



HBM YOUTH COMMITTEE MEETING MINUTES

Date: October 16, 2024

Time: 7:00 p.m.

Place: Old Town Hall

Attendees: Debbie Ottley (Co-Chair), Bev Flagler (Co-Chair), Kim Henderson (Treasurer), Gracie Peet-Riel, Parker Brown, Laurie Bridges (Volunteer), and Shari Gottschalk (Secretary)

Regrets: Mick Riel, Hart Webb, Joshua McKay

Call to Order: 7:07 pm

A motion was brought forward to bring the HBM Youth Committee to order.

Moved by Gracie Peet-Riel
Seconded by Kim Henderson
Carried.

COMMITTEE BUSINESS

1. Treasurer Report

- Kim H. provided overview of account transactions with an account balance of \$476.32

2. Vulnerability Check

- The original letter provided was not specific enough and has been updated.
- Action - Shari G. will apply online to ensure no further adjustments are needed to the CAO signed letter. With success the letter will be circulated to all members in early 2025 (following Council appointments).

3. Youth Events

A. Youth Dance (Fri. Sept. 27, 2024)

- Treasurer reported on event finances:
 - + \$190 Admission
 - + \$ 74 Canteen
 - - \$264 Paid DJ
 - \$ 64 Net
- Event was well attended with 35 attendees.
- Some confusion regarding access to the ramp, which is something we will need to address at the next Youth dance held at the Town Hall. Otherwise, there was no reported issues around the \$5/person entrance including 2 Free food or drink items.

B. Santa Claus Parade Float

- Havelock parade is Sat Nov. 16th @ 7pm and Cordova parade is Sat Nov. 23rd @ 11am.
- Youth Committee's theme will be Christmas Morning.
- Debbie O. shared that she has Smurfs onesies for a couple of people and Bev F. confirmed she has grandkids who could likely sit on the float too.
- Planned Action(s):

- Gracie P. will work with Joshua M. to create the fireplace with mantel, Christmas stockings.
- Debbie O. is going to make 100 goodie bags with Trivia Note promo coupon.
- Shari G. to arrange for flatbed trailer.
- On the day of the Havelock parade committee should consider taking a vote whether to participate in the Cordova Mines event.

C. Kahoot Trivia Night (Fri. Nov. 29, 2024)

- Shari G. confirmed Council approved in-kind use of the hall on Fri. Nov. 29th from 7 – 9 pm.
- No decorations needed. We are not expecting a lot of kids and target approx. 12 – 15 youths. In terms of volunteers, we will need 2 on the door, 1 on the canteen (alternating) and 2 chaperones.
- Planned Action(s):
 - Debbie O. will be taking care of the projector/screen and request Rolf's help to setup.
 - Gracie P. will work on the questions.

D. New Years Dance (Fri. Dec. 27, 2024)

- Debbie O. confirmed Lions Club has approved in-kind use of the hall on Fri. Dec. 27th @ 7 – 10 pm (no charge). Age group will be 15 to 18 years old
- The theme will be black tie and old Hollywood. Gracie P. suggested we have a red carpet with ropes. Gracie P. will figure out the roping system and Debbie O. will contact Murray regarding the red carpets. The fee will be \$10/person (2 Free snack or drinks), timing will be 7 – 10 pm, and DJ will be \$300. We will also have a Free punch (chaperones to watch this closely).
- We would like to have a Photo Back Drop for Polaroid pictures. Colour scheme is black, gold, and white.
- Planned Action(s):
 - Gracie P. will speak to Brandy P. about ropes used at Tims
 - Debbie O. will speak to Murray about red carpet use and bring 2 punch bowls.
 - Shari G. will create poster & social media design and push to HBPS, NDHS, and CDHS. Gracie will forward to TASS (media announcement).

E. Inter-generational Cooking Class (Fri. Jan. 24, 2024)

- Shari G. confirmed with new Havelock Seniors executive that for Fri. Jan. 24th @ 7 pm remains booked for Youth Committee.
- Planned Action(s):
 - Shari G. to connect with Seniors Program Coordinator, Katie Hayward, to figure out event details and collaborate on the communication assets (poster, social media).

F. Kids Bingo (Fri. Mar. 28, 2024)

- Shari G. confirmed with the new Havelock Seniors executive that booking date Fri. Mar. 28th @ 7 pm stands. The Seniors Club has the bingo cards already.

G. Soap Box Derby (Sat. Jun. 7, 2024)

- Soap Box Derby (Hill by the Town Hall) will be Sat. Jun. 7 @ 10am and committee wants to collaborate with Police Service Committee, Lions Club, 1st Havelock Scouts, and local sports teams.
- Outreach to these groups is slated for January 2025.

OTHER BUSINESS

1. Committee Appointment Harmonization

- HBM Township is harmonizing the Youth Committee term period with the other Committees of Council and Boards. Therefore, all current Youth Committee members were encouraged to complete the Committee Appointment online application on the township website www.hbmtwp.ca.

Correspondence: None

Next Meeting: Wed. Nov. 20, 2024 @ 7 pm

Meeting Adjournment:

A Motion was raised to adjourn the meeting.

Moved by Gracie Peet-Riel
Seconded by Parker Brown
Carried.

The meeting was adjourned at 8:11 p.m.

Co-Chair Signature

Secretary Signature