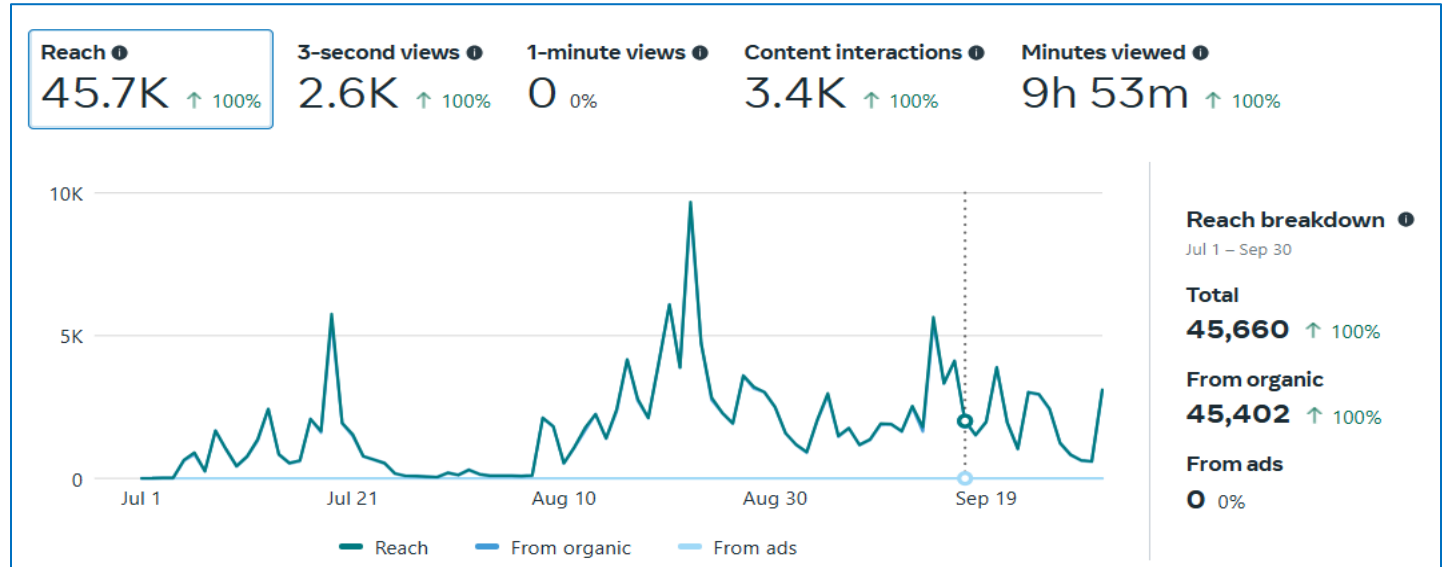
Shari Gottschalk  
Economic Development Officer  
Township of Havelock-Belmont-Methuen

# FACEBOOK CONTENT OVERVIEW REPORT

## 90-Day Reporting Period

July 2, 2024, to September 30, 2024

Social Media Followers	
July 2, 2024	<b>Zero</b> followers (launch of new social account @TownshipofHBM)
September 30, 2024	<b>315</b>



### TOP CONTENT BY REACH

**WE'RE HIRING**  
Planner / Planning Assistant  
Posting Closes: Mon, Sept. 9 @ 4:30 pm

705-778-2308 (F) 705-778-5248 www.hbmtw.ca

**SEEKING PLANNER / PLANNING...**

Mon Aug 19, 1:02pm

4.4K 11  
8 24

**Legend Boat & Outdoor Show**  
Havelock Community Centre (39 George St. E, Havelock)  
Friday August 16, 2024 - 10:00AM-7:00PM  
Saturday August 17, 2024 - 9:00AM-4:00PM  
\$2.00 Admission (Children 12 and under are FREE!)  
All admission proceeds will be donated to the Havelock-Belmont Public School Lunch Program.

**LEGEND BOAT & OUTDOOR SHOW ...**

Thu Aug 15, 2:00pm

4.1K 47  
5 29

**King's Jerk Chicken**  
King's Jerk Chicken comes to Havelock Farmer's Market  
Friday August 23rd (12:30pm - 6:00pm)

**King's Jerk Chicken comes to Havelock...**

Tue Aug 20, 9:24am

3.9K 91  
9 22

**Peterborough County Road Closure...**

Mon Aug 19, 6:39am

3.7K 17  
5 14

**BUILDING BY-LAW FEE REVIEW - SEPT...**

Mon Aug 26, 9:51am

3.2K 8  
16 10

**6th Line - Plato Creek Bridge - Open...**

Mon Sep 30, 12:14pm

2.6K 48  
3 8

**Forest / Grass Fire Hazard Rating Pleas...**

Thu Sep 19, 11:39am

2.4K 39  
10 13

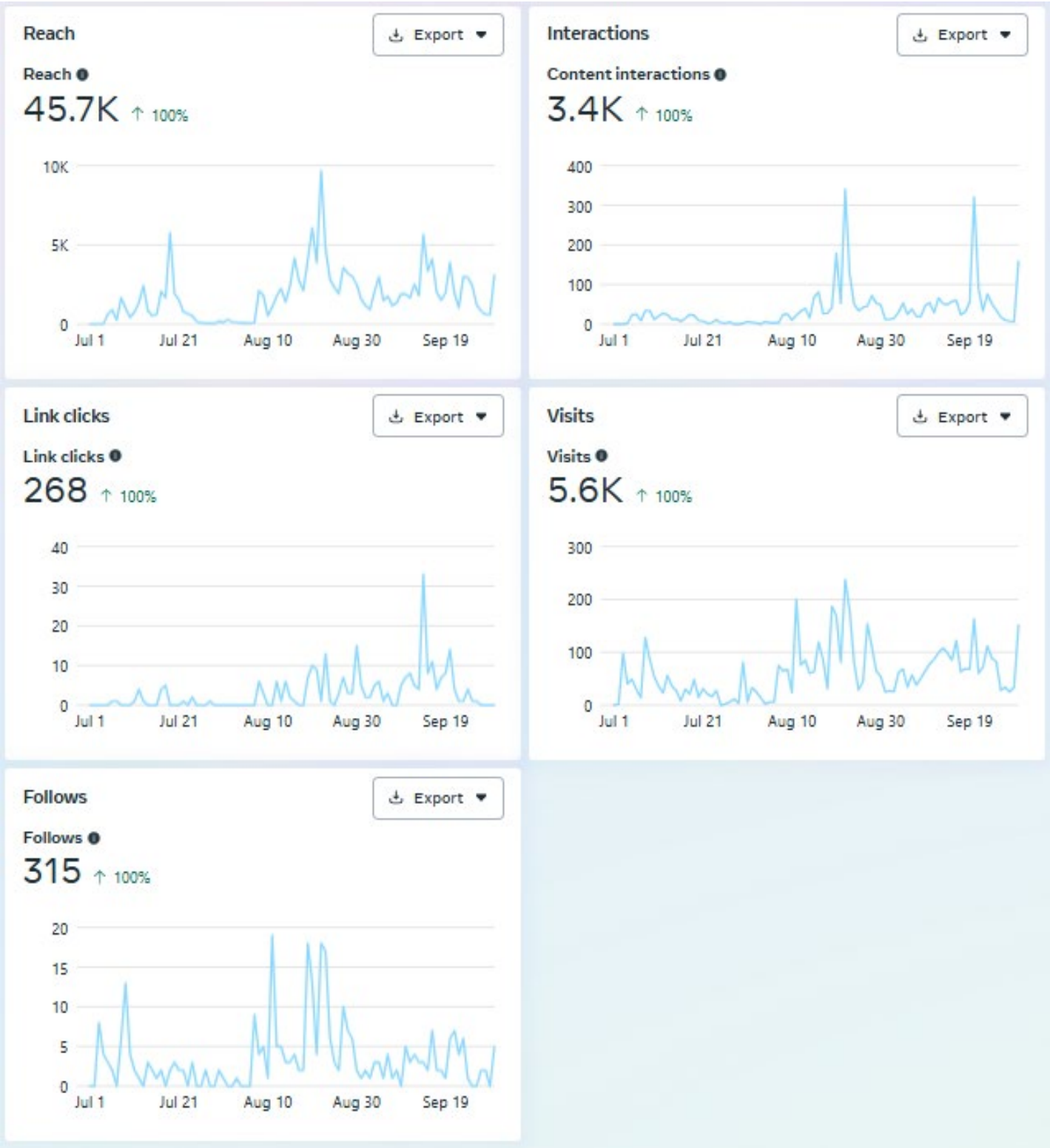
**Peterborough County Lane...**

Tue Aug 6, 8:51am

2.1K 5  
0 5

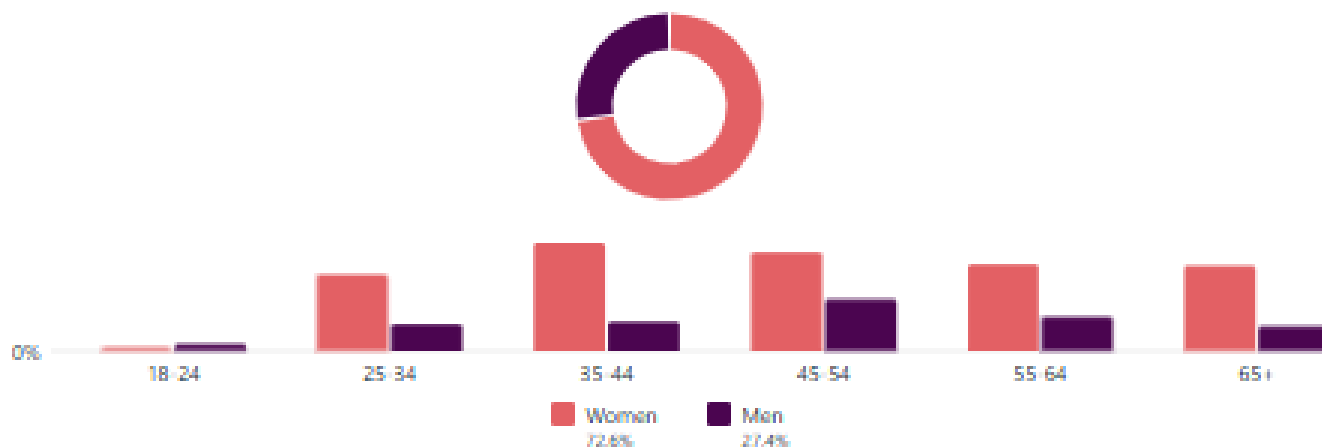


# REACH, INTERACTIONS, LINK CLICKS, AND VISITS

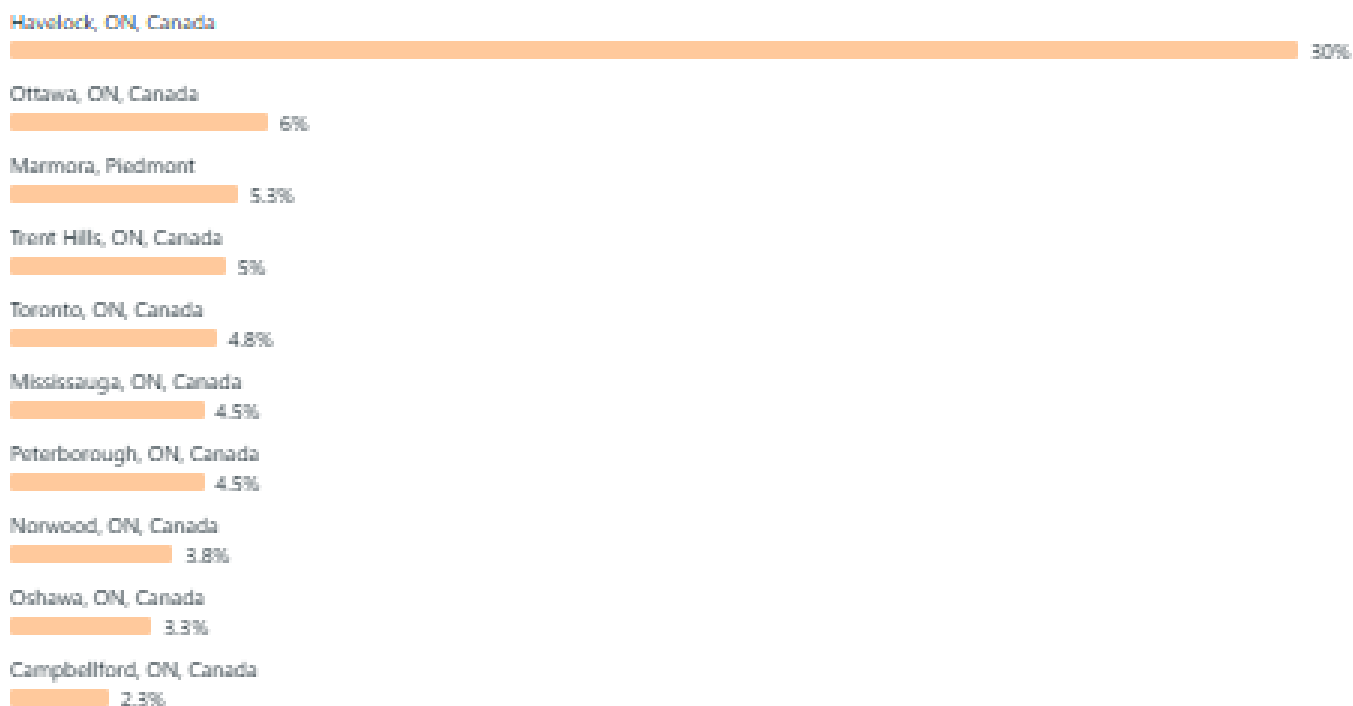


## REACH, INTERACTIONS, LINK CLICKS, AND VISITS

### Age & gender



### Top cities

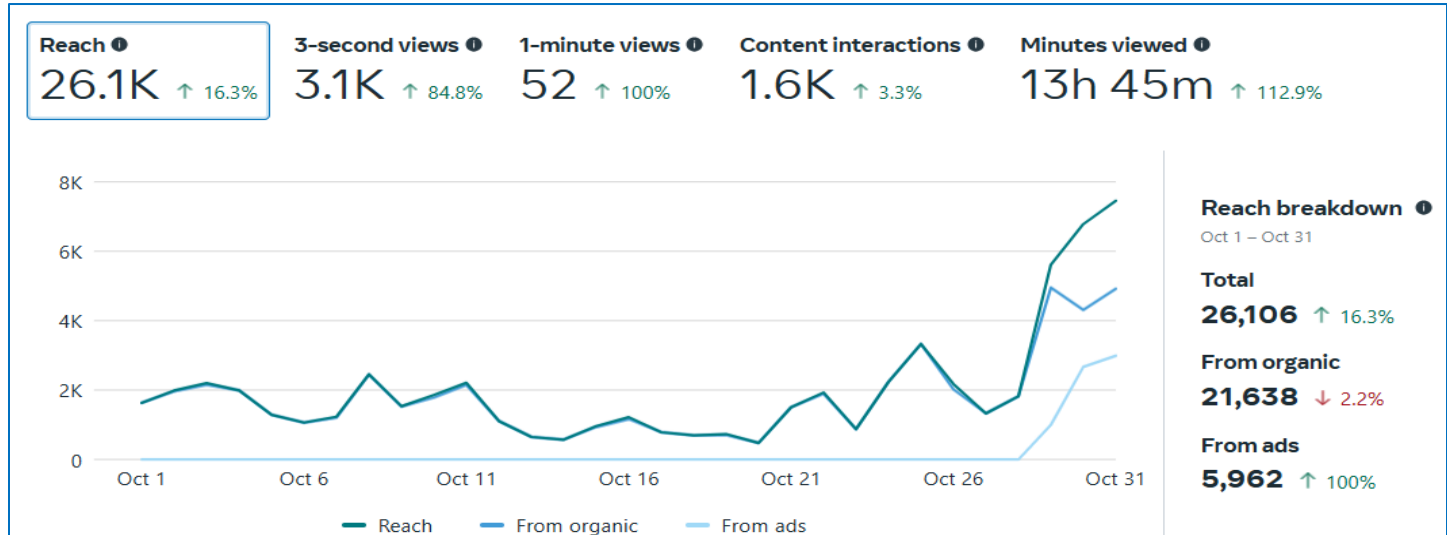


# FACEBOOK CONTENT OVERVIEW REPORT

## 30-Day Reporting Period

October 1, 2024, to October 31, 2024

Social Media Followers	
September 30, 2024	<b>Zero</b> followers (launch of new social account @TownshipofHBM)
October 31, 2024	<b>397</b>



### TOP CONTENT BY REACH

**Only ONE WEEK UNTIL the Havelock...**

Fri Oct 25, 1:59pm

9.4K likes, 91 hearts, 20 shares, 32 comments

**New Jug Fill & Water Supply Station Now...**

Mon Oct 21, 11:35am

3.7K likes, 59 hearts, 19 shares, 33 comments

**Devils 4 Mile - Otter Creek Bridge -...**

Thu Oct 31, 12:23pm

2.4K likes, 29 hearts, 2 shares, 6 comments

**Havelock Pumpkin Parade - Pumpkin...**

Mon Oct 21, 2:45pm

1.4K likes, 23 hearts, 5 shares, 26 comments

**Take a stroll down memory lane! Here a...**

Wed Oct 30, 1:50pm

1.3K likes, 56 hearts, 12 shares, 13 comments

**It's Fire Prevention Week! October 6th -...**

Mon Oct 7, 6:32am

1.3K likes, 9 hearts, 2 shares, 9 comments

**GEORGE ST. CONSTRUCTION...**

Tue Oct 22, 8:48am

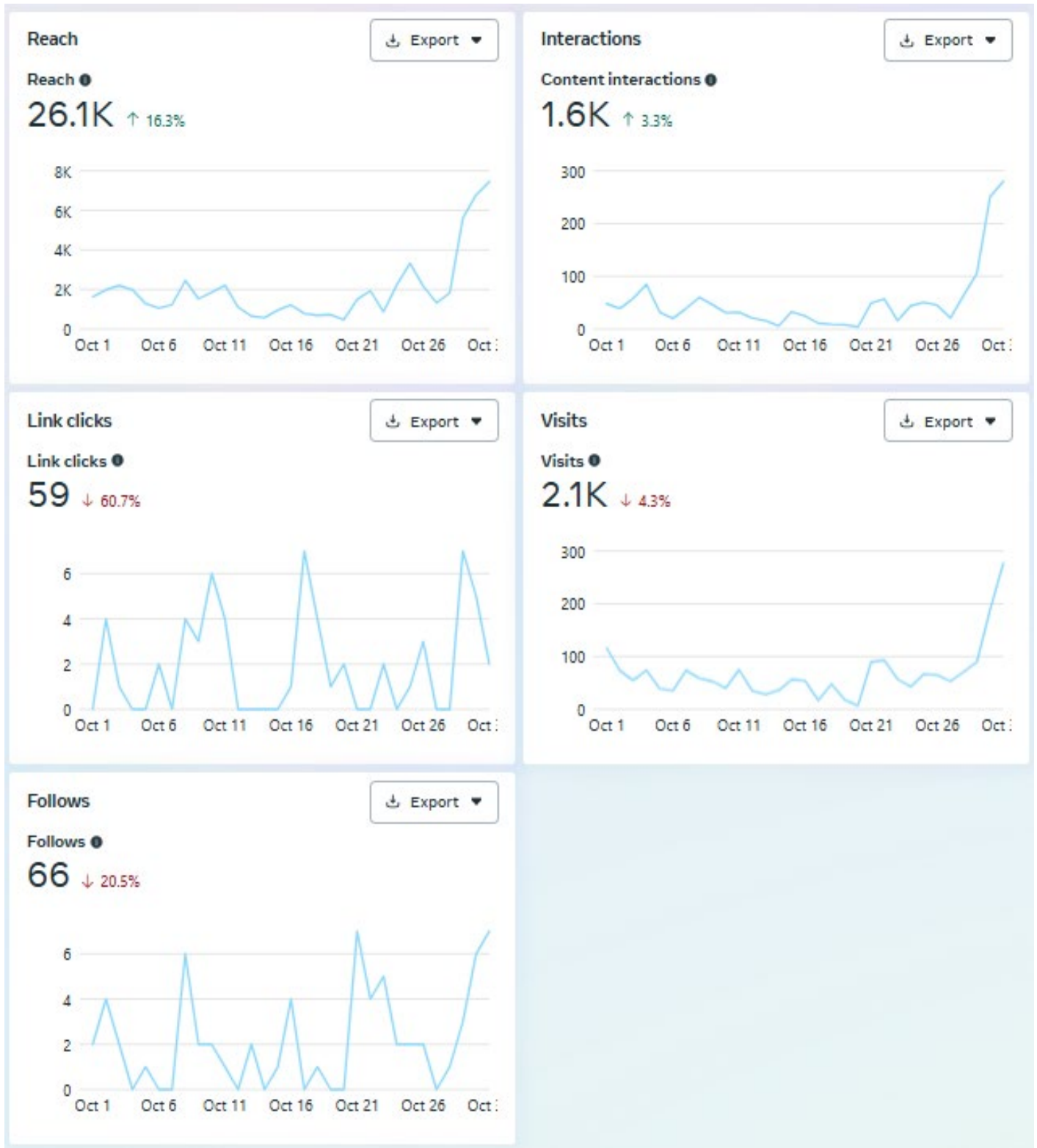
1.2K likes, 6 hearts, 0 shares, 5 comments

**Kind reminder, the Cordova Outdoor Ri...**

Thu Oct 31, 12:05pm

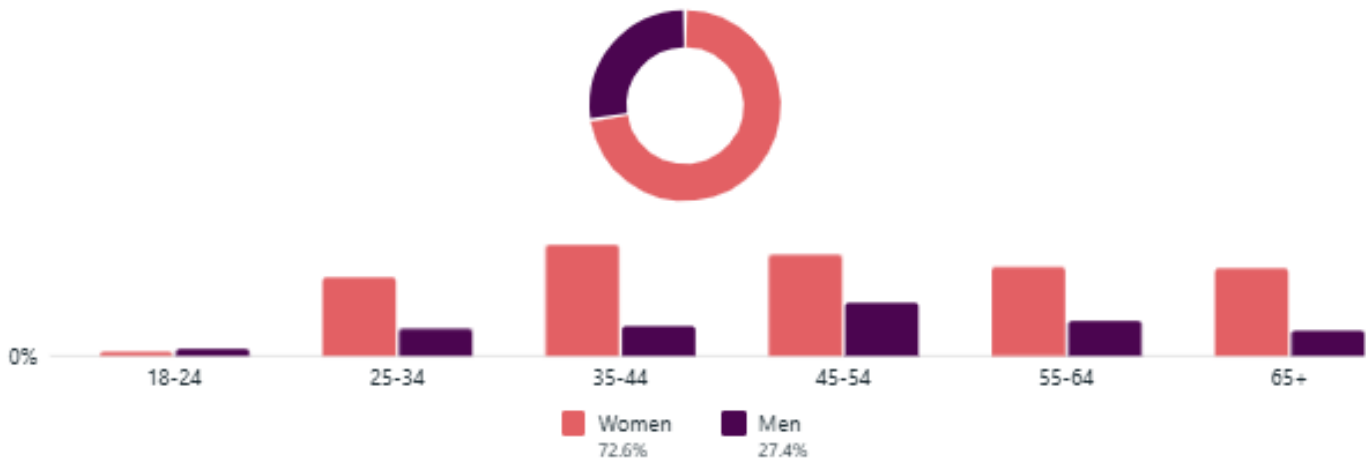
972 likes, 12 hearts, 2 shares, 7 comments

## REACH, INTERACTIONS, LINK CLICKS, AND VISITS

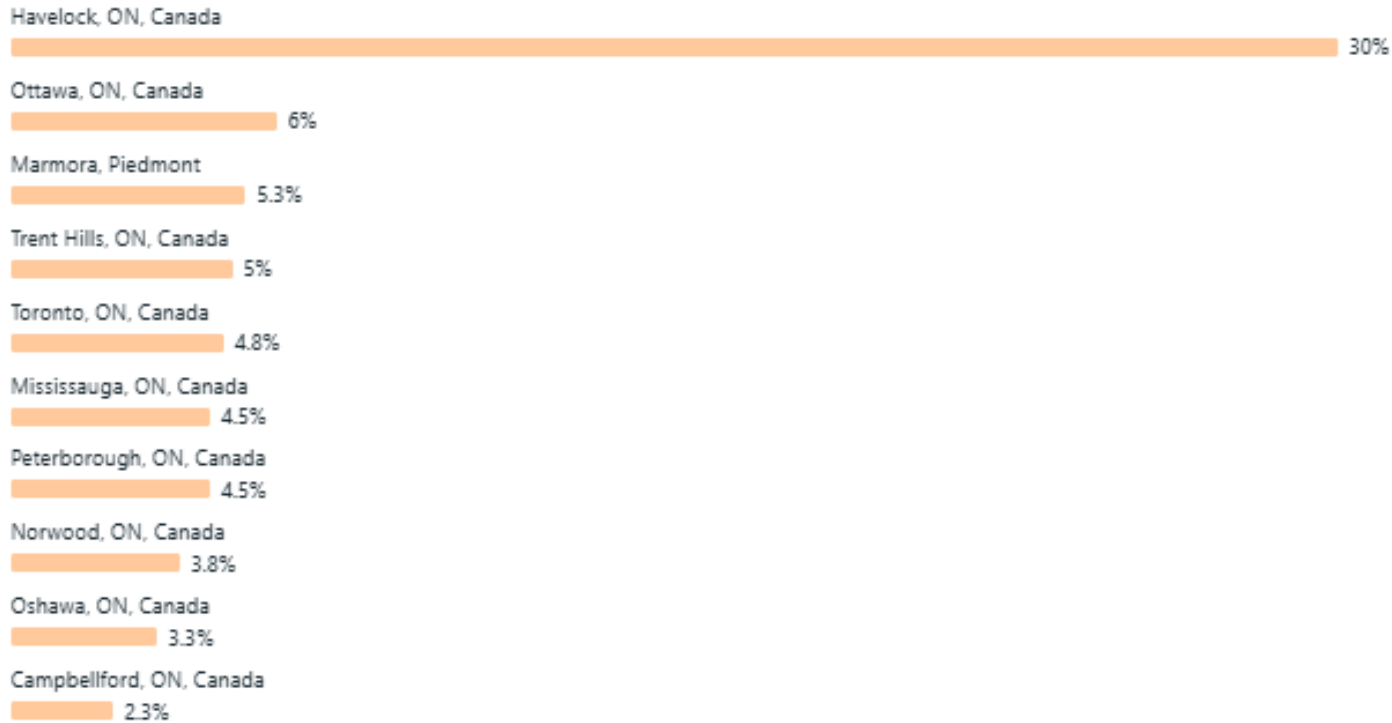


# REACH, INTERACTIONS, LINK CLICKS, AND VISITS

## Age & gender



## Top cities



**From:** Karen Kristoff <[REDACTED]>  
**Sent:** Saturday, November 2, 2024 1:26:12 PM  
**To:** Jim Martin <[JMartin@hbmtwp.ca](mailto:JMartin@hbmtwp.ca)>  
**Subject:** Curbside Garbage Pickup Proposal Inquiry

Dear Mayor Martin

We heard about a proposal for curbside garbage pickup in the HBM township area.

We live on Belmont 2nd Line and notice that south of Highway 7 in the Trent Hills part of the street they do indeed receive curbside pickup.

It is most certainly an ideal whose time has come. Another step in bringing modern conveniences to this now very busy area.

We were just wondering if there has been any progress made on this as of yet.

Dragging the kitty litter to the garbage dump is getting more cumbersome as one gets older....

Looking forward to your reply and hopefully with some positive news regarding this issue.

Thanks very kindly.

Warmest regards

Karen

# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: Mayor Martin and Members of Council  
From: Bob Angione, Chief Administrative Officer/Clerk  
Meeting Date: November 19, 2024  
Subject: Councillor Activity Report

## **Purpose:**

The purpose of this report is to provide a summary of Council Member activities including Committee Liaison meetings.

## **Recommendation:**

That the report of the Chief Administrative Officer/Clerk providing a summary of Council Member activities including Committee Liaison meetings be received for information.

## **Background:**

The summary of Council activities including Committee Liaison meetings is as follows and reflects submissions received:

Beverly Flagler, Councillor

1. Eastern Ontario Trails Alliance – Board Meeting Minutes – September 18, 2024

Hart Webb, Deputy Mayor

1. OPP Peterborough County Detachment Board Meeting (Reports) – October 21, 2024

## **Financial Impact:**

There is no financial impact associated with the summary of Council activities on this meeting's agenda.

Respectfully Submitted:

*Bob Angione*

Bob Angione, Chief Administrative Officer/Clerk

**Eastern Ontario Trails Alliance  
Board Meeting Minutes – Tweed Municipal Office and Zoom  
Wednesday, September 18, 2024 at 10:00 AM**

**In Attendance:** Cindy Cassidy – EOTA, Loyde Blackburn – Hastings County, Bill Cox – Addington Highlands, Dennis Savery-Mun of Trent Hills, Kelly Way-EOTA, Eric Daoust- Mun. Marmora and Lake, Robert Sararas-Mun of Centre Hastings, George Eastman – Town of Bancroft , Jeremy Solmes-Stirling-Rawdon, Beverly Flagler-Havelock-Belmont-Methuen

**Regrets:** Cam McKenzie, Roger Davis, Nicki Gowdy, Fred Fowler

Chair Jeremy Solmes chaired the meeting. He welcomed everyone and asked about any pecuniary interest. None was noted.

**Closed Session**

**Motion** to go into closed session made by board member Bill Cox, seconded by board member Eric Daoust. Carried.

**Motion To** go out of closed made by board member Eric Daoust, seconded by board member Bill Cox.

**Motion**

**To** approve the minutes made by board member Eric Daoust, seconded by board member George Eastman.

**Business Arising**

None noted.

**Financials**

At the end of August we had \$130,725.00 in the bank.

We received \$27,000.00 from Trans Canada Trail.

\$160,590.00 was sold in trail

We received \$19,172.00 in HST from January 1 to June 30.

We received \$5,500.00 from Lumen.

Our income to date is \$598,697.53.

Trail enhancement – brushing, grass cutting, grading and gravel – total \$23,191.61

Trail renovation and rehabilitation - \$73,699.53.

Our accountant will be coming in October to present our year end financials.

Vice-Chair Blackburn asked Cindy if she wanted the board to know if the \$16,526.38.00 from OFATV has been earmarked for the Millenium bridge in Bancroft. Cindy said yes.



**EOTA Board Meeting Minutes**  
**Wednesday, September 18, 2024**  
**Page 2**

**Motion**

To pass the financials as presented was made by board member Bill Cox, seconded by board member Eric Dauost. Carried.

**Correspondence**

Cindy discussed the letter from Abigail Lane of Housing, Infrastructure and Communities Canada, (HICC) who is satisfied with the indigenous consultation activities completed by EOTA and can confirm that HICC obligations for the project has been met. EOTA and Hastings County have not, to date, received any funds from the OFATV for the Millenium bridge in Bancroft.

**Motion** made by board member Bill Cox to reach out to Justin Harrow and have him follow up with regards to the bridge funding from OFATV. Motion seconded by board member George Eastman.

**Motion** carried.

**Motion**

To accept the correspondence made by Vice-Chair Blackburn, seconded by board member Cox.

**Bridges**

The tender for the Millenium bridge in the town of Bancroft went out today. The closing date is October 3, 2024. The engineers, while looking at the Millenium bridge, also looked at a second bridge, north of Bancroft. It needs to be further investigated to determine the longevity. The engineers recommended a limit of 1000 kilograms (1 tonne) on the bridge. Board member Bill Cox would like the posted sign to be in kilograms and pounds (2204.62). All ATVs and side-by-sides will be able to continue using the bridge. The estimated cost will be at least \$250,000.00. Cindy said that BMR Mfg can make any signage that we require. Cindy said that we will resend the bridge report to all board members. Board member Eric Dauost said on the interactive trail map there is a load restriction notice, but there is no weight amount. Cindy will contact our map maker to have the weight restriction number added to the map and will get the signage posted in kilograms and pounds.

**Destination Ontario**

Destination Ontario is contributing \$38,000.00 towards an event that will be held in Tweed. This will include a trail ride and concert, with support going to Ride for Dad, who raise money for prostate cancer research. Jason McCoy and Larry Berrio will be the head liners at the

### **Destination Ontario (Cont'd)**

Concert and local band Razors Edge will be opening. The ride will take place on the Tweed to Stirling loop. A meal will be provided. The event will end with the concert. Destination Ontario is covering the cost of the concert. You will be required to purchase a day pass, unless you already have one. The date of this event is June 21, 2025. Board member Eric Daoust asked if they would coordinate with the OPP on the trails. Cindy said yes.

### **2024 Work Plan and Cindy's Report**

We are on schedule for what needs to be done on the trail. Drawings are done and the tender went out yesterday for the Bancroft bridge. We are gravelling in Havelock in the next month or so. There will be 3-4 inch minus on that section of trail and then 5/8 in over top. Board member Daoust asked if the tender goes through the town of Bancroft. Cindy said it went through EOTA. Board member Bill Cox asked who opened the tenders. Cindy said that Steve Blakey will be here for closing on October 3, 2024 in Tweed. Chair Jeremy Solmes said we get good value for our money by giving Greer Galloway the lead. Board member Bill Cox wants to know if the board will have the final say with regards to the successful bidder. Chair Solmes said that Greer Galloway will provide a recommendation and the board will vote on it. EOTA and North Frontenac are to work together this fall on crown land improvements. Cindy will follow up with North Frontenac on when this work will be done. Bridge decking cleaning is completed. Quinte West trail is complete. Grass cutting has been completed throughout the trail system. Board member Dennis Savery asked if the 911 signage meeting was happening. Cindy said yes. It would be later in the day. Bridges in the Stirling area have been repaired.

### **Motion**

**To** accept the work plan and Cindy's report made by board member Robert Sararas, seconded by board member George Eastman. Carried.

### **OFSC**

Chair Solmes had an email from Ryan Eickmeier of the OFSC. They are wanting exclusive use on the trail. They came back with an amended agreement. The only change was that they shortened the time from December 15 to March 31. Ryan Eickmeier that if they didn't get

**EOTA Board Meeting Minutes**  
**Wednesday, September 18, 2024**  
**Page 4**

**OFSC (Cont'd)**

exclusive use then they wouldn't groom the trail and would pull out of the agreement. Chair Solmes let him know that this would be discussed at our September meeting. Ryan Eickmeier wanted to be sure he was within the termination window.

Board members Fred Fowler and Nicki Gowdy called Cindy to say that the OFSC should not get exclusive use or the 60 day notice required for letting OFSC know what maintenance EOTA would be doing.

**Motion** by Vice-Chair Blackburn that there would not be exclusive use for the OFSC. Seconded by board member Bill Cox. Carried.

Board member Dennis Savery asked if the OFSC was told why they wouldn't be given exclusive use. Chair Solmes said that they have been told. Vice-Chair Blackburn said we can't predict winters anymore.

Cindy said that our lawyer let them know over a year ago that they would not get exclusive use. Cindy pointed out that EOTA acts as the land owner under our license agreement and we have the right to manage the trail for shared use. Board member Flagler said that we have a choice as a board if we are not happy with the user using it, just tell them no you can't use the trail. See how that goes. Chair Solmes said that with the motion on the floor, we keep it as a shared use trail. Chair Solmes pointed out to board member Flagler that we are not preventing anyone from riding the trail, just not exclusively. Vice-Chair Blackburn said that if we get a lot of snow, we can post it on our website to please stay off the trail as grooming has occurred. Board member Eric Daoust asked if Rule #12 had been changed on the website. Cindy said yes. However, she has not got a response from the OPP. Board member Eric Daoust also said that if we say yes to exclusive use then that means that walkers, snowshoers, horses, skiers also cannot use the trail.

A recorded vote was requested by board member Flagler. Robert Sararas—yes, Bill Cox – yes, Eric Daoust – yes, George Eastman— yes, Beverly Flagler— no, Loyde Blackburn – yes, Jeremy Solmes— yes, Dennis Savery yes .

**OFATV Presentation/Meeting**

In June Cindy, Vice-Chair Blackburn and board member Daoust had a Zoom meeting with OFATV. Shari Black, Teresa Hebb and Mike Ainsworth from OFATV were on the call, at which time they did a presentation. Vice-Chair Blackburn had a list of questions for them. They did a pretty good job of answering some of the questions that the EOTA board members were asked to submit prior to the meeting. As a result of this meeting Vice-Chair Blackburn is of the

**OFATV Presentation/Meeting (Cont'd)**

opinion that we don't meet with them again. Once again, OFATV refused to show EOTA their financials.

One of the main questions asked was how will this work with EOTA having shared use trails and OFATV having ATV'S only. OFATV said they do have some multi-use trails but did not produce any data as to what is multi-use and what is not. Board member Daoust felt that the presentation was a pitch to join OFATV and not about working together. Board member Daoust also felt that none of this was about the current situation or how to improve things for users. The whole presentation was about EOTA joining OFATV, not as a partner but a trail management organization under the OFATV. With their proposed funding, EOTA would not be able to maintain our current trail standards. EOTA would receive a lot less money from trail pass sales. The proposed model would be a disservice to the municipalities that support EOTA. Board member Bill Cox suggested that we end anymore conversation about OFATV. It's not productive and is going nowhere.

Vice-Chair Blackburn had reopened the door because there were new players at OFATV and he thought that their opinions might be different.

Board member Daoust said that we understand that riders want one pass but this is not the way to get there.

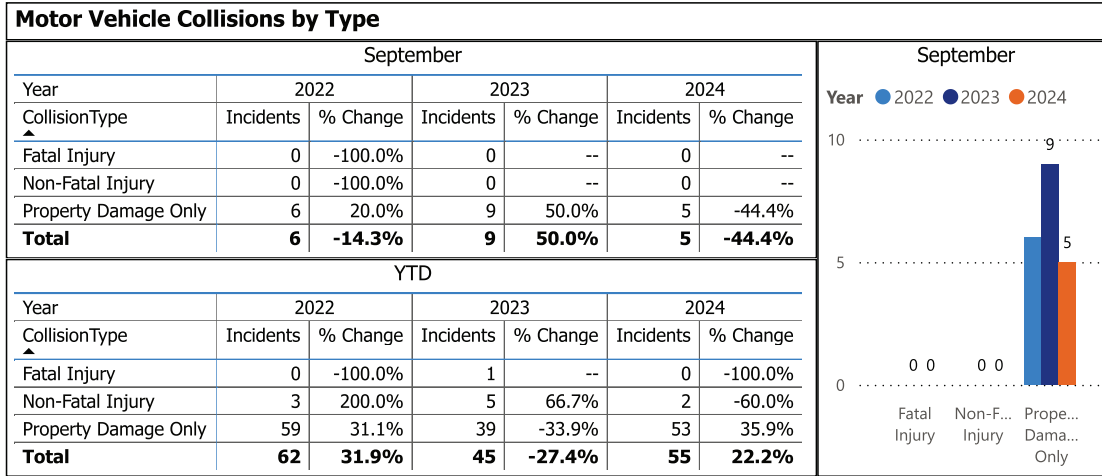
Chair Solmes said we should continue doing what we do and let the government come up with a plan. Everyone has talked to the government and the ball is now in their court. EOTA takes great pride in the trail system that we have.

**Motion**

**To** have no further discussion with OFATV at this time. Motion made by board member Bill Cox and seconded by Robert Sararas. Carried.

Chair Solmes adjourned the meeting.

### OPP Detachment Board Report Collision Reporting System September 2024



Data source (Collision Reporting System) date:  
21-Oct-2024

Detachment: 11 - PETERBOROUGH COUNTY  
Location code(s): 1100 - PETERBOROUGH COUNTY

Area(s): 1040 - Havelock-Belmont-Methuen  
Data source date:  
21-Oct-2024

Report Generated on:  
27-Oct-2024 9:42:31 AM

### OPP Detachment Board Report Collision Reporting System September 2024

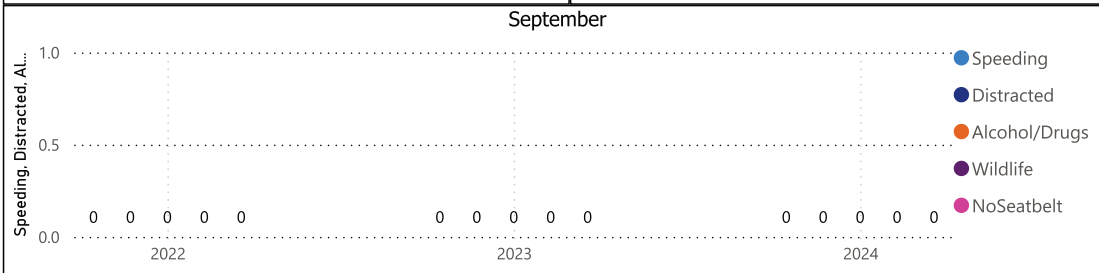
Fatalities in Detachment Area - Incidents									
September									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	0	0	-100.0%	0	0	--	0	0	--
2023	0	0	--	0	0	--	0	0	--
2024	0	0	--	0	0	--	0	0	--

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	0	0	-100.0%	0	0	--	0	0	--
2023	0	1	--	0	0	--	0	0	--
2024	0	0	-100.0%	0	0	--	0	0	--

Fatalities in Detachment Area - Persons Killed						
September						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2022	0	-100.0%	0	--	0	--
2023	0	--	0	--	0	--
2024	0	--	0	--	0	--

YTD						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2022	0	-100.0%	0	--	0	--
2023	1	--	0	--	0	--
2024	0	-100.0%	0	--	0	--

Primary Causal Factors in Fatal Motor Vehicle Collisions							
September				YTD			
	2022	2023	2024		2022	2023	2024
Speeding	0	0	0	Speeding	0	0	0
Speeding % Change	-100.0%	--	--	Speeding % Change	-100.0%	--	--
Distracted	0	0	0	Distracted	0	1	0
Distracted % Change	--	--	--	Distracted % Change	--	--	-100.0%
Alcohol/Drugs	0	0	0	Alcohol/Drugs	0	0	0
Alcohol/Drugs % Change	--	--	--	Alcohol/Drugs % Change	--	--	--
Wildlife	0	0	0	Wildlife	0	0	0
Wildlife % Change	--	--	--	Wildlife % Change	--	--	--
NoSeatbelt	0	0	0	NoSeatbeltYTD	0	0	0
NoSeatbelt YoY%	--	--	--	NoSeatbeltYTD YoY%	--	--	--



Data source (Collision Reporting System) date:  
21-Oct-2024

Detachment: 11 - PETERBOROUGH COUNTY  
Location code(s): 1100 - PETERBOROUGH COUNTY

Area(s): 1040 - Havelock-Belmont-Methuen  
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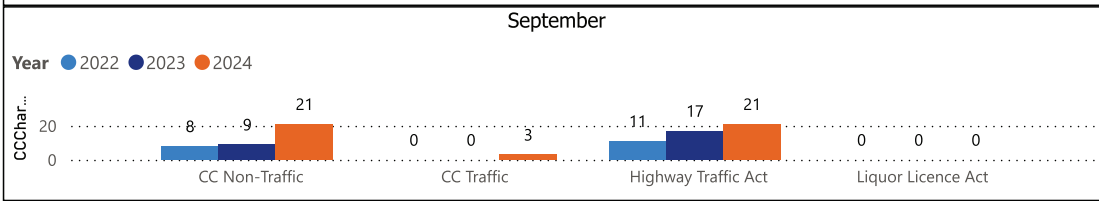
Report Generated on:  
27-Oct-2024 9:42:31 AM

### OPP Detachment Board Report Records Management System September 2024

#### Criminal Code and Provincial Statute Charges Laid

September						
Year	2022		2023		2024	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
CC Non-Traffic	8	0.0%	9	12.5%	21	133.3%
CC Traffic	0	-100.0%	0	--	3	--
Highway Traffic Act	11	-47.6%	17	54.5%	21	23.5%
Liquor Licence Act	0	--	0	--	0	--
<b>Total</b>	<b>19</b>	<b>-36.7%</b>	<b>26</b>	<b>36.8%</b>	<b>45</b>	<b>73.1%</b>

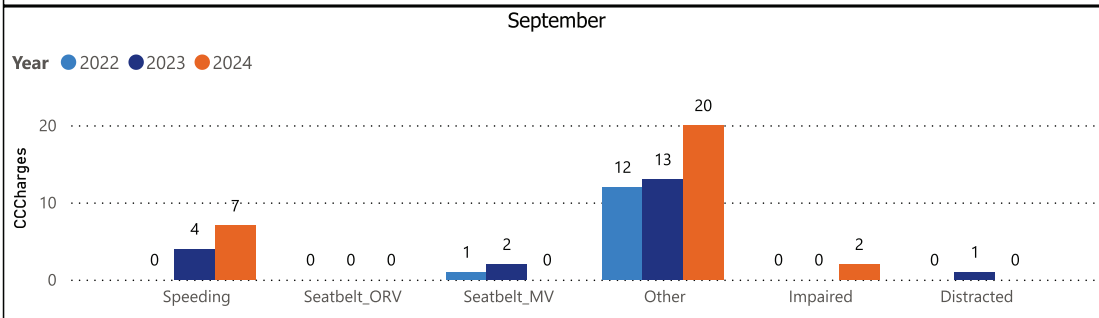
YTD						
Year	2022		2023		2024	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
CC Non-Traffic	110	39.2%	53	-51.8%	99	86.8%
CC Traffic	13	0.0%	6	-53.8%	22	266.7%
Highway Traffic Act	123	16.0%	135	9.8%	144	6.7%
Liquor Licence Act	1	0.0%	3	200.0%	2	-33.3%
<b>Total</b>	<b>247</b>	<b>24.1%</b>	<b>197</b>	<b>-20.2%</b>	<b>267</b>	<b>35.5%</b>



#### Traffic Related Charges

September						
Year	2022		2023		2024	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	0	-100.0%	4	--	7	75.0%
Seatbelt_ORV	0	--	0	--	0	--
Seatbelt_MV	1	--	2	100.0%	0	-100.0%
Other	12	-14.3%	13	8.3%	20	53.8%
Impaired	0	--	0	--	2	--
Distracted	0	-100.0%	1	--	0	-100.0%

YTD						
Year	2022		2023		2024	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	51	-3.8%	50	-2.0%	49	-2.0%
Seatbelt_ORV	0	--	0	--	0	--
Seatbelt_MV	11	450.0%	7	-36.4%	2	-71.4%
Other	75	-1.3%	110	46.7%	108	-1.8%
Impaired	7	-30.0%	3	-57.1%	14	366.7%
Distracted	1	-66.7%	20	1900.0%	14	-30.0%



**Detachment: 11 - PETERBOROUGH COUNTY**

Location code(s): 1100 - PETERBOROUGH COUNTY

Area(s): 1040 - Havelock-Belmont-Methuen

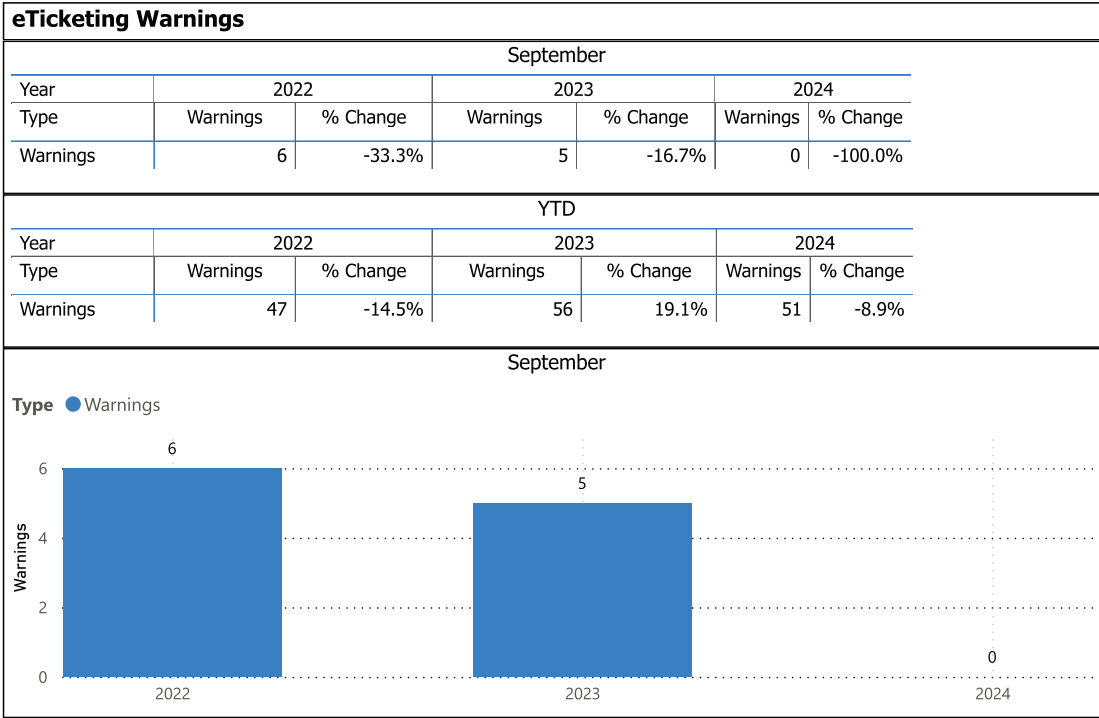
**Data source date:**

21-Oct-2024

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27-Oct-2024 9:42:31 AM

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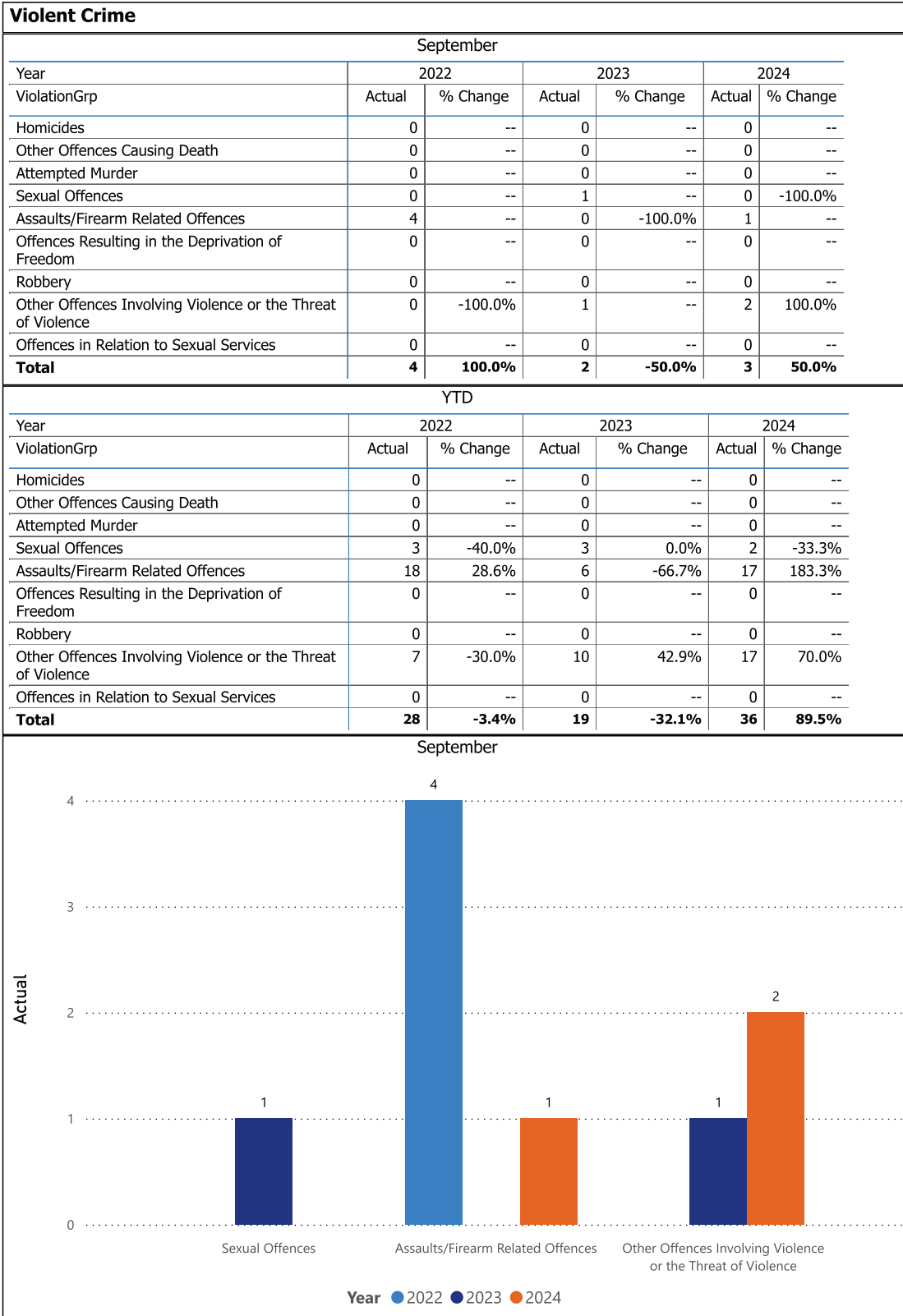
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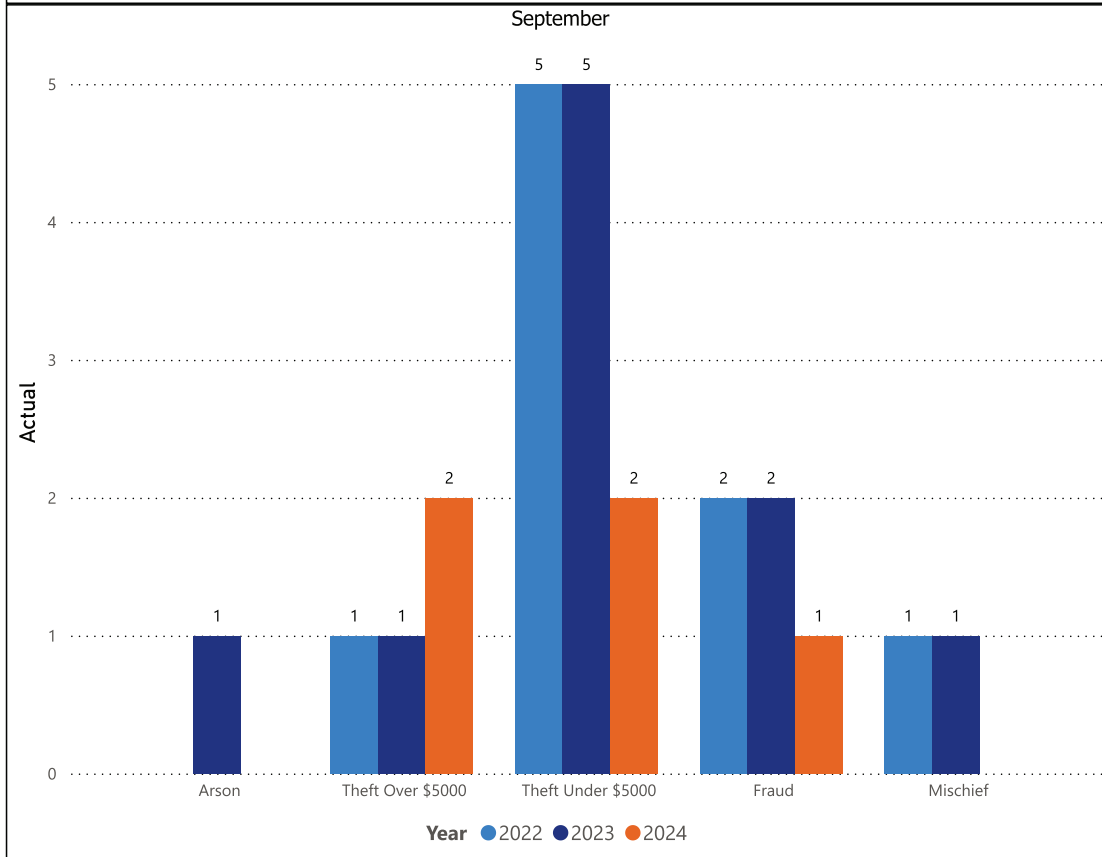
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21-Oct-2024

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### OPP Detachment Board Report Records Management System September 2024

Property Crime						
September						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	1	--	0	-100.0%
Break and Enter	0	--	0	--	0	--
Theft Over \$5000	1	-66.7%	1	0.0%	2	100.0%
Theft Under \$5000	5	400.0%	5	0.0%	2	-60.0%
Possession/Trafficking Stolen Goods	0	--	0	--	0	--
Fraud	2	-33.3%	2	0.0%	1	-50.0%
Mischief	1	--	1	0.0%	0	-100.0%
<b>Total</b>	<b>9</b>	<b>28.6%</b>	<b>10</b>	<b>11.1%</b>	<b>5</b>	<b>-50.0%</b>

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	-100.0%	1	--	0	-100.0%
Break and Enter	7	40.0%	7	0.0%	9	28.6%
Theft Over \$5000	4	-60.0%	4	0.0%	8	100.0%
Theft Under \$5000	22	144.4%	13	-40.9%	16	23.1%
Possession/Trafficking Stolen Goods	2	--	1	-50.0%	0	-100.0%
Fraud	14	7.7%	13	-7.1%	12	-7.7%
Mischief	14	27.3%	14	0.0%	13	-7.1%
<b>Total</b>	<b>63</b>	<b>28.6%</b>	<b>53</b>	<b>-15.9%</b>	<b>58</b>	<b>9.4%</b>



Detachment: 11 - PETERBOROUGH COUNTY  
Location code(s): 1100 - PETERBOROUGH COUNTY

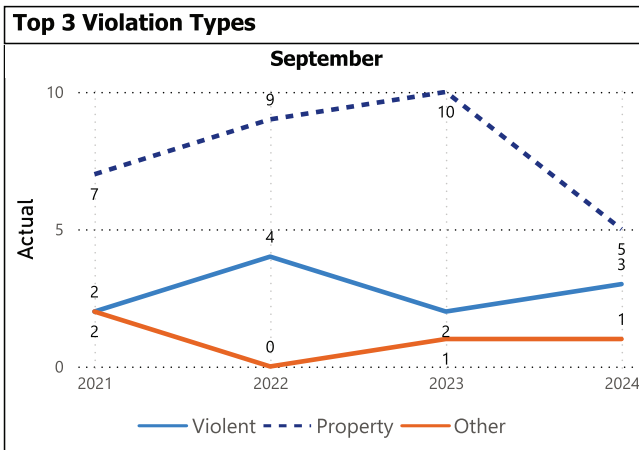
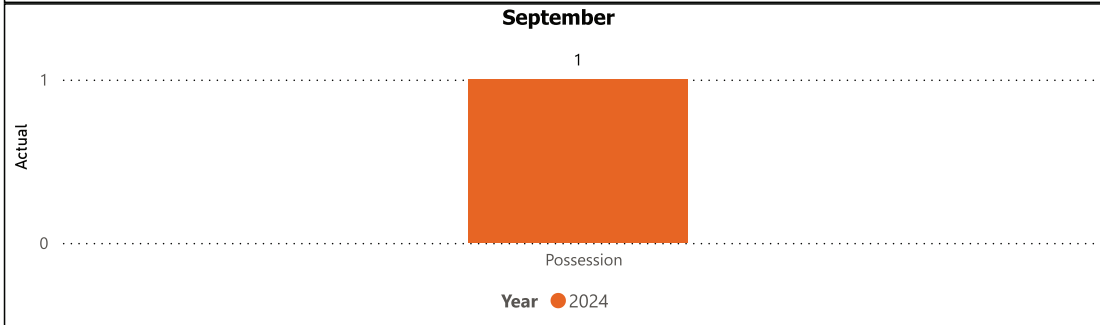
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21-Oct-2024

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### OPP Detachment Board Report Records Management System September 2024

Drug Crime						
September						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	0	--	0	--	1	--
Trafficking	0	--	0	--	0	--
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
<b>Total</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>--</b>	<b>1</b>	<b>--</b>

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	1	--	0	-100.0%	1	--
Trafficking	1	-75.0%	1	0.0%	1	0.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
<b>Total</b>	<b>2</b>	<b>-50.0%</b>	<b>1</b>	<b>-50.0%</b>	<b>2</b>	<b>100.0%</b>



**Top 5 Violation Groups**

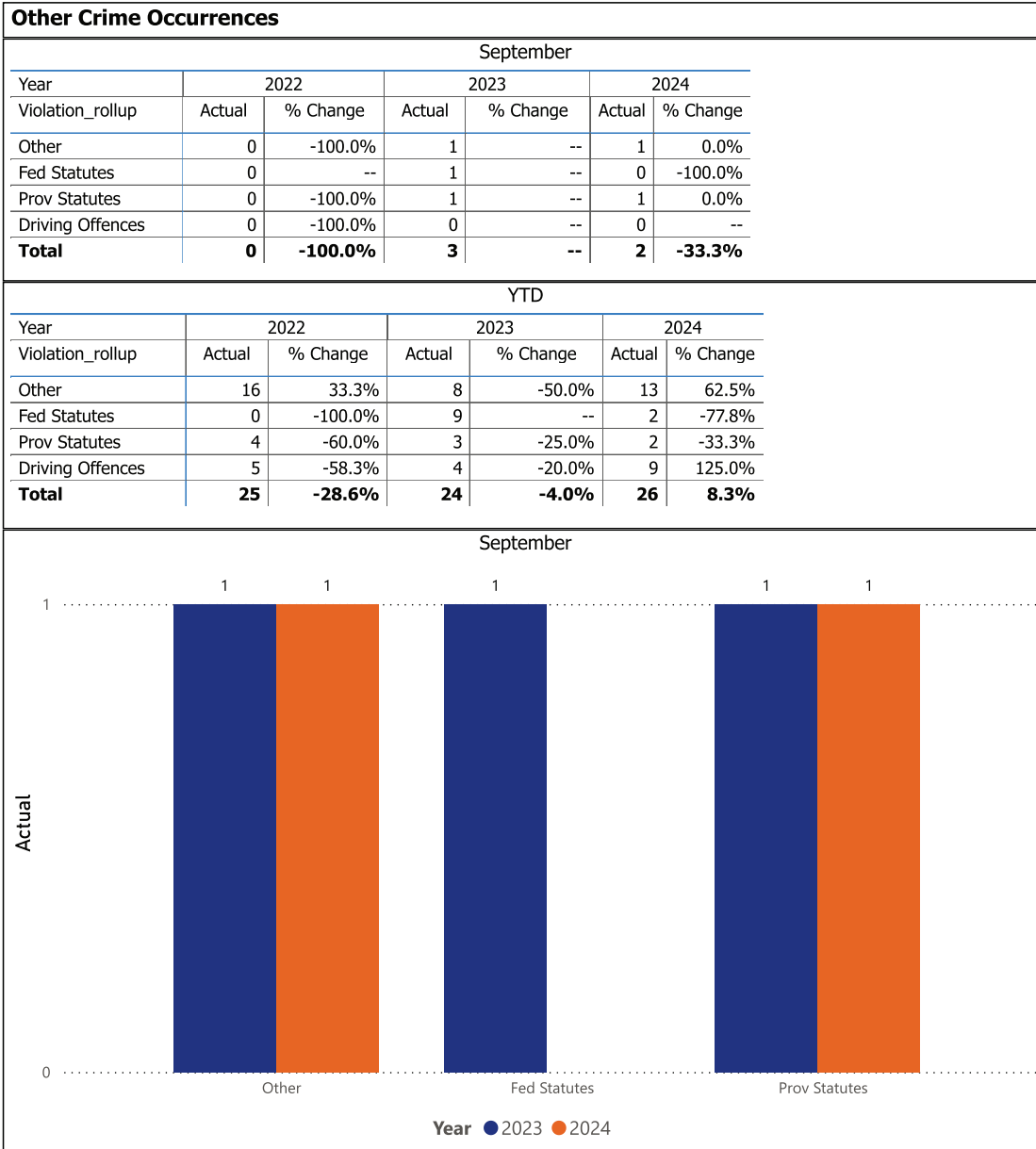
ViolationGrp	September				Total
	2021	2022	2023	2024	
Theft Under \$5000	1	5	5	2	<b>13</b>
Fraud	3	2	2	1	<b>8</b>
Theft Over \$5000	3	1	1	2	<b>7</b>
Assaults/Firearm Related Offences	0	4	0	1	<b>5</b>
Other Offences Involving Violence or the Threat of Violence	2	0	1	2	<b>5</b>

Detachment: 11 - PETERBOROUGH COUNTY  
Location code(s): 1100 - PETERBOROUGH COUNTY

Area(s): 1040 - Havelock-Belmont-Methuen  
Data source date:  
21-Oct-2024

Report Generated on:  
27-Oct-2024 9:42:31 AM

### OPP Detachment Board Report Records Management System September 2024



**Detachment: 11 - PETERBOROUGH COUNTY**  
Location code(s): 1100 - PETERBOROUGH COUNTY

Area(s): 1040 - Havelock-Belmont-Methuen  
**Data source date:**  
21-Oct-2024

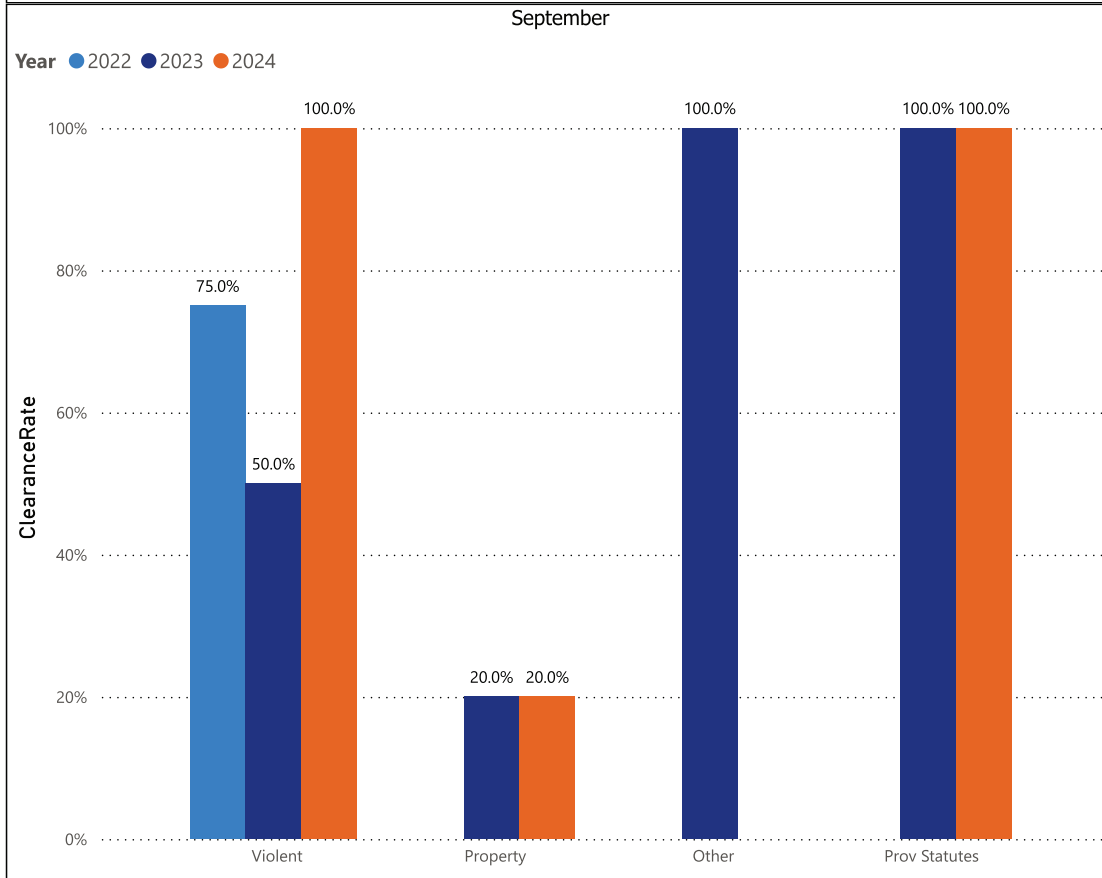
**Report Generated on:**  
27-Oct-2024 9:42:31 AM

### OPP Detachment Board Report Records Management System September 2024

Clearance Rate						
September						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violent	75.0%	--	50.0%	-33.3%	100.0%	100.0%
Property	0.0%	-100.0%	20.0%	--	20.0%	0.0%
Other	NaN	NaN	100.0%	--	0.0%	-100.0%
Drugs					0.0%	--
Fed Statutes			0.0%	--		--
Prov Statutes		-100.0%	100.0%	--	100.0%	0.0%
Driving Offences		-100.0%				

YTD						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violation_rollup						
Violent	71.4%	9.0%	73.7%	3.2%	91.7%	24.4%
Property	27.0%	88.9%	22.6%	-16.1%	15.5%	-31.5%
Other	50.0%	-50.0%	87.5%	75.0%	61.5%	-29.7%
Drugs	100.0%	300.0%	0.0%	-100.0%	50.0%	--
Fed Statutes		-100.0%	88.9%	--	0.0%	-100.0%
Prov Statutes	75.0%	-25.0%	66.7%	-11.1%	100.0%	50.0%
Driving Offences	100.0%	33.3%	100.0%	0.0%	88.9%	-11.1%

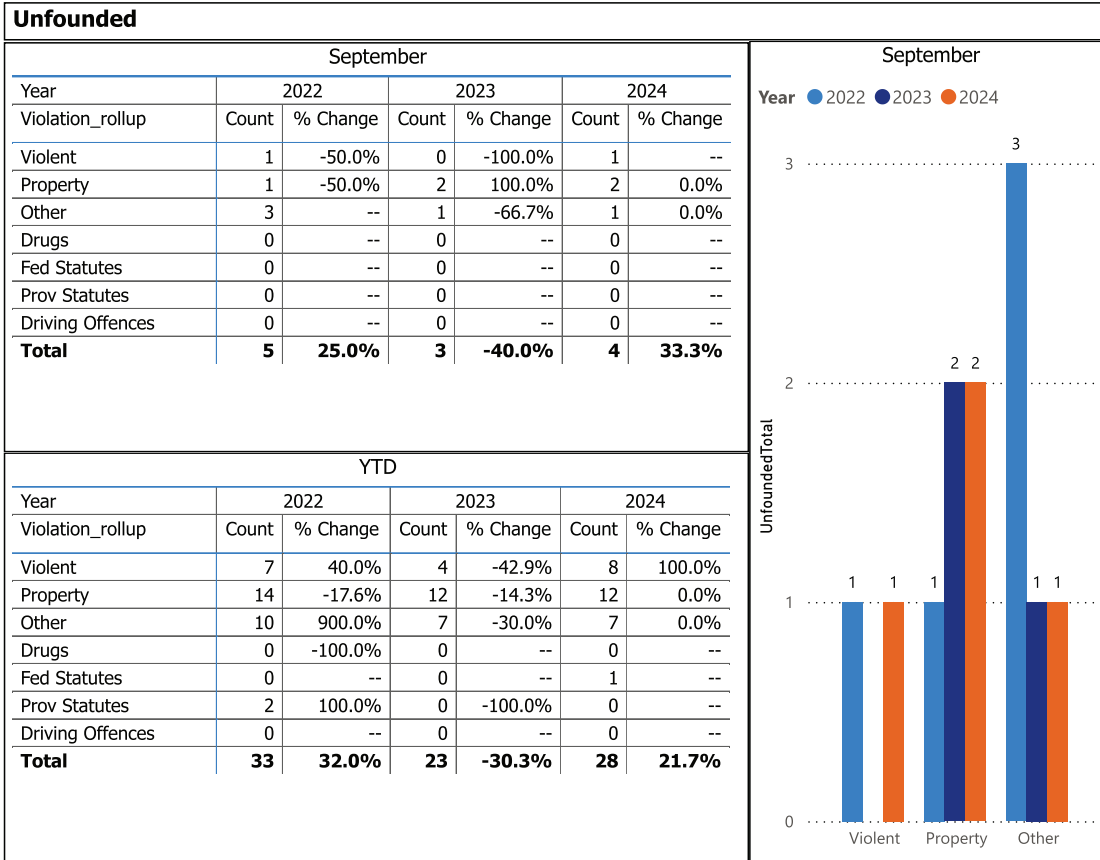


Detachment: 11 - PETERBOROUGH COUNTY  
Location code(s): 1100 - PETERBOROUGH COUNTY

Area(s): 1040 - Havelock-Belmont-Methuen  
Data source date:  
21-Oct-2024

Report Generated on:  
27-Oct-2024 9:42:31 AM

### OPP Detachment Board Report Records Management System September 2024



**Detachment: 11 - PETERBOROUGH COUNTY**  
Location code(s): 1100 - PETERBOROUGH COUNTY

Area(s): 1040 - Havelock-Belmont-Methuen  
**Data source date:**  
10-May-2024

**Report Generated on:**  
27-Oct-2024 9:42:31 AM

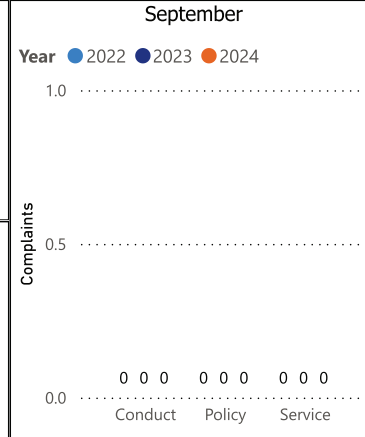


### OPP Detachment Board Report Records Management System September 2024

Public Complaints (Detachment Level Only)						
September						
Year	2022		2023		2024	
INCIDENT_TYPE	Count	% Change	Count	% Change	Count	% Change
Conduct	0	--	0	--	0	--
Policy	0	--	0	--	0	--
Service	0	--	0	--	0	--
<b>Total</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>--</b>

YTD						
Year	2022		2023		2024	
INCIDENT_TYPE	Count	% Change	Count	% Change	Count	% Change
Conduct	2	-66.7%	8	300.0%	14	75.0%
Policy	0	--	0	--	0	--
Service	0	--	1	--	0	-100.0%
<b>Total</b>	<b>2</b>	<b>-66.7%</b>	<b>9</b>	<b>350.0%</b>	<b>14</b>	<b>55.6%</b>

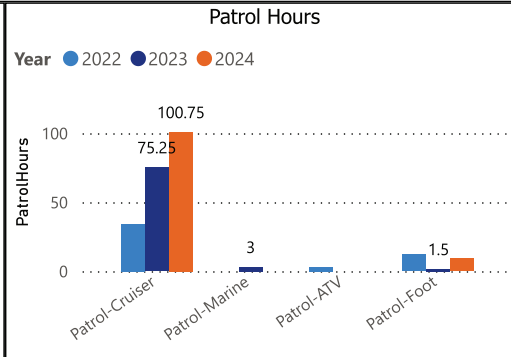


Data source: RMS Data Feed  
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:  
(Blank)

### Daily Activity Reporting

Daily Activity Reporting Patrol Hours			
September			
ODCdescr	2022	2023	2024
Patrol-Cruiser	34.25	75.25	100.75
Patrol-Aircraft	0.00	0.00	0.00
Patrol-Motorcycle	0.00	0.00	0.00
Patrol-Marine	0.00	3.00	0.00
Patrol-ATV	3.00	0.00	0.00
Patrol-Snowmobile	0.00	0.00	0.00
Patrol-Bicycle	0.00	0.00	0.00
Patrol-Foot	12.00	1.50	9.25
Patrol-School	0.00	0.00	0.00
<b>Total</b>	<b>49.25</b>	<b>79.75</b>	<b>110.00</b>



Data source (Daily Activity Reporting System) date:  
21-Oct-2024

Detachment: 11 - PETERBOROUGH COUNTY  
Location code(s): 1100 - PETERBOROUGH COUNTY

Data source date:  
(Blank)

Report Generated on:  
27-Oct-2024 9:42:31 AM

### OPP Detachment Board Report Records Management System September 2024

Youth Charges by Disposition Type				
September			September	
Disposition_Type	2022	2023	2024	
Bail	0	0	0	
Conviction	0	0	0	
Diversion	0	0	0	
NonConviction	0	0	0	
NotAccepted	0	0	0	
DNATicket	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	
YTD				
Disposition_Type	2022	2023	2024	
Bail	0	0	0	
Conviction	0	1	1	
Diversion	0	0	0	
NonConviction	1	0	0	
NotAccepted	0	0	0	
DNATicket	1	0	0	
<b>Total</b>	<b>2</b>	<b>1</b>	<b>1</b>	
Youth Charges by Disposition and Occurrence Type				
			September	
Year	2024	<b>Total</b>		
OccType				
<b>Total</b>		<b>0</b>		
YTD				
Year	2024			<b>Total</b>
OccType	Conviction	NonConviction	NotAccepted	
Impaired/over 80	1	0	0	<b>1</b>
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

**Detachment: 11 - PETERBOROUGH COUNTY**  
Location code(s): 1100 - PETERBOROUGH COUNTY

Area(s): 1040 - Havelock-Belmont-Methuen  
**Data source date:**  
(Blank)

**Report Generated on:**  
27-Oct-2024 9:42:31 AM

### OPP Detachment Board Report Records Management System September 2024

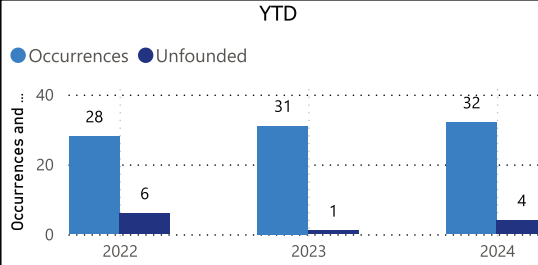
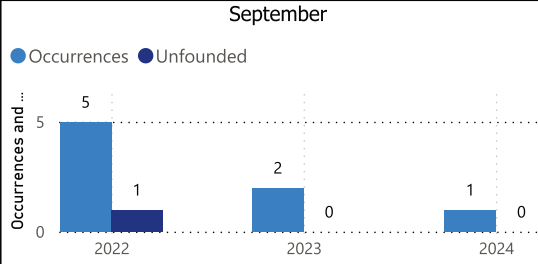
September		
Year	Occurrences	Unfounded
2022	5	1
2023	2	0
2024	1	0

YTD		
Year	Occurrences	Unfounded
2022	28	6
2023	31	1
2024	32	4

September		
Year	2024	
OccurrenceType	Occurrences	Unfounded
Mental health act	1	0
<b>Total</b>	<b>1</b>	<b>0</b>



Detachment: 11 - PETERBOROUGH COUNTY  
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### OPP Detachment Board Report Records Management System September 2024

Overdose Occurrences							
September				YTD			
Fatal	2022	2023	2024	Fatal	2022	2023	2024
<input type="checkbox"/> <b>Fatal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<input type="checkbox"/> <b>Fatal</b>	<b>0</b>	<b>0</b>	<b>0</b>
non-opioid overdose	0	0	0	non-opioid overdose	0	0	0
opioid overdose	0	0	0	opioid overdose	0	0	0
<input type="checkbox"/> <b>non-Fatal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<input type="checkbox"/> <b>non-Fatal</b>	<b>4</b>	<b>0</b>	<b>0</b>
non-opioid overdose	0	0	0	non-opioid overdose	1	0	0
opioid overdose	0	0	0	opioid overdose	3	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total</b>	<b>4</b>	<b>0</b>	<b>0</b>

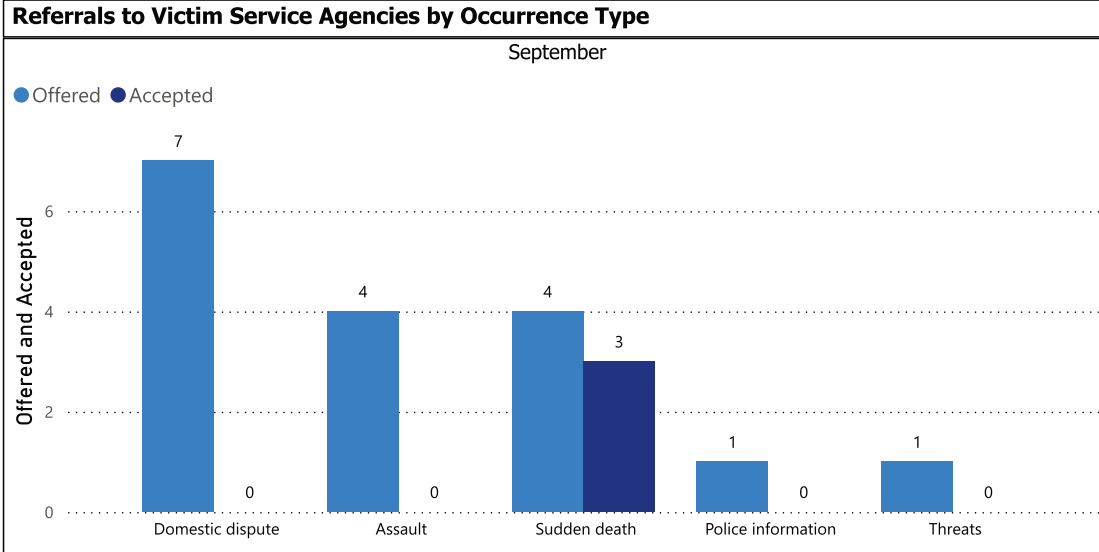
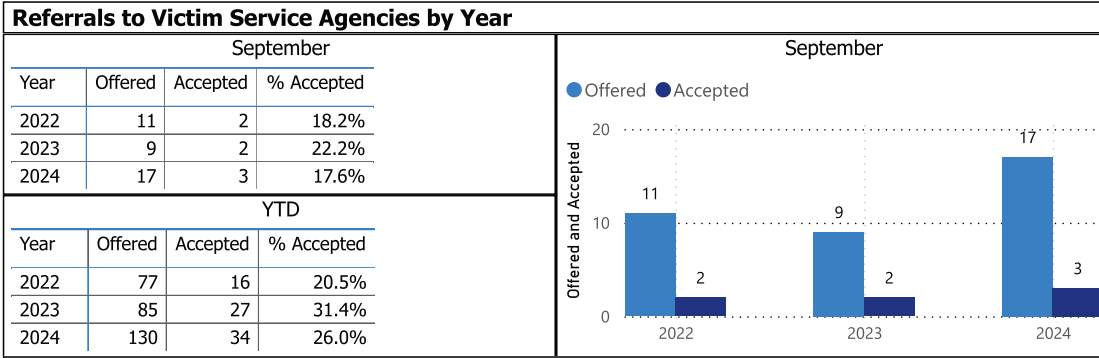
Fatal Overdose Occurrences	Non-Fatal Overdose Occurrences
September	September
<p>● non-opioid overdose ● opioid overdose</p>	<p>● non-opioid overdose ● opioid overdose</p>

**Detachment: 11 - PETERBOROUGH COUNTY**  
Location code(s): 1100 - PETERBOROUGH COUNTY

Area(s): 1040 - Havelock-Belmont-Methuen  
**Data source date:**  
(Blank)

**Report Generated on:**  
27-Oct-2024 9:42:31 AM

### OPP Detachment Board Report Records Management System September 2024



#### Referrals Accepted (%) by Age Group

September			
PersonAgeRange	2022	2023	2024
	0.0%	0.0%	
17 - 25		100.0%	0.0%
26 - 45	100.0%		12.5%
46 - 65			33.3%

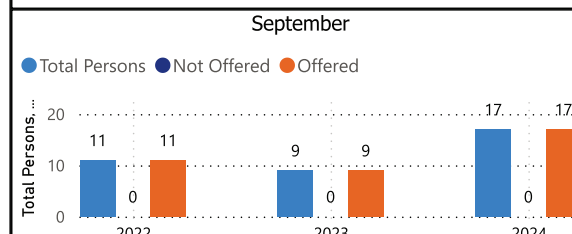
YTD			
PersonAgeRange	2022	2023	2024
	7.5%	7.8%	4.3%
11 - 16	100.0%		
17 - 25	100.0%	100.0%	42.9%
26 - 45	100.0%	100.0%	26.1%
46 - 65	100.0%	100.0%	32.4%
6 - 10		100.0%	
Over 65	100.0%	100.0%	27.3%

#### Referrals Not Offered

September			
ServicesNotOfferedReason	2022	2023	2024
	0	0	0
	0	0	0
Victim deceased or unable to respond	0	0	0
Victim resides outside Ontario	0	0	0

YTD			
ServicesNotOfferedReason	2022	2023	2024
	0	0	0
	0	0	0
Victim deceased or unable to respond	1	0	1
Victim resides outside Ontario	0	1	1

Detachment: 11 - PETERBOROUGH COUNTY  
Location code(s): 1100 - PETERBOROUGH COUNTY

Area(s): 1040 - Havelock-Belmont-Methuen  
Data source date:  
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**OPP Detachment Board Report**  
Report Information Page

**Report Data Source Information:**

**Data Sources Utilized**

- Niche RMS – CTSB Data Feed
- Collision Reporting System (eCRS)
- POIB File Manager
- Daily Activity Reporting System

**Niche RMS**

RMS data presented in this report is dynamic in nature and any numbers may change over time as the OPP continue to investigate and solve crime.

The following report tabs acquire their data from the OPP Niche RMS – CTSB Data Feed

- Complaints (Public Complaints Section Only)
- Charges
- Warnings
- Violent Crime
- Property Crime
- Drug Crime
- Clearance Rate
- Unfounded
- Other Crime
- Youth Charges
- MHA – Mental Health Act
- Overdose
- Victim Services

**Collision Reporting System (eCRS)**

Traffic related data for Collisions and Fatalities are collected from the OPP eCRS application.

The following report tabs acquire their data from the OPP eCRS (Collision Reporting System)

- Collisions
- Fatalities

**DAR (Daily Activity Reporting)**

Patrol hours are collected from the OPP DAR application.

The following report tabs acquire their data from the OPP DAR (Daily Activity Reporting)

- Complaints (Patrol Hours Section Only)





## Calls For Service (CFS) Billing Summary Report

### Havelock-Belmont-Methuen January to September - 2024

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2024				2023			
		January to September	Year to Date	Time Standard	Year To Date Weighted Hours	January to September	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault With a Weapon	1	1	15.4	15.4	0	0		0.0
	Sexual Assault	1	1	15.4	15.4	2	2	15.4	30.8
	Non-Consensual Distribution of Intimate Images	0	0		0.0	1	1	15.4	15.4
	Assault With Weapon or Causing Bodily Harm-Level 2	2	2	15.4	30.8	1	1	15.4	15.4
	Assault-Level 1	16	16	15.4	246.4	6	6	15.4	92.4
	Criminal Harassment	10	10	15.4	154.0	5	5	15.4	77.0
	Indecent/Harassing Communications	2	2	15.4	30.8	3	3	15.4	46.2
	Utter Threats -Master code	0	0		0.0	1	1	15.4	15.4
	Utter Threats to Person	10	10	15.4	154.0	4	4	15.4	61.6
	Arson: Disregard for Human Life	1	1	15.4	15.4	0	0		0.0
	Abandon Child	1	1	15.4	15.4	0	0		0.0
	<b>Total</b>	<b>44</b>	<b>44</b>	<b>15.4</b>	<b>677.6</b>	<b>23</b>	<b>23</b>	<b>15.4</b>	<b>354.2</b>
	Property Crime Violations	Arson - Master Code	0	0		0.0	1	1	6.3
Break & Enter		10	10	6.3	63.0	6	6	6.3	37.8
Unlawful in a dwelling house		1	1	6.3	6.3	0	0		0.0
Break & Enter - Firearms		0	0		0.0	1	1	6.3	6.3
Theft Over - Other Theft		0	0		0.0	1	1	6.3	6.3
Theft Over - Boat (Vessel)		1	1	6.3	6.3	0	0		0.0
Theft of - Mail		1	1	6.3	6.3	0	0		0.0
Theft of Motor Vehicle		4	4	6.3	25.2	3	3	6.3	18.9
Theft of - Automobile		3	3	6.3	18.9	0	0		0.0
Theft of - All Terrain Vehicles		0	0		0.0	1	1	6.3	6.3
Theft of - Other Motor Vehicles		0	0		0.0	1	1	6.3	6.3
Theft Under -master code		3	3	6.3	18.9	2	2	6.3	12.6
Theft under - Farm Equipment		1	1	6.3	6.3	1	1	6.3	6.3
Theft Under - Construction Site		0	0		0.0	1	1	6.3	6.3
Theft under - Bicycles		1	1	6.3	6.3	0	0		0.0



# Calls For Service (CFS) Billing Summary Report

## Havelock-Belmont-Methuen January to September - 2024

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2024				2023			
		January to September	Year to Date	Time Standard	Year To Date Weighted Hours	January to September	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft under - Building	1	1	6.3	6.3	0	0		0.0
	Theft under - Trailers	1	1	6.3	6.3	1	1	6.3	6.3
	Theft under - Other Theft	8	8	6.3	50.4	4	4	6.3	25.2
	Theft Under - Gasoline Drive-off	0	0		0.0	2	2	6.3	12.6
	Theft FROM Motor Vehicle Under \$5,000	2	2	6.3	12.6	1	1	6.3	6.3
	Theft Under \$5,000 [SHOPLIFTING]	1	1	6.3	6.3	3	3	6.3	18.9
	Possession of Stolen Goods under \$5,000	0	0		0.0	1	1	6.3	6.3
	Fraud -Master code	0	0		0.0	1	1	6.3	6.3
	Fraud - Steal/Forge/Poss./ Use Credit Card	0	0		0.0	1	1	6.3	6.3
	Fraud - False Pretence < = \$5,000	0	0		0.0	1	1	6.3	6.3
	Fraud - Forgery & Uttering	1	1	6.3	6.3	1	1	6.3	6.3
	Fraud -Money/ property/security > \$5,000	4	4	6.3	25.2	1	1	6.3	6.3
	Fraud -Money/ property/security <= \$5,000	6	6	6.3	37.8	4	4	6.3	25.2
	Fraud - Transportation	0	0		0.0	3	3	6.3	18.9
	Fraud - Other	6	6	6.3	37.8	4	4	6.3	25.2
	Personation with Intent (fraud)	0	0		0.0	1	1	6.3	6.3
	Mischief - master code	12	12	6.3	75.6	12	12	6.3	75.6
	Mischief [Graffiti - Non Gang Related]	0	0		0.0	1	1	6.3	6.3
	Willful act/omission likely to cause mischief	0	0		0.0	1	1	6.3	6.3
	Interfere with lawful use, enjoyment of property	2	2	6.3	12.6	1	1	6.3	6.3
Property Damage	3	3	6.3	18.9	4	4	6.3	25.2	
<b>Total</b>	<b>72</b>	<b>72</b>	<b>6.3</b>	<b>453.6</b>	<b>66</b>	<b>66</b>	<b>6.3</b>	<b>415.8</b>	



## Calls For Service (CFS) Billing Summary Report

### Havelock-Belmont-Methuen January to September - 2024

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2024				2023			
		January to September	Year to Date	Time Standard	Year To Date Weighted Hours	January to September	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Possession of Weapons	0	0		0.0	1	1	7.3	7.3
	Offensive Weapons-Other Offensive Weapons	1	1	7.3	7.3	0	0		0.0
	Offensive Weapons-Other Weapons Offences	1	1	7.3	7.3	0	0		0.0
	Bail Violations - Fail To Comply	5	5	7.3	36.5	8	8	7.3	58.4
	Bail Violations - Others	2	2	7.3	14.6	2	2	7.3	14.6
	Bail Violations - Recognizance	1	1	7.3	7.3	0	0		0.0
	Counterfeit Money - Master code	1	1	7.3	7.3	0	0		0.0
	Disturb the Peace	5	5	7.3	36.5	1	1	7.3	7.3
	Breach of Probation	4	4	7.3	29.2	1	1	7.3	7.3
	Disobey court order/Misconduct executing process	0	0		0.0	2	2	7.3	14.6
	<b>Total</b>	<b>20</b>	<b>20</b>	<b>7.3</b>	<b>146.0</b>	<b>15</b>	<b>15</b>	<b>7.3</b>	<b>109.5</b>
	Drug Possession	Possession Other Controlled Drugs and Substance Act	1	1	6.9	6.9	0	0	
DRUG Operation - Master Code		1	1	6.9	6.9	0	0		0.0
Drug related occurrence		2	2	6.9	13.8	2	2	6.9	13.8
<b>Total</b>		<b>4</b>	<b>4</b>	<b>6.9</b>	<b>27.6</b>	<b>2</b>	<b>2</b>	<b>6.9</b>	<b>13.8</b>
Drugs	Trafficking Cocaine	0	0		0.0	1	1	80.6	80.6
	Trafficking - Methamphetamine (Crystal Meth)	1	1	80.6	80.6	0	0		0.0
	DRUG Operation - Residential Grow [Outdoor]	0	0		0.0	1	1	80.6	80.6
	<b>Total</b>	<b>1</b>	<b>1</b>	<b>80.6</b>	<b>80.6</b>	<b>2</b>	<b>2</b>	<b>80.6</b>	<b>161.2</b>
Statutes & Acts	Landlord/Tenant	25	25	3.5	87.5	25	25	3.5	87.5
	Mental Health Act	17	17	3.5	59.5	14	14	3.5	49.0
	Mental Health Act - No contact with Police	1	1	3.5	3.5	2	2	3.5	7.0
	Mental Health Act - Threat of Suicide	4	4	3.5	14.0	6	6	3.5	21.0
	Mental Health Act - Voluntary Transport	1	1	3.5	3.5	1	1	3.5	3.5



## Calls For Service (CFS) Billing Summary Report

### Havelock-Belmont-Methuen January to September - 2024

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2024				2023			
		January to September	Year to Date	Time Standard	Year To Date Weighted Hours	January to September	Year to Date	Time Standard	Year To Date Weighted Hours
Statutes & Acts	Mental Health Act - Apprehension	1	1	3.5	3.5	0	0		0.0
	Trespass To Property Act	16	16	3.5	56.0	11	11	3.5	38.5
	<b>Total</b>	<b>65</b>	<b>65</b>	<b>3.5</b>	<b>227.5</b>	<b>59</b>	<b>59</b>	<b>3.5</b>	<b>206.5</b>
Operational	Animal -Master code	1	1	3.8	3.8	1	1	3.8	3.8
	Animal Stray	0	0		0.0	3	3	3.8	11.4
	Animal Injured	7	7	3.8	26.6	2	2	3.8	7.6
	Animal - Other	2	2	3.8	7.6	1	1	3.8	3.8
	Animal - Dog Owners Liability Act	0	0		0.0	1	1	3.8	3.8
	Domestic Disturbance	61	61	3.8	231.8	45	45	3.8	171.0
	Suspicious Person	50	50	3.8	190.0	27	27	3.8	102.6
	Phone -Master code	1	1	3.8	3.8	0	0		0.0
	Phone -Nuisance - No Charges Laid	2	2	3.8	7.6	1	1	3.8	3.8
	Phone -Other - No Charges Laid	2	2	3.8	7.6	2	2	3.8	7.6
	Text- related Incident (Texting)	0	0		0.0	1	1	3.8	3.8
	Fire - Building	4	4	3.8	15.2	0	0		0.0
	Fire - Vehicle	1	1	3.8	3.8	0	0		0.0
	Fire - Other	1	1	3.8	3.8	3	3	3.8	11.4
	Insecure Condition - Master code	0	0		0.0	1	1	3.8	3.8
	Insecure Condition - Building	1	1	3.8	3.8	0	0		0.0
	Missing Person 12 & older	2	2	3.8	7.6	2	2	3.8	7.6
	Missing Person Located Under 12	1	1	3.8	3.8	1	1	3.8	3.8
	Missing Person Located 12 & older	5	5	3.8	19.0	2	2	3.8	7.6
	Noise Complaint - Master code	9	9	3.8	34.2	18	18	3.8	68.4
	Noise Complaint - Vehicle	0	0		0.0	1	1	3.8	3.8
	Noise Complaint - Residence	0	0		0.0	2	2	3.8	7.6
	Noise Complaint - Animal	4	4	3.8	15.2	1	1	3.8	3.8
	Noise Complaint - Others	4	4	3.8	15.2	4	4	3.8	15.2
	Accident - non-MVC -Master code	3	3	3.8	11.4	0	0		0.0





## Calls For Service (CFS) Billing Summary Report

### Havelock-Belmont-Methuen January to September - 2024

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2024				2023			
		January to September	Year to Date	Time Standard	Year To Date Weighted Hours	January to September	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Accident - non-MVC -Residential	1	1	3.8	3.8	0	0		0.0
	Found Property - Master code	7	7	3.8	26.6	4	4	3.8	15.2
	Found-Bicycles	0	0		0.0	1	1	3.8	3.8
	Found-Others	0	0		0.0	1	1	3.8	3.8
	Lost Property - Master code	7	7	3.8	26.6	0	0		0.0
	Lost License Plate	2	2	3.8	7.6	0	0		0.0
	Lost - Vehicle Accessories	0	0		0.0	1	1	3.8	3.8
	Lost-Personal Accessories	1	1	3.8	3.8	0	0		0.0
	Sudden Death - Suicide	1	1	3.8	3.8	0	0		0.0
	Sudden Death - Natural Causes	2	2	3.8	7.6	8	8	3.8	30.4
	Suspicious Vehicle	16	16	3.8	60.8	7	7	3.8	26.6
	Trouble with Youth	3	3	3.8	11.4	10	10	3.8	38.0
	Vehicle Recovered - Automobile	3	3	3.8	11.4	0	0		0.0
	Vehicle Recovered - Motorcycles	0	0		0.0	1	1	3.8	3.8
	Vehicle Recovered - All Terrain Veh	0	0		0.0	1	1	3.8	3.8
	Unwanted Persons	9	9	3.8	34.2	13	13	3.8	49.4
	Neighbour Dispute	54	54	3.8	205.2	47	47	3.8	178.6
	By-Law -Master code	1	1	3.8	3.8	1	1	3.8	3.8
	Noise By-Law	1	1	3.8	3.8	0	0		0.0
	Other Municipal By-Laws	1	1	3.8	3.8	2	2	3.8	7.6
	Assist Fire Department	4	4	3.8	15.2	0	0		0.0
	Assist Public	31	31	3.8	117.8	4	4	3.8	15.2
	Distressed/Overdue Motorist	1	1	3.8	3.8	0	0		0.0
	Compassionate Message	1	1	3.8	3.8	0	0		0.0
Family Dispute	39	39	3.8	148.2	30	30	3.8	114.0	
<b>Total</b>	<b>346</b>	<b>346</b>	<b>3.8</b>	<b>1,314.8</b>	<b>250</b>	<b>250</b>	<b>3.8</b>	<b>950.0</b>	
Operational2	False Holdup Alarm-Accidental Trip	1	1	1.5	1.5	2	2	1.5	3.0
	False Alarm -Others	14	14	1.5	21.0	20	20	1.5	30.0
	Keep the Peace	35	35	1.5	52.5	16	16	1.5	24.0



# Calls For Service (CFS) Billing Summary Report

## Havelock-Belmont-Methuen January to September - 2024

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2024				2023			
		January to September	Year to Date	Time Standard	Year To Date Weighted Hours	January to September	Year to Date	Time Standard	Year To Date Weighted Hours
Operational2	911 call / 911 hang up	11	11	1.5	16.5	12	12	1.5	18.0
	911 hang up - Pocket Dial	0	0		0.0	1	1	1.5	1.5
	911 call - Dropped Cell	11	11	1.5	16.5	12	12	1.5	18.0
	<b>Total</b>	<b>72</b>	<b>72</b>	<b>1.5</b>	<b>108.0</b>	<b>63</b>	<b>63</b>	<b>1.5</b>	<b>94.5</b>
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	1	1	3.8	3.8	1	1	3.8	3.8
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	1	1	3.8	3.8	6	6	3.8	22.8
	MVC - Prop. Dam. Non Reportable	5	5	3.8	19.0	7	7	3.8	26.6
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	37	37	3.8	140.6	37	37	3.8	140.6
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	4	4	3.8	15.2	2	2	3.8	7.6
	MVC - Fatal (MOTOR VEHICLE COLLISION)	0	0		0.0	1	1	3.8	3.8
	MVC - Others (MOTOR VEHICLE COLLISION)	0	0		0.0	1	1	3.8	3.8
	<b>Total</b>	<b>48</b>	<b>48</b>	<b>3.8</b>	<b>182.4</b>	<b>55</b>	<b>55</b>	<b>3.8</b>	<b>209.0</b>
<b>Total</b>	<b>672</b>	<b>672</b>		<b>3,218.1</b>	<b>535</b>	<b>535</b>		<b>2,514.5</b>	

### Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2024 billing period.

### Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services



## Calls For Service (CFS) Billing Summary Report

**Havelock-Belmont-Methuen**  
**January to September - 2024**

Board reports or Statistics Canada reporting.

# TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

To: Mayor Martin and Members of Council  
From: Bob Angione, Chief Administrative Officer/Clerk  
Meeting Date: November 19, 2024  
Subject: Other Business Items

## **Purpose:**

The purpose of this report is to provide a summary of Other Business items identified by Members of Council and not listed earlier on this meeting's agenda.

## **Recommendation:**

That the report of the Chief Administrative Officer/Clerk providing a summary of Other Business items identified by Members of Council be received for information; and further

That any items requiring follow-up action be considered through an appropriate resolution of Council.

## **Background:**

1. Hart Webb, Deputy Mayor  
Re: OPP Town Hall Meeting – November 26, 2024 (5:30 p.m. to 7:00 p.m.)
2. Jim Martin, Mayor  
Re: Local Healthcare Town Hall Meeting - November 21, 2024 (7:00 p.m.)

## **Financial Impact:**

There is no cost to hosting the OPP Town Hall Meeting at the Seniors Centre located at 10 George Street West. The Seniors Club is not charging a rental fee for this event.

Respectfully Submitted:

*Bob Angione*


Bob Angione,  
Chief Administrative Officer/Clerk



**OPP Ptbo County Detachment**  
**TOWN HALL**

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**Date:** Tues. Nov. 26, 2024  
**Time:** 5:30 pm - 7 pm  
**Location:** 10 George St W, Havelock  
**Speaker:** Inspector Chris Galeazza,  
Detachment Commander

 HBM residents and business owners are invited to attend a **Town Hall meeting** to discuss measures being taken to safeguard our community.

### **TOWN HALL - Local Policing Matters**

Havelock-Belmont-Methuen (HBM) residents and business owners are invited to attend a Town Hall meeting to discuss measures being taken by [Peterborough County](#) OPP to safeguard our community. OPP Inspector Chris Galeazza, Ptbo Detachment Commander, will be speaking to community members and addressing their questions.

Date: Tues. Nov. 26, 2024

Time: 5:30 pm - 7 pm

Location: 10 George St W, Havelock

Speaker: OPP Inspector Chris Galeazza, Detachment Commander

We are grateful to the Havelock Seniors Club who have graciously agreed to host the event and sponsor refreshments.

[#ptbocountopp](#) [#communitypolicing](#) [#supportlocal](#) [#SupportLocalCommunities](#)





# Peterborough County's 911 on Local Healthcare **TOWN HALL MEETING**



Are you a resident of **Havelock Belmont Methuen**?



Do you know where you can access medical care if you **do not have a family physician**?



Do you want to help in your community's efforts to **recruit and retain** family physicians?

Join us for an in-person public meeting:  
**THURSDAY, NOV. 21, 7PM,**  
**HAVELOCK SENIORS CENTRE**

- ✓ Meet our Health Care Advancement Coordinator
- ✓ Keep up to date on current advocacy efforts
- ✓ Learn about the Healthcare Needs Assessment and the Healthcare Ambassador program
- ✓ Access Peterborough County's healthcare resource guide
- ✓ Learn how you can help attract physicians to our community

Do you need to complete an assessment form?



Scan the QR code or visit us online at  
[www.ptbocounty.ca/yourhealthmatters](http://www.ptbocounty.ca/yourhealthmatters)

Do you need assistance to complete the form?  
Please call **705-930-4765**



**Questions? Contact Us**

✉ [yourhealthmatters@ptbocounty.ca](mailto:yourhealthmatters@ptbocounty.ca)

☎ 705-930-4765



**THE CORPORATION of the  
TOWNSHIP OF HAVELOCK-BELMONT-METHUEN  
P.O. Box 10, 1 Ottawa Street East  
Havelock, ON K0L 1Z0**

**FORM 1  
THE PLANNING ACT, R.S.O., 1990, as amended**

**NOTICE OF PASSING  
OF A ZONING BY-LAW  
TOWNSHIP OF HAVELOCK-BELMONT-METHUEN**

**TAKE NOTICE** that the Council of the Corporation of the Township of Havelock-Belmont-Methuen passed By-law No. 2024-078 on the 19<sup>th</sup> day of November 2024 under Section 34 of the Planning Act, R.S.O., 1990.

**AND TAKE NOTICE** that the last date for filing a notice of appeal is the 9<sup>th</sup> day of December, 2024. The notice of appeal must be filed with the Clerk of the Township of Havelock-Belmont-Methuen, must set out the reasons for the appeal, and must be accompanied by the fee required by the Tribunal. For more information regarding fees, please visit the Ontario Land Tribunal website ([olt.gov.on.ca](http://olt.gov.on.ca)).

Prior to the passing of the By-law, Council received no oral and/or written submissions which resulted in revisions to the By-law.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

The land which is subject of this Zoning By-law Amendment Application is currently subject to Consent Application B-59-23 under The *Planning Act*.

An explanation of the purpose and effect of the By-law, describing the lands to which the By-law applies, and a Key Map showing the location of the lands to which the By-law applies are attached. The complete By-law is available for inspection in the municipal office during regular office hours.

Dated at the Township of Havelock-Belmont-Methuen this 19<sup>th</sup> day of November 2024.

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Mr. Robert Angione, M.P.A., B.Admin  
Municipal Clerk  
Township of Havelock-Belmont-Methuen  
P.O. Box 10, 1 Ottawa Street East  
Havelock, ON K0L 1Z0  
(705) 778-2308  
(705) 778-5248 (fax)

## EXPLANATORY NOTE

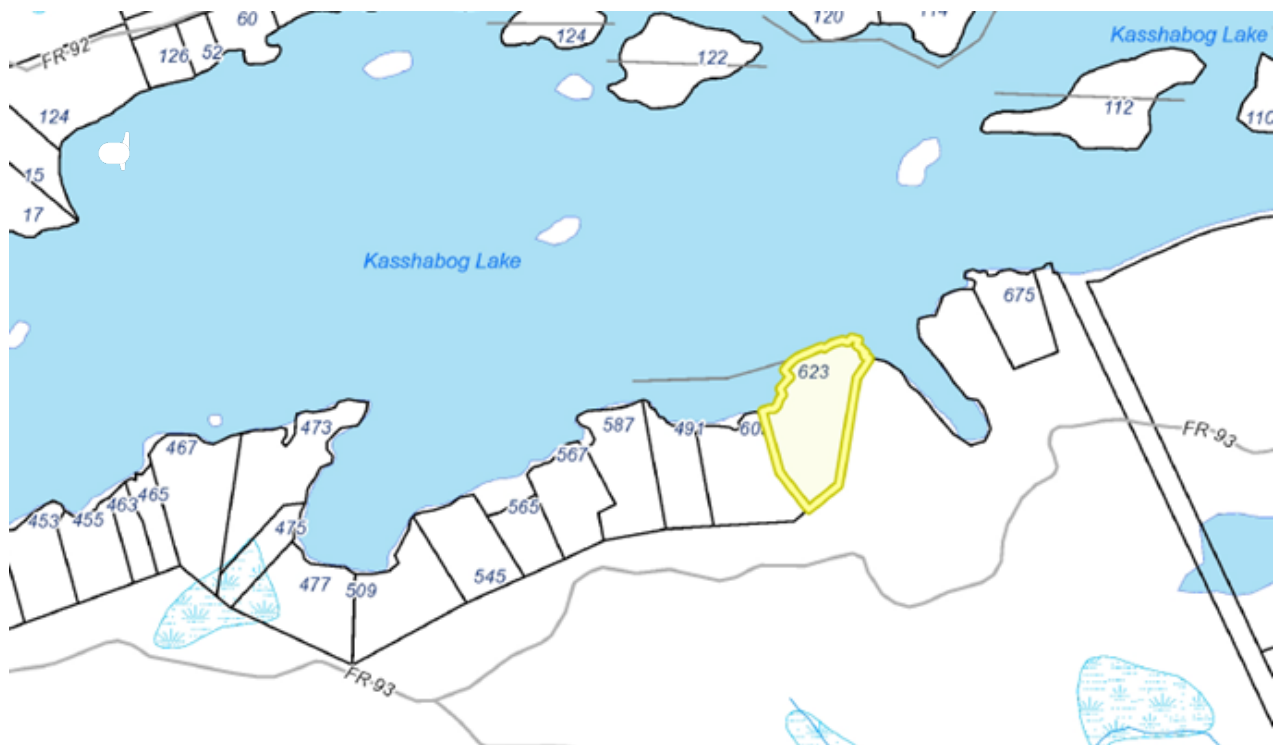
1. By-law No. 2024-078 has the following purpose and effect.

The Township of Havelock-Belmont-Methuen is in receipt of an application for a Zoning By-law Amendment to change the zoning of certain lands being located in Part Lot 9 & 10, Concession 9, being Parts 1 to 5 on Registered Plan 45R-14182, in the Methuen Ward. Assessment Roll No. 1531-010-009-24200.

The subject lands are currently zoned 'Seasonal Residential (SR) Zone'.

The application proposes to rezone the subject lands to 'Special District 287 (S.D. 287) Zone' introducing site-specific regulations to facilitate the creation of one new lot with a reduced frontage.

2. A key map showing the location of the lands to which By-law No. 2024-078 applies is provided below.



**THE CORPORATION OF THE  
TOWNSHIP OF HAVELOCK-BELMONT-METHUEN**

**BY-LAW NO. 2024-078**

**BEING A BY-LAW TO AMEND BY-LAW NO. 1995-42, AS AMENDED, OTHERWISE KNOWN AS THE "THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN COMPREHENSIVE ZONING BY-LAW".**

**WHEREAS** the Corporation of the Township of Havelock-Belmont-Methuen is in receipt of an application to amend By-law No. 1995-42, as amended.

**AND WHEREAS** the Council of the Corporation of the Township of Havelock-Belmont-Methuen reviewed the rezoning application and now deems it advisable to further amend By-law No. 1995-42, as amended.

**NOW THEREFORE**, the Council of the Corporation of the Township of Havelock-Belmont-Methuen hereby enacts as follows:

- "1. That Schedule 'A2' of By-law No. 1995-42, as amended, is hereby further amended by changing the zone category of certain lands located in Part Lot 9 & 10, Concession 9, being Parts 1 to 5 on Registered Plan 45R-14182, in the Methuen Ward in the Township of Havelock-Belmont-Methuen from 'Seasonal Residential (SR) Zone' to 'Special District 287 (S.D. 287) Zone' as illustrated on Schedule 'A' attached hereto and forming part of this by-law.
2. That Section 4.46 (Special Districts) of By-law No. 1995-42, as amended, is hereby further amended with the addition of a new sub-section, namely 4.46.287, which shall read as follows:

**4.46.287    Special District 287 (S.D. 287)**

No person shall within any Special District 287 (S.D. 287) Zone use any land, or erect, alter or use any building or structure except in accordance with the following provisions:

**4.46.287.1 Special Provisions**

All provisions and regulations of By-law No. 1995-42, as amended, as they apply to the Seasonal Residential (SR) Zone; shall also apply to any 'Special District 287 (S.D. 287) Zone' with the following exceptions:

- b) Minimum Lot Frontage: 42 metres (138 feet)

If no notice of objection is filed with the Municipal Clerk within the time provided, this By-law shall become effective on the date of passing.

If a notice of objection is filed with the Municipal Clerk, this By-law shall become effective on the date of passing hereof subject to the disposition of any appeals.

Read a **FIRST, SECOND, and THIRD TIME** and **FINALLY** passed this 19<sup>th</sup> day of November 2024 and given By-law No. 2024-078.

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**MAYOR**

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**MUNICIPAL CLERK**

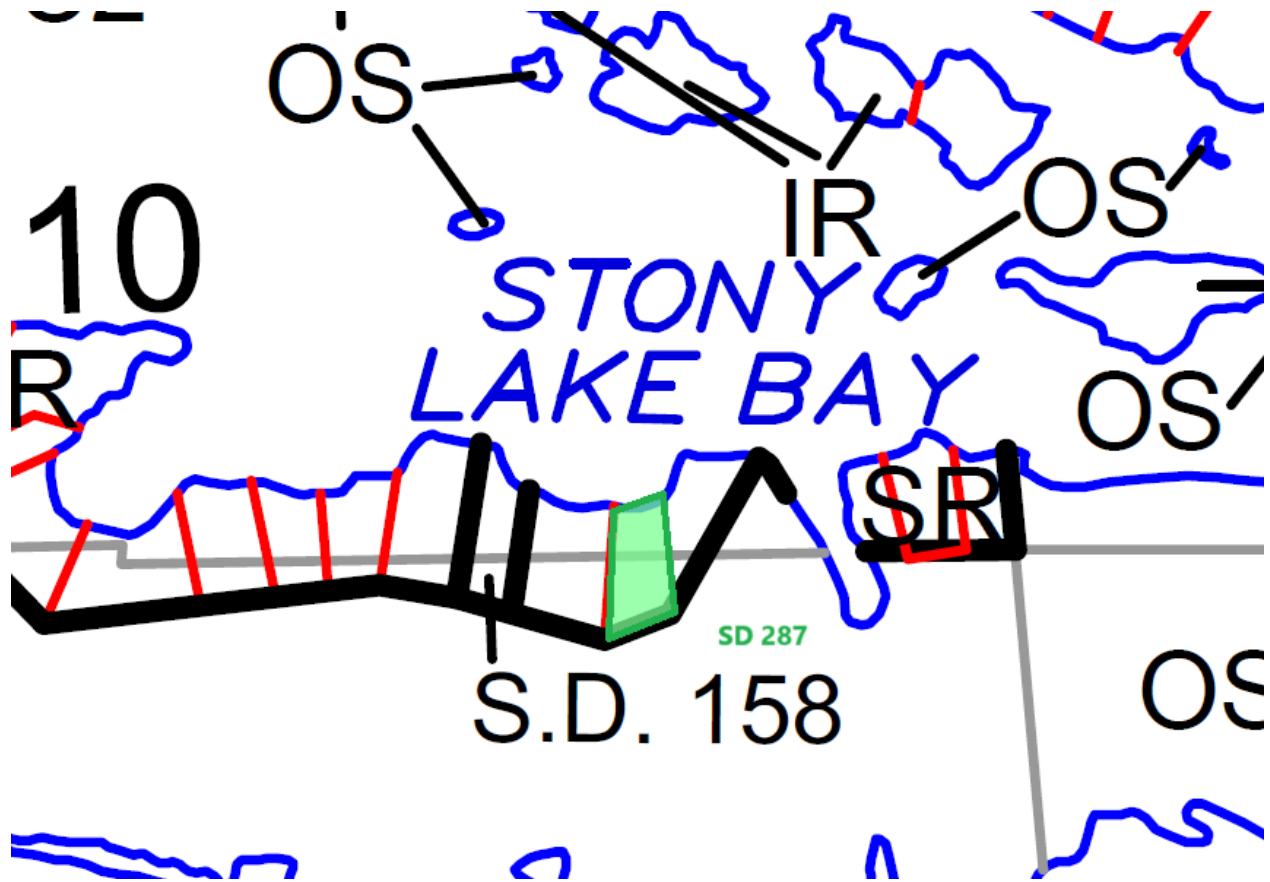
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I, Robert Angione, Clerk of the Corporation of the Township of Havelock-Belmont-Methuen, do hereby certify that the foregoing is a true copy of By-law No. 2024-078 passed by Council of the said Corporation on the 19<sup>th</sup> day of November 2024.

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**MUNICIPAL CLERK**





THIS IS SCHEDULE "A" TO BY-LAW  
 NO. \_\_\_\_\_ PASSED THIS DAY  
 OF \_\_\_\_\_, 2024.

SIGNATURES OF SIGNED  
 OFFICERS:

\_\_\_\_\_ MAYOR

\_\_\_\_\_ CLERK

TOWNSHIP OF  
 Havelock-Belmont-Methuen  
 (Methuen Ward)

**THE CORPORATION of the  
TOWNSHIP OF HAVELOCK-BELMONT-METHUEN  
P.O. Box 10, 1 Ottawa Street East  
Havelock, ON K0L 1Z0**

**FORM 1  
THE PLANNING ACT, R.S.O., 1990, as amended**

**NOTICE OF PASSING  
OF A ZONING BY-LAW  
TOWNSHIP OF HAVELOCK-BELMONT-METHUEN**

**TAKE NOTICE** that the Council of the Corporation of the Township of Havelock-Belmont-Methuen passed By-law No. 2024-079 on the 19<sup>th</sup> day of November 2024 under Section 34 of the Planning Act, R.S.O., 1990.

**AND TAKE NOTICE** that the last date for filing a notice of appeal is the 9<sup>th</sup> day of December, 2024. The notice of appeal must be filed with the Clerk of the Township of Havelock-Belmont-Methuen, must set out the reasons for the appeal, and must be accompanied by the fee required by the Tribunal. For more information regarding fees, please visit the Ontario Land Tribunal website ([olt.gov.on.ca](http://olt.gov.on.ca)).

Prior to the passing of the By-law, Council received no oral and/or written submissions which resulted in revisions to the By-law.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

The land which is subject of this Zoning By-law Amendment Application is currently subject to Consent Application B-169-22 under The *Planning Act*.

An explanation of the purpose and effect of the By-law, describing the lands to which the By-law applies, and a Key Map showing the location of the lands to which the By-law applies are attached. The complete By-law is available for inspection in the municipal office during regular office hours.

Dated at the Township of Havelock-Belmont-Methuen this 19<sup>th</sup> day of November 2024.

---

Mr. Robert Angione, M.P.A., B.Admin  
Municipal Clerk  
Township of Havelock-Belmont-Methuen  
P.O. Box 10, 1 Ottawa Street East  
Havelock, ON K0L 1Z0  
(705) 778-2308  
(705) 778-5248 (fax)

## EXPLANATORY NOTE

1. By-law No. 2024-079 has the following purpose and effect.

The Township of Havelock-Belmont-Methuen is in receipt of an application for a Zoning By-law Amendment to change the zoning of certain lands being located in Part Lot 30, Concession 11, in the Methuen Ward. Assessment Roll No. 1531-010-007-70300.

The subject lands are currently zoned "Rural (RU) Zone".

The application proposes to rezone the subject lands to 'Environmental Protection (EP) Zone' in order to protect the natural features on the subject lands from future development

2. A key map showing the location of the lands to which By-law No. 2024-079 applies is provided below.



**THE CORPORATION OF THE  
TOWNSHIP OF HAVELOCK-BELMONT-METHUEN**

**BY-LAW NO. 2024-079**

**BEING A BY-LAW TO AMEND BY-LAW NO. 1995-42, AS AMENDED, OTHERWISE KNOWN AS THE "THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN COMPREHENSIVE ZONING BY-LAW".**

**WHEREAS** the Corporation of the Township of Havelock-Belmont-Methuen is in receipt of an application to amend By-law No. 1995-42, as amended.

**AND WHEREAS** the Council of the Corporation of the Township of Havelock-Belmont-Methuen reviewed the rezoning application and now deems it advisable to further amend By-law No. 1995-42, as amended.

**NOW THEREFORE**, the Council of the Corporation of the Township of Havelock-Belmont-Methuen hereby enacts as follows:

- "1. That Schedule 'A2' of By-law No. 1995-42, as amended, is hereby further amended by changing the zone category of certain lands located in Part Lot 30, Concession 11, in the Methuen Ward in the Township of Havelock-Belmont-Methuen from 'Rural (RU) Zone' to 'Environmental Protection (EP) Zone' as illustrated on Schedule 'A' attached hereto and forming part of this by-law.

If no notice of objection is filed with the Municipal Clerk within the time provided, this By-law shall become effective on the date of passing.

If a notice of objection is filed with the Municipal Clerk, this By-law shall become effective on the date of passing hereof subject to the disposition of any appeals.

Read a **FIRST**, **SECOND**, and **THIRD TIME** and **FINALLY** passed this 19<sup>th</sup> day of November 2024 and given By-law No. 2024-079.

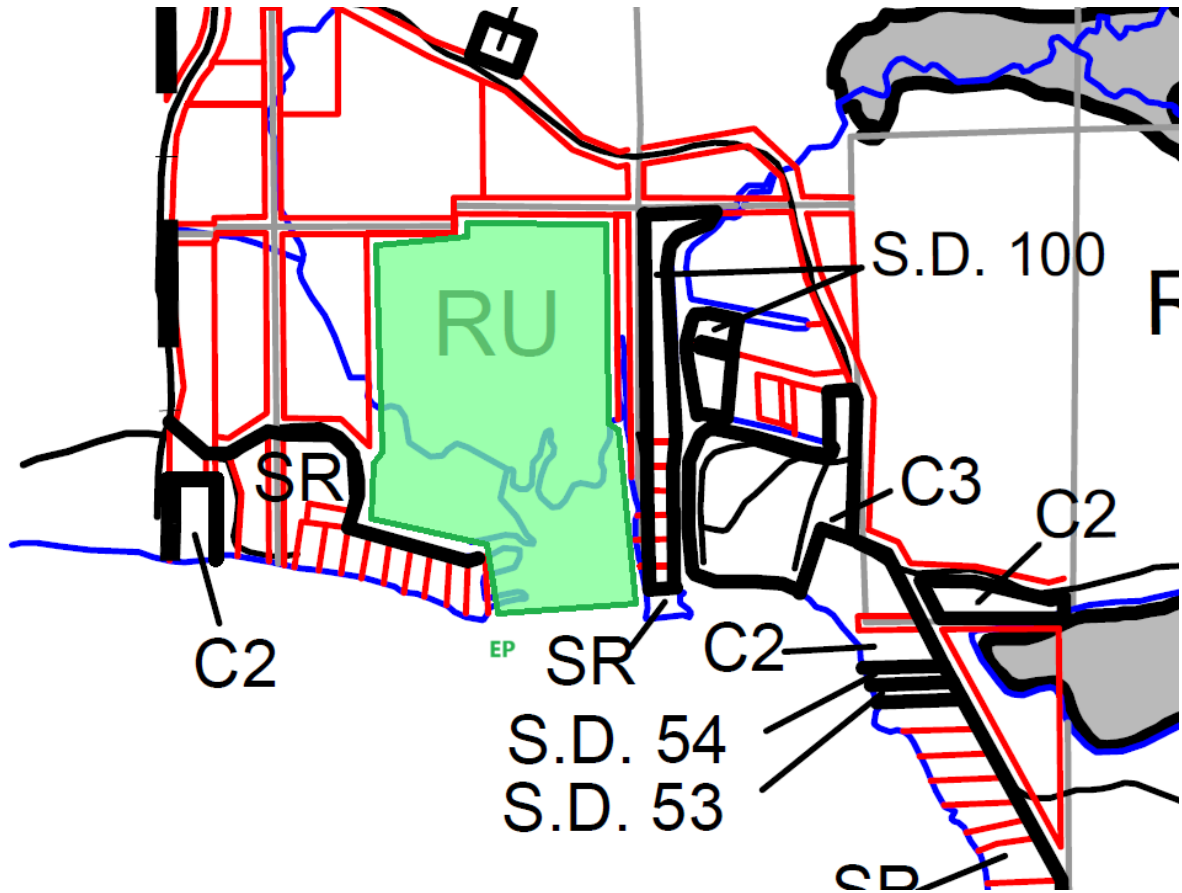
\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**MUNICIPAL CLERK**

\*\*\*\*\*

I, Robert Angione, Clerk of the Corporation of the Township of Havelock-Belmont-Methuen, do hereby certify that the foregoing is a true copy of By-law No. 2024-079 passed by Council of the said Corporation on the 19<sup>th</sup> day of November 2024.

\_\_\_\_\_  
**MUNICIPAL CLERK**



THIS IS SCHEDULE "A" TO BY-LAW  
NO. \_\_\_\_\_ PASSED THIS DAY  
OF \_\_\_\_\_, 2024.

SIGNATURES OF SIGNED  
OFFICERS:

\_\_\_\_\_ MAYOR

\_\_\_\_\_ CLERK

TOWNSHIP OF  
Havelock-Belmont-Methuen  
(Methuen Ward)



**Corporation of the  
Township of Havelock-Belmont- Methuen**

**By-law Number 2024 – 080**

Being a by-law to confirm the proceedings of the Regular Meeting of the Council of the Township of Havelock-Belmont-Methuen held on November 19, 2024.

**WHEREAS** the Municipal Act 2001, S.O. 2001, Chapter 25 as amended, Section 238 (2), provides that every municipality and local board shall pass a procedure by-law for governing the calling, place and proceedings of meetings.

**NOW THEREFORE**, the Council of the Corporation of the Township of Havelock-Belmont-Methuen hereby enacts as follows:

1. That the actions of the Council at its meeting held on the nineteenth day of November, 2024 A.D. in respect to each recommendation and action by the Council at its said meeting, except where prior approval of the Ontario Municipal Board or other statutory authority is required, is hereby adopted, ratified and confirmed.
  
2. That the Mayor and the Clerk of the Township of Havelock-Belmont-Methuen are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Read a first, second, and third time and finally passed in Open Council this 19th day of November, 2024.

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Jim Martin, Mayor

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Robert V. Angione, Clerk